

UCLA Statement of Legal Residence



INSTRUCTIONS

All students (resident and nonresident) must complete this Statement of Legal Residence (digital or ink signature and date required). Failure to complete this statement will delay the assessment of registration fees. NEW STUDENTS (graduate, undergraduate, and professional) and GRADUATE RE-ADMITTED students must return this form to their admitting office as instructed on the *Statement of Intent to Register*. GRADUATE students returning from a LEAVE OF ABSENCE and UNDERGRADUATE RE-ADMITTED students must return this form to the Registrar's Office, 1113 Murphy Hall, Box 951429, Los Angeles, CA 90095-1429. Refer to the attached information sheet to learn more about residence for tuition purposes.

Registration status ☐ New ☐ Re-entering

For term beginning ☐ Fall 20__ ☐ Winter 20__ ☐ Spring 20__ ☐ Summer 20__

FOR DEPUTY USE ONLY

☐ Resident ☐ Nonresident ☐ ARC
☐ DL
☐ VR
☐ VEH R
☐ BA
☐ PAC
☐ PAE
☐ TXS
☐ TA
☐ EXP ABS
☐ PP
☐ MV

NRN Sent _____
By _____ Date _____
ID # _____
Hold _____ Released _____
Notes _____

Print full name (Last, First Middle)

Birthdate

Age

Present mailing address (number, street, city, state, ZIP)

Permanent residence (number, street, city, state, ZIP)

Did you graduate from a California high school and complete the equivalent of three years' worth of high-school credit in California?

☐ Yes ☐ No

Do you claim to be a resident of California?*

☐ Yes ☐ No

Are you a citizen of the United States?

☐ Yes ☐ No

If no, have you been awarded permanent residence?

☐ Yes ☐ No

Date awarded _____ alien registration # _____

If no, have you applied for permanent residence status?

☐ Yes ☐ No

If your permanent residence application is pending, is your current status valid?

☐ Yes ☐ No

Visa Type _____ valid from _____ to _____

*You must submit verification of your status in the U.S. if you are a noncitizen claiming California residence, i.e., copy of your alien registration card (front and back).

Do you have a driver's license? ☐ Yes ☐ No

If yes, in which state _____

Date issued _____

Last renewed _____

If a non-driver, do you have a

California identification card? ☐ Yes ☐ No

Date issued _____

Do you have a motor vehicle? ☐ Yes ☐ No

If yes, date of registration _____

State of registration _____

Dates of Physical Presence in California

☐ Continuously since birth

From _____ To _____ From _____ To _____

If you claim California residence but have been absent from the state for more than six weeks during the last 12 months, please attach a statement regarding your absence.

Financial Information

Last Calendar Year (2015)

This Calendar Year (2016)

What is your source of financial support? _____

Did/will you file a California RESIDENT income tax return?

☐ Yes ☐ No ☐ Yes ☐ No

Did/will you file a RESIDENT income tax return in another state?

☐ Yes ☐ No ☐ Yes ☐ No

If yes, state _____

Employment Status

Worked in California

☐ Yes ☐ No ☐ Yes ☐ No

Worked outside California

☐ Yes ☐ No ☐ Yes ☐ No

Did you receive loans, scholarships, or benefits that required residence outside California?

☐ Yes ☐ No ☐ Yes ☐ No

If yes, describe _____

Do you hold any professional licenses?

☐ Yes ☐ No

If yes, valid from _____ to _____ in state of _____

All Colleges or Universities Attended

From _____ To _____ Name of School _____ State _____

If you claim to be a resident of California and are/were attending a public school outside of California within the last two years, please have the school send a letter stating your residence status for tuition purposes and your permanent address on their records.

Military Service

Student

Spouse/Partner

Parent

Are you, your spouse/registered domestic partner, or parent currently on active duty in the U.S. Military?

☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No

If yes, state of legal residence _____

Are you, your spouse/registered domestic partner, or parent a veteran of the U.S. Military?

☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No

If yes, date of separation _____

Are you registered to vote? ☐ Yes ☐ No

State of registration _____

Date of registration _____

Have you voted within the last

15 months? ☐ Yes ☐ No

If yes, in which state _____ date _____

Bank Accounts

Checking State _____ Date established _____

Savings State _____ Date established _____

Marital Status

If married, state _____ date _____

If divorced, state _____ date _____

If registered domestic partnership, state _____ date _____

What state do you regard as your permanent home? _____

How long has it been your home? _____

Do you plan to remain in California after completing your education? ☐ Yes ☐ No

**SIGNATURE
REQUIRED
ON REVERSE**



INSTRUCTIONS If you are under 24 years of age, or you have a parent who is a California resident and that parent claims you as a dependent for income tax purposes, complete the remainder of this form. If not, please sign and date below.

Financial Independence

Are you financially independent? ☐ Yes ☐ No
Please describe your source of financial support for the following years:

2016 _____

2015 _____

2014 _____

Which of the following years did/will you be claimed as an exemption on your parents' state or federal tax returns? ☐ 2014 ☐ 2015 ☐ 2016

Are you a ward of the court? ☐ Yes ☐ No

Are either or both of your parents deceased?

Father ☐ Yes ☐ No

Mother ☐ Yes ☐ No

Do you have legal dependents other than a spouse? ☐ Yes ☐ No

Are you/will you be a graduate student employed by your department at 49% or more? ☐ Yes ☐ No

Are your parents currently on active duty in the U.S. Military?

Stationed in California

Stationed outside California

State of legal residence _____

Father ☐ Yes ☐ No from _____ to _____

Mother ☐ Yes ☐ No from _____ to _____

from _____ to _____

from _____ to _____

Are your parents divorced or permanently separated?

☐ Yes ☐ No

If yes, which parent have you been living with? Mother Father

Dates of residence with parent

from _____ to _____ address _____

from _____ to _____ address _____

Have you resided with your other parent since divorce or separation?

☐ Yes ☐ No

If yes, from _____ to _____

Address _____

from _____ to _____

Address _____

STUDENT'S FATHER

Father's full name Last First Middle

Address number, street, city, state, ZIP

Dates of father's physical presence in California

☐ Continuously since birth

from _____ to _____ from _____ to _____

If he claims California residence but has been absent from the state for more than six weeks during the last 12 months, please attach a statement regarding his absence.

Does he have a driver's license? ☐ Yes ☐ No California ID card? ☐ Yes ☐ No

If yes, state _____ date issued _____ last renewed _____

Does he own a motor vehicle? ☐ Yes ☐ No

If yes, state of registration _____ date _____

Did/will he file a California income tax return on his total income?

Last calendar year ☐ Yes ☐ No If no, what state _____

This calendar year ☐ Yes ☐ No If no, what state _____

Does he claim to be a resident of California?

☐ Yes ☐ No

IS YOUR FATHER

A U.S. citizen? ☐ Yes ☐ No

A U.S. permanent resident (PR)? ☐ Yes ☐ No

date awarded _____

alien registration # _____

An applicant for PR status? ☐ Yes ☐ No

If his application is pending, is his status valid? ☐ Yes ☐ No

visa type _____

valid from _____ to _____

Registered to vote? ☐ Yes ☐ No

If yes, state _____ date _____

Has he voted in the last 15 months? ☐ Yes ☐ No

If yes, state _____ date _____

Bank accounts (state and date established)

Checking _____

Savings _____

STUDENT'S MOTHER

Mother's full name Last First Middle

Address number, street, city, state, ZIP

Dates of mother's physical presence in California

☐ Continuously since birth

from _____ to _____ from _____ to _____

If she claims California residence but has been absent from the state for more than six weeks during the last 12 months, please attach a statement regarding her absence.

Does she have a driver's license? ☐ Yes ☐ No California ID card? ☐ Yes ☐ No

If yes, state _____ date issued _____ last renewed _____

Does she own a motor vehicle? ☐ Yes ☐ No

If yes, state of registration _____ date _____

Did/will she file a California income tax return on her total income?

Last calendar year ☐ Yes ☐ No If no, what state _____

This calendar year ☐ Yes ☐ No If no, what state _____

Does she claim to be a resident of California?

☐ Yes ☐ No

IS YOUR MOTHER

A U.S. citizen? ☐ Yes ☐ No

A U.S. permanent resident (PR)? ☐ Yes ☐ No

date awarded _____

alien registration # _____

An applicant for PR status? ☐ Yes ☐ No

If her application is pending, is her status valid? ☐ Yes ☐ No

visa type _____

valid from _____ to _____

Registered to vote? ☐ Yes ☐ No

If yes, state _____ date _____

Has she voted in the last 15 months? ☐ Yes ☐ No

If yes, state _____ date _____

Bank accounts (state and date established)

Checking _____

Savings _____

***Verification of status in the U.S. is needed for noncitizen parents claiming California residence, i.e., copy of their alien registration cards (front and back).**

Do you authorize the University of California to release information regarding your residence file to your parents? ☐ Yes ☐ No

SIGNATURE REQUIRED I declare under penalty of perjury under the laws of the State of California that the statements on both sides of this page and any attachments submitted by me in connection with the determination of my residence are, and each of them is, true and correct.

Signature _____

Signed In _____ Date _____

(city/county)

PRIVACY NOTICE All of the information requested on this Statement of Legal Residence is required for determining whether or not you are a legal resident for tuition purposes. Your registration cannot be processed without this information. The Office of the Registrar on campus maintains the requested information. University of California governing residency for tuition purposes are established by the Regents pursuant to and implemented by regulations established by the President, in consultation with the General Counsel (Regents Standing Order 110.2; Regents policies 3105 and 3106). You have the right to inspect University records containing the residence information requested on this form.



NONRESIDENT SUPPLEMENTAL TUITION FOR NONRESIDENT STUDENTS

If you have not been living in California with intent to make it your permanent home for more than a year immediately before the residence determination date for each term in which you propose to attend the University, you must pay nonresident supplemental tuition in addition to all other fees. The residence determination date is the day instruction begins at the last of the University of California campuses to open for the quarter, and for schools on the semester system, the day instruction begins for the semester. Note: Nonresident students may apply for a change of classification to resident status once all the requirements below have been met. Please note the rigorous financial independence requirements.

RULES GOVERNING RESIDENCE

The rules regarding residence for tuition purposes at the University of California are governed by the Standing Orders of the Regents of the University of California. Under these rules, adult citizens and certain classes of aliens can establish residence for tuition purposes. There are particular rules that apply to the residence classification of minors (see below).

ESTABLISHING RESIDENCE FOR TUITION PURPOSES

If you are an adult student you may establish residence for tuition purposes in California if (1) you are a U.S. citizen; (2) you are a permanent resident or other immigrant; or (3) you are a nonimmigrant who is not precluded from establishing domicile in the U.S. Nonimmigrants who are not precluded from establishing domicile in the U.S. include those who hold valid visas of the following types: A, E, G-1, G-2, G-3, G-4, H-1, H-4, I, K, L, N-8, N-9, NATO-1 through -7, O-1, O-3, P-1, R, T, or U. To establish residence you must be physically present in California for more than one year and you must have come here with the intent to make California your home, as opposed to coming to this state to go to school. Physical presence within the state solely for educational purposes does not constitute the establishment of California residence, regardless of the length of your stay. You must demonstrate your intention to make California your home by severing your residential ties with your former state of residence and establishing those ties with California shortly after arrival. If these steps are delayed, the one-year duration will be extended until you have demonstrated both presence and intent for one full year. Your residence cannot be derived from your spouse or, since you are an adult, from your parents. You must also be financially independent if you are not dependent on a parent who meets University requirements for California residence for tuition purposes (over one year physical presence with intent to remain in the state).

REQUIREMENTS FOR FINANCIAL INDEPENDENCE

You will be considered financially independent if one or more of the following applies: (1) you are at least 24 years of age by December 31 of the calendar year for which you are requesting resident classification; (2) you are a veteran of the U.S. Armed Forces; (3) you are a ward of the court or both parents are deceased; (4) you have legal dependents other than a spouse; (5) you are married or have a registered domestic partner, or are a graduate or a professional student, and you were not claimed as an income tax exemption by your parents or any other individual for the tax year immediately preceding the term for which you are requesting resident classification; (6) you are a single undergradu-

ate student and you were not claimed as an income tax exemption by your parents or any other individual for the two tax years immediately preceding the term for which you are requesting resident classification, and you can demonstrate self-sufficiency for those years and the current year; (7) you are a graduate student instructor, graduate student teaching assistant, research assistant, junior specialist, post-graduate researcher, graduate student researcher, or teaching associate employed 49% or more of full time or awarded the equivalent in University administered funds—e.g., grants, stipends, or fellowships—in the term for which classification is sought. To verify financial independence (self support), you will need to document your income and verify that you were not claimed as an exemption by your parents or anyone else for the two tax years prior to your request for residence. In addition, you also will be required to present a budget showing how you are able to support yourself with the funds you claim. Self support is defined as money you have earned through your own employment or loans obtained on your own credit, without a cosigner. A gift or loan made to you from a parent, grandparent, or other family member will not constitute self support regardless of the terms.

ESTABLISHING INTENT TO BECOME A CALIFORNIA RESIDENT

You must demonstrate your intent to make California your home by severing any and all residential ties with your former state of residence and establishing those ties with California shortly after arrival. Your evidence of intent must be dated one year before the term for which you seek residence classification. Indications of your intent to make California your permanent residence can include the following: (1) registering to vote and voting in California elections; (2) designating California as your permanent address on all school and employment records, including military records if you are in the military service; (3) obtaining a California driver license or, if you do not drive, a California identification card; (4) obtaining California vehicle registration; (5) paying California income taxes as a resident, including taxes on income earned outside California from the date you establish residence; (6) establishing a California residence in which you keep your personal belongings; and (7) licensing for professional practice in California. The absence of these indicia in other states during any period for which you claim residence can also serve as an indication of your intent. Documentary evidence is required and all relevant indications will be considered in determining your classification. Your intent will be questioned if you return to your former state of residence when the University is not in session.

GENERAL RULES APPLICABLE TO MINORS

If you are an unmarried minor (under age 18), the residence of the parent with whom you live is considered to be your residence. If you have a parent living, you cannot change your residence by your own act, by the appointment of a legal guardian, or by the relinquishment of your parent's right of control. If you live with neither parent, your residence is that of the parent with whom you last lived. Unless you are a minor alien present in the U.S. under the terms of a nonimmigrant visa that precludes you from establishing domicile in the U.S., you may establish your own residence when both parents are deceased and a legal guardian has not been appointed. If you derive California residence from a parent, that parent must satisfy the one-year duration residence requirement.



EXCEPTIONS TO THE RULES APPLICABLE TO MINORS

There are some exceptions to the rules applicable to minors. If you are a minor and any of the following circumstances apply to you, you may be eligible to be classified a resident for tuition purposes: (1) you have a California resident parent and you move to California to begin residing with that parent prior to your 18th birthday; (2) your parents were California residents who have moved to another state and you remain in California and enroll in a California public post-secondary institution within one year of your parents' departure; (3) you support yourself and you live in California for more than one year immediately prior to the term; (4) you have been living with and been supported by an adult other than your parents for more than two years immediately prior to the term. For more details about these exceptions, see the UC Residence Policy and Guidelines at http://www.ucop.edu/general-counsel/_files/ed-affairs/uc-residence-policy.pdf.

EXEMPTIONS FROM NONRESIDENT SUPPLEMENTAL TUITION

The following categories of students may be entitled to an exemption from nonresident supplemental tuition: (1) active duty member of the U.S. Armed Forces stationed in California for noneducational purposes, or who has been on active duty for a period of more than 30 days and who meets the requirements set forth in the Higher Education Opportunity Act of 2008; (2) a student who is discharged from the U.S. Armed Forces after having been stationed in California on active duty for at least 366 days; (3) dependent children, stepchildren, spouse, or registered domestic partner of an active duty member of the military stationed in California; (4) effective July 2015, certain nonresident veterans (and their dependents) who were separated from U.S. military service within 36 months of enrolling at UC and are eligible for G.I. Bill (Post-9/11 or Montgomery) program funds; (5) unmarried dependent children under age 21, spouses, or registered domestic partners of members of the UC faculty who are members of the Academic Senate; (6) unmarried dependent children, spouses, or registered domestic partners of full-time UC employees who are assigned to work outside of California; (7) children, spouses, or registered domestic partners of deceased public law enforcement or fire suppression employees killed in the course of their official duties who were California residents at the time of their death; (8) dependent children of California residents; (9) graduates of a California high school operated by the Federal Bureau of Indian Affairs; (10) credentialed employees of a California public school; (11) amateur student athletes training at the U.S. Olympic Training Center in Chula Vista; (12) students who attended high school in California for three years and graduated from a California high school (or attained the equivalent), except students who are nonimmigrant aliens; (13) recipients of the Congressional Medal of Honor and their children under age 28; (14) dependent or ward of the state through the California child welfare system (foster youth). For more details about these exemptions see the UC Residence Policy and Guidelines at http://www.ucop.edu/general-counsel/_files/ed-affairs/uc-residence-policy.pdf.

TEMPORARY ABSENCES

If you are a nonresident student who is in the process of establishing residence for tuition purposes and you return to your former home during non-instructional periods, your presence in the state will be presumed to be solely for educational purposes and only convincing evidence to the contrary will rebut this presumption. (A student who is in

California solely for educational purposes will NOT be classified as a resident for tuition purposes regardless of the length of his or her stay). If you are a student who has been classified as a resident for tuition purposes and you leave California temporarily, your absence could result in the loss of your California residence. The burden will be on you (or your parents if you are a minor) to verify that you did nothing inconsistent with your claim of a continuing California residence during your absence. Steps that you (or your parents) should take to retain a California residence include (1) continue to use a California permanent address on all records—educational, employment, military, etc.; (2) continue to satisfy California tax obligations (note: if you are claiming California residence, you are liable for payment of income taxes on your total income from the date that you establish your residence in the state, including income earned in another state or country); (3) retain your California voter registration and vote by absentee ballot; (4) maintain a California driver license and vehicle registration. If it is necessary to change your license or vehicle registration, you must change them back within the time prescribed by law.

PETITION FOR RESIDENCE CLASSIFICATION

Current UCLA nonresident students who feel they meet all the UC residence requirements may obtain a Petition for Residence Classification at <http://www.registrar.ucla.edu/forms/>. All changes must be initiated at least three weeks in advance of the fee payment deadline for that term.

TIME LIMITATION ON PROVIDING DOCUMENTATION

If additional documentation is required for residence classification but is not readily accessible, you have until the end of the applicable term to provide it.

INCORRECT CLASSIFICATION

If you were incorrectly classified as a resident, you are subject to a nonresident classification and to payment of all nonresident supplemental tuition not paid. If you concealed information or furnished false information and were classified incorrectly as a result, you are also subject to University discipline. Resident students who become non-residents must immediately notify the campus residence deputy.

INQUIRIES AND APPEALS

Inquiries regarding residence requirements, determination, and/or recognized exceptions should be directed to the Residence Deputy, Office of the Registrar, 1113 Murphy Hall, Box 951429, Los Angeles, CA 90095-1429, (310) 825-1091 option 5. NO OTHER UNIVERSITY PERSONNEL ARE AUTHORIZED TO SUPPLY INFORMATION REGARDING RESIDENCE REQUIREMENTS FOR TUITION PURPOSES. You may also send e-mail to residence deputy@registrar.ucla.edu for information not found here.

You are cautioned that this is NOT a complete explanation of the rules regarding residence. Please note that changes may be made in the residence requirements between the publication of this statement and the relevant residence determination date. Any student, following a final decision on residence classification by the campus residence deputy, may be eligible to appeal in writing to the Residency Analyst, University of California Office of the General Counsel, 1111 Franklin Street, 8th Floor, Oakland, CA 94607-5200 within 30 days of notification of the residence deputy's final decision.