

# EXCEL Internship Program

Excellence through Community Engagement and Learning

UCSF and the UCSF Medical Center are launching Cycle 12 of the EXCEL Program. Candidates who are highly motivated to participate in a clerical/administrative training program aimed at providing the skills necessary to gain entry-level employment in the field, are strongly encouraged to apply. EXCEL provides the following:

- 10 weeks of classroom training: Basic computer skills, office skills, job search skills provided by JVS
- 4 month paid internship: 32 hours/week paid internship at UCSF
- Ongoing internship support throughout the duration of the program
- Post internship job placement assistance

Qualified applicants will be San Francisco residents 18 years or older, proficient in English, possess a high school diploma/GED, and must pass a basic skills assessment, background check and be eligible for the JobsNOW! Wage Subsidy Program.

For more information about the program please attend one of the following orientations:

Date	Location	Address	Time
September 13, 2016	Workforce Development Center	3125 Mission Street	3:00 – 4:30 p.m.
September 14, 2016	Tenderloin Workforce Center	39 Jones Street	10:00 am – 11:30 am
September 15, 2016	Southeast Center	1800 Oakdale Avenue Rm. 304	3:00 – 4:30 pm
September 19, 2016	Western Addition Neighborhood Access Point	1449 Webster Street	3:00 – 4:30 pm
September 20, 2016	Visitacion Valley Neighborhood Access Point	1099 Sunnysdale Avenue	3:00 – 4:30 pm
September 21, 2016	Sunnysdale Community Room	1654 Sunnysdale Avenue	3:00 - 4:30 pm

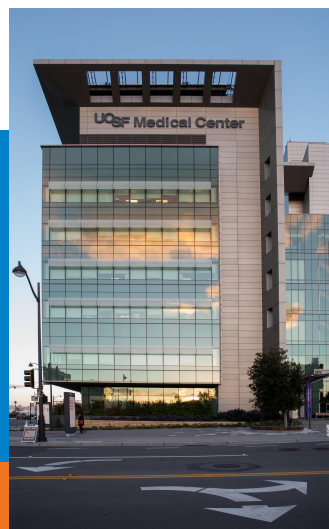
Please email questions to [community@cgr.ucsf.edu](mailto:community@cgr.ucsf.edu) or visit [www.ucsf.edu/about/cgr/current-projects/workforce](http://www.ucsf.edu/about/cgr/current-projects/workforce)

EXCEL operates as a component of the San Francisco Healthcare Academy, a project led by JVS to coordinate the City's Healthcare-related workforce development programs.



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San Francisco

in partnership with



Are you eligible for the JobsNOW!  
Wage Subsidy Program?

Contact your City and County of  
San Francisco- Human Services  
Agency employment specialist.