

University of California, Irvine  
Campus Security Authority (CSA)

**No Incidents to Report (page 1 only)**

If you have an incident to report, please fill out Pages 2-4 for each Clery crime you have to report. Do not fill out this Page 1 section of the form if you are reporting or have reported a Clery reportable crime or disciplinary referral.

If no Clery crimes were reported to you for the month time period specified below, please check the box below, print your name, and initial. This form is being used to document that that you have received the attached CSA reporting form and that no Clery crimes were reported to you during the reporting cycle listed below.

Reporting Person (print name):  Department:

Reporting Month/Year :

By checking this box, you are confirming that you have no Clery crimes/disciplinary referrals to report during the time period indicated above. See next page for a full list of applicable Clery crimes.

Initial here:  Date:

**Note:** This CSA Incident and Disciplinary Referral Report Form can also be downloaded online (PDF) from the UCI Police Department webpage at <http://police.uci.edu/clery/archive/csareportform.pdf>

**Fire Reports:** Please report any and all incidents of fire to the UCI Campus Fire Marshal, Dale Saunders, [dale.saunders@uci.edu](mailto:dale.saunders@uci.edu), (949) 824-4077. The Clery Act defines a fire as "any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner."

**AB-1433 (Gatto) Requirement:** On September 29, 2014, Governor Brown signed into law AB-1433 regarding campus safety and UCI's collaboration between the UCI Police Department and local law enforcement agencies in UCI's jurisdiction:

- California law (AB-1433) requires Campus Security Authorities ("CSAs") to **immediately, or as soon as practically possible**, report any of the following crimes if the crime occurred on campus (including on the UC Irvine Health campus) or in any non-campus buildings or property, made by the victim for purposes of notifying the institution or law enforcement:
  - Any Part 1 violent crime (homicide, rape, robbery, or aggravated assault);
  - Any type of sexual assault; and
  - Any type of hate crime.
- Under AB-1433, **CSAs may not identify the victim to UCI Police Department unless the victim consents to being identified after being informed of his or her right to have his or her personally identifying information withheld.** What this means is if a victim reports to a CSA any of the above crimes, each CSA must inform the victim of his or her right to have their personal identifying information withheld from the CSA report, unless the victim consents to providing their information.
- Once a CSA report is received, the UCI Police Department must *immediately, or as soon as practically possible*, disclose to the applicable local law enforcement agency the reports described above. UCI Police Department has implemented written procedures to ensure these reporting requirements are met.

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Campus Security Authority (CSA)
Incident and Disciplinary Referral Report Form

Please complete all information sections and mark applicable selection boxes. Note: This form must be completed for each Clery reportable crime/incident reported to you.

WHEN - Date incident was reported: \_\_\_\_\_

Date incident occurred: \_\_\_\_\_ Time of occurrence: \_\_\_\_\_ AM / PM (circle one)

Location/address of crime/disciplinary referral: Provide the building name, parking lot number, street name with cross streets or close address, or nearby buildings if it occurred outside.

Please be specific as to where the incident is reported to have occurred (i.e. inside an apartment on-campus, in a common area inside a building, outside a building, etc.). Use a UCI campus map and circle location, if necessary.

WHERE - Location: [ ] On-Campus [ ] Student Housing Facility (subset of On-Campus) [ ] Non Campus [ ] Public Property

CRIME OFFENSE

- [ ] Murder [ ] Manslaughter [ ] Sex Offense (Rape, Fondling, Incest, Statutory Rape)
[ ] Robbery [ ] Aggravated Assault [ ] Burglary
[ ] Motor Vehicle Theft [ ] Arson [ ] Domestic Violence
[ ] Dating Violence [ ] Stalking

HATE CRIME (If a hate crime occurred please complete this section)

Hate crime bias categories (check any that apply – requires one or more of the following biases):

- [ ] Race [ ] Gender Identity [ ] Religion [ ] Sexual Orientation [ ] Ethnicity [ ] Disability [ ] National Origin
[ ] Gender

Hate crime (check any that apply - requires one or more of the following offenses):

- [ ] Murder/Manslaughter [ ] Sex Offense [ ] Robbery [ ] Aggravated Assault [ ] Burglary [ ] Motor Vehicle Theft
[ ] Arson [ ] Larceny-Theft [ ] Simple Assault [ ] Intimidation [ ] Destruction/Damage/Vandalism of Property

DISCIPLINARY REFERRALS

- [ ] Drug Law Violation/Disciplinary Referral
[ ] Weapon Law Violation/Disciplinary Referral
[ ] Liquor Law Violation/Disciplinary Referral

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For Any Disciplinary Referrals (drug, liquor or weapon law violations only), disclose the number of persons referred for disciplinary action (count only university affiliated student, staff and/or faculty that are referred).

Total Number Referred: [ ]

Reporting CSA Name: \_\_\_\_\_

Reporting CSA Department: \_\_\_\_\_

# University of California, Irvine

## Incident Summary

For the Clery Act Compliance Coordinator's analysis, please provide a narrative / description of the incident and the involved parties. Review the Clery Crime Offense Definitions list for use in the summary description (page 5 of this form).

The Clery Act does not require crimes to be reported anonymously. Rather, it prohibits personally identifiable information from being included in the UC Irvine annual security report and web-based data collection. Crime reports made to CSA's may include personally identifiable information to aid in law enforcement crime investigation in order to determine if there is a serious or continuing threat to the safety of the campus community which would require an Emergency Notification (known as a "zotALERT" at UCI), Timely Warning (known as a "Crime Alert" at UCI) and/or a Community Advisory.  
Be specific in the incident location as to whether the incident occurred within a structure or exterior to the structure.

When in doubt about any CSA crime or disciplinary referral incident report, simply include additional incident information or contact **Chris Seide, Clery Act Compliance Coordinator, for assistance at cseide@uci.edu.**

Additionally, select any applicable law enforcement agency and/or campus resource(s) that the incident was also reported to:

- UC Irvine Police Department - Report Number: \_\_\_\_\_
- Irvine Police Department - Report Number: \_\_\_\_\_
- Other Police Agency - Report Number: \_\_\_\_\_
- Campus Assault Resources and Education (C.A.R.E.)
- Faculty and Staff Counseling Center
- Office of Academic Personnel/Academic Senate Office
- Office of Equal Opportunity & Diversity
- Student Conduct or Student Housing
- Student Counseling or Health Center
- UC Irvine Extension ("UNEX")
- UCI/UCI Medical Center Human Resources
- ICHA Faculty and Staff Housing
- International Center
- Other: \_\_\_\_\_

### NAMES AND AFFILIATIONS

**AB-1433 (Gatto) Notice / Consent for Personally Identifying Information (PII):** Prior to providing any personally identifying information about a victim of a part 1 violent crime, sexual assault or hate crime, a victim must consent to being identified in this CSA Report after being informed of his or her right to have his or her personally identifying information withheld from this CSA Report. By checking the box above, you are confirming that the victim has provided consent to include personally identifying information in this CSA Report in compliance with AB-1433. If consent was not obtained or consent was not provided, please do not include any personally identifying information about the victim in the space below.

**Only if you check the box above,** please list the names of the individuals involved in the incident. Additionally, please indicate if the person is: affiliated – student, affiliated – staff, affiliated – faculty, or non-affiliated.

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**ADVOCATE or OTHER INCIDENT REPORT NUMBER**

If an incident report was generated in Advocate, please list that number below.

**NARRATIVE/DESCRIPTION**

Please include a thorough and detailed description of the crime, incident, or disciplinary referral in the space below. If more space is needed, please attach additional sheets to this report.

# University of California, Irvine

## Federal Clery Act Crime Offense Definitions

### Part 1 Crimes

**Murder/Non-Negligent Manslaughter:** The willful killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Sex Offenses:** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. This definition includes male and female victims.

- a. Rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including when the victim is incapable of giving consent because of temporary or permanent mental/physical incapacity. This definition includes any gender of victim or perpetrator. This definition of Rape now includes "Sodomy" and "Sexual Assault with an Object" definitions.
- b. Fondling: The touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or temporary or permanent mental or physical incapacity.
- c. Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- d. Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear (includes attempts).

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury (includes attempts and whether or not an injury has occurred).

**Burglary:** The unlawful entry of a structure to commit a felony or a theft (excludes burglary from vehicles). An incident must meet three conditions to be classified as a burglary: (1) There must be evidence of unlawful entry (trespass). Both forcible entry and unlawful entry - no force are counted; (2) The unlawful entry must occur within a structure (four walls, a roof and a door); and (3) The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is "Larceny" (which is not a Clery reportable crime).

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. This applies to automobiles, trucks/buses, motorcycles, motorized carts, and other vehicles (include all joy-riding incidents and attempts).

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft or personal property of another (includes attempts). Only fires that have been determined through an official arson investigation to have been willfully or maliciously set are counted as arson.

### Other Clery Reportable Crimes - VAWA Crimes

**Domestic Violence:** The term "domestic violence" includes felony or misdemeanor crimes of violence committed by (a) a current or former spouse or intimate partner of the victim, (b) by a person with whom the victim shares a child in common, (c) by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, (d) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred (e) or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating violence:** The term "dating violence" means violence committed by a person (acts that are considered "Domestic Violence" are excluded here):

- A. who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- B. where the existence of such a relationship shall be determined based on a consideration of the following factors and on the reporting party's statement:
  - The length of the relationship.
  - The type of relationship.
  - The frequency of interaction between the persons involved in the relationship.

**Stalking:** The term "stalking" means engaging in a course of conduct (two or more acts) directed at a specific person that would cause a reasonable person to: (A) fear for the person's safety or the safety of others; or (B) suffer substantial emotional distress.

**Hate Crime:** A hate crime is a criminal offense committed against a person or property (any Part 1 Crime and additional crime below) which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, disability based upon the perception that the person or group has one or more of those characteristics. Hate Crimes must be collected and reported according to the category of bias for all Clery Part 1 Crimes as well as Additional Crimes noted below. Hate crimes are not reported for Arrests/Disciplinary Referrals for Liquor, Drug, and Weapon law violations nor Dating Violence, Domestic Violence and Stalking:

- A. **Clery Part 1 Crimes:** Murder, Manslaughter, Sex Offenses, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, and Arson
- B. **Additional Crimes** that only apply to Clery statistics IF there is a finding of a hate crime bias:
  - a. Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Examples include pocket picking, purse snatching, shoplifting, theft from building, and theft from motor vehicles.
  - b. Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
  - c. Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
  - d. Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

### Arrests and Disciplinary Referrals

**Drug/Narcotic Violations:** The unlawful possession, sale, use, transportation, growing, cultivation, manufacturing, making, distribution, purchase, importation of any controlled drug or narcotic substance. Also, violations of laws prohibiting use of the equipment or devices utilized in their preparation and/or use.

**Alcohol Violations:** The unlawful possession, sale, transportation, manufacturing, purchase, use of alcoholic beverages as well as furnishing alcohol to a minor (under 21 years), maintaining unlawful drinking places, bootlegging and operating a still, using a vehicle for illegal transportation of liquor, and attempts to commit any of the above.

**Weapon Violations:** The unlawful possession or control of any firearm, deadly weapon, (including nunchakus or billy club) illegal knife or explosive device while on the property of the University of California, Irvine except as required in the lawful course of business or as authorized by the UCI Chief of Police. Additionally, the unlawful manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.