

TUITION REMISSION – APPLICATION AFFIDAVIT

Do not fill out this form if you claimed your child as your tax dependent on your 1040. Fill out TR 2.

Section A. Employee/Dependent Name (Please print)	
Print Name:	UC ID (M#):
Child's name and M# (if applicable):	Child's birth date:
Section B. Marital and Tax Dependency Information. Check the appropriate boxes and attached required documentation.	
<input type="checkbox"/>	My child is unmarried.
<input type="checkbox"/>	I do not claim my child as my tax dependent because he/she was employed for all or a portion of 2015 and files his/her own taxes. You must provide more in support than your child earned in order for your child to be eligible for Tuition Remission. You must attach a completed Affidavit worksheet (available at http://www.uc.edu/hr) and a copy of your child's Federal Tax return.
<input type="checkbox"/>	I did not claim my child as my tax dependent for the tax year _____. My child <i>was not employed</i> for any part of the 2015 tax year. I provide more than half (51%) of my child's support. You must attach a completed Affidavit worksheet (available at http://www.uc.edu/hr).
<input type="checkbox"/>	I did not claim my child as my tax dependent for the tax year _____. My child <i>was employed</i> for all or part of the 2015 tax year. You must provide more in support than your child earned in order for your child to be eligible for Tuition Remission. You must attach a completed Affidavit worksheet (page 2) and a copy of your child's Federal Tax return.
Section C. Employee/Student Verification and Signature	
<p>I understand the contents of this Application Affidavit and certify the information stated above is true and accurate. The university may request additional documentation and this information may be relied upon by the university. I will notify the University of Cincinnati Benefits Department in writing of any changes in the information listed above within 31 days of the change. Furthermore, I understand that knowingly submitting false or deceptive information is considered fraud under Ohio law. If the tax return(s) and any other requested documentation fail to support the current dependent situation, my child will immediately lose his/her tuition remission benefits. I understand and agree that I will be responsible for reimbursing the University for any amount paid in reliance on these representations if the child was ineligible for such under the University rules. Submitting false information on this document may result in legal action. You must attach a copy of your child's most recent Federal Tax return and a completed Affidavit worksheet (available at http://www.uc.edu/hr). Forms will not be processed until all requested documentation is provided.</p>	

Signature of Employee and Date (Must be notarized)

Signature of Student and Date (Notarization not required)

Sworn to me on this date

Public Notary

Notary Public's Address

Commission Expiration

SEAL

Section D. Human Resources Use Only	
<input type="checkbox"/> Approve <input type="checkbox"/> Deny Term: <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> U	Term End Date: _____
By: _____	Date: _____

Submit the completed form and attachments to: Human Resources Department, Suite 340 University Hall, 51 Goodman Drive, Cincinnati OH 45221.