



Whose Tradition?

BIENNIAL IASTE CONFERENCE / DECEMBER 14-17, 2014

Kuala Lumpur, Malaysia

WORKING PAPER SERIES PAPER SUBMISSION REQUIREMENTS*

GENERAL FORMAT

- Manuscripts must not exceed 25 standard 8.5 by 11 inch (letter) double-spaced pages (approx. 7500 words).
- Leave 1-inch margins on all sides.
- Font for the text body will be 11 point.
- All authors must provide an electronic version of the paper in Microsoft Word format for PC. We will not accept PDF versions.
- Indent the first line in each paragraph.
- Paragraph text should be left indented (not justified).
- Paragraph headings should be bold and all caps in the same text as the body.
- Quotations exceeding three lines should be single spaced and indented 1/2 inch on each side.

APPROACH TO READER

Because of the interdisciplinary nature of the Working Paper Series, papers should be written for an academic audience that may have either a general or a specific interest in your topic. Papers should present a clear narrative structure. They should not be compendiums of field notes or bullet points. Please define specialized or technical terminology where appropriate.

ABSTRACT AND INTRODUCTION

Provide a one-paragraph abstract of no more than 100 words. This abstract should explain the content and structure of the paper and summarize its major findings. The abstract should be followed by a short introduction.

SUBHEADINGS

Please divide the main body of the paper with a single progression of subheadings. There need be no more than four or five, but they should describe the paper's main sections and reinforce the reader's sense of progress through the text.

NOTES AND REFERENCES

Use a system of numbered reference notes located at the end of the paper under the heading "Notes and References." Your notes must be single-spaced and the same font as the text. References will use standard numbers (1, 2, 3, etc.). An example is as follows:

Henri Lacompte, on the other hand, has argued that in the case of Upper Egypt this view is irrelevant.¹

1. E. Regis. 1979. *Egyptian Dwellings*. Cairo University Press, p. 179; H. Lacompte, "New Study Stirrs Old Debate," 1983, *Smithsonian II*, pp.24-34.

FIGURES AND ILLUSTRATIONS

All illustrations must be placed at the end of the paper, after the notes and references section. Line drawings as well as color or black and white photographs are acceptable. Do not include more than 8-10 images. Caption text should not exceed 50 words per image and should appear under each image. Do not set caption text in all capital letters. The first time a point is made in the main body of the text that directly relates to an illustration, please indicate so at the end of the appropriate sentence with a simple reference in the form of "(Fig. 1)." Use the designation "{Fig.}" and a single numeric progression (1, 2, 3, etc.) for all graphic material. Clearly indicate the appropriate figure number for each illustration. If you use material other than your own, please secure the necessary permission to reuse it. Note the source of the material at the end of the caption.

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In special circumstances, or in circumstances not described above, follow conventions outlined in *The Chicago Manual of Style*. We recommend WorldCat.org for citations. For spelling, please use American Standard English only. For language usage, refer to the Oxford English Dictionary.

WORKS FOR HIRE

If you have done this work as the result of direct employment or as the result of a grant, it is essential that you acknowledge this support at the end of the paper.

*Failure to follow these guidelines may result in the rejection of your paper.

For questions, please contact: Email: iaсте@berkeley.edu Tel: 510.642.6801 Fax: 510.643.5571