

The purpose of this request form is to provide the means by which a UC student may affect an update of the sex marker associated with that student's UC academic records. Please complete all fields below.

Note: changing the name associated with the student's records is a process separate from updating the student's sex marker, and as such requires supporting documentation. Student records name changes require the submission of legal name change documentation.

Full Legal Name (Please print):

(First) (Last) (Middle)

UCID: M **Date of Birth:** _____

E-mail: _____ **Telephone #:** _____

Please update the sex marker associated with my UCID and student records to the following (check one):

☐

(M) male

☐

(F) female

Signature: _____ **Date:** _____

This request form may be submitted in person to the Office of the Registrar (University Pavilion, 5th floor). Or you may:

Mail this form to:

University of Cincinnati
Office of the Registrar
P.O. Box 210060
Cincinnati, Ohio 45221-0060

or

Email this form to: Registrar.info@uc.edu