

**Graduate Division: University of California, Berkeley**  
**PETITION FOR PARENTING LEAVE WITH RE-ENROLLMENT**

*NOTE: Read reverse before completing.*

**PART I** (See reverse for instructions.)

**Name:** \_\_\_\_\_ **SID#** \_\_\_\_\_  
Last First Middle

**Email address:** \_\_\_\_\_@berkeley.edu (required)

**Alternative email address:** \_\_\_\_\_

**Term first registered:** \_\_\_\_\_ **Term last registered:** \_\_\_\_\_

**Field of study:** \_\_\_\_\_  
Department Degree Goal

**I attest that** (circle one) **I expect/my partner expects to or did give birth on or about** (date) \_\_\_\_\_.

**I request parenting leave from** (date): \_\_\_\_\_ **to** (date): \_\_\_\_\_

**Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Acknowledged that student is currently in good academic standing:**

\_\_\_\_\_  
Head Graduate Adviser Date

**PART II** (See reverse for instructions.)

**Re-enrollment and return requested for:** Date \_\_\_\_\_ in (circle one) Fall 20\_\_\_\_ / Spring 20\_\_\_\_

**Name** (if changed): \_\_\_\_\_  
Last First Middle

**Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Acknowledged / approved:**

\_\_\_\_\_  
Head Graduate Adviser Date Dean of the Graduate Division Date

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### CONDITIONS FOR PARENTING LEAVE

Students requesting Parenting Leave on **Part I** of this form must be a UCB graduate student registered in the term of or immediately preceding the period of leave requested. A student submitting **Part II** of this form must also submit a Statement of Legal Residence, as required by the Registrar's Office.

By signing **Part I** of this form, student attests that s/he is currently in good academic standing and requests a parental leave due to childbirth and/or substantial parenting responsibilities, as defined at <http://grad.berkeley.edu/policy/degrees-policy/#f6-student-parent-policies>.

Student understands that, with the exception of the procedure for re-enrollment, the leave is analogous to a withdrawal as defined at <http://grad.berkeley.edu/policy/registration-and-exchange-programs-policy/#d18-withdrawal>, with loss of benefits and privileges that accrue only to enrolled students.

### INSTRUCTIONS FOR REQUESTING PARENTING LEAVE AND RE-ENROLLMENT

**Student:** Complete and submit Part I to your department at least one week prior to withdrawal; retain a copy of fully signed form for your records. Complete and submit Part II to your department at least one month prior to your return.

**Department:** Retain a copy of signed Part I until student requests re-enrollment, then submit signed Part II to Graduate Degrees with student's Statement of Legal Residence.

Departments should assist students requesting Parenting Leave with the graduate withdrawal process to ensure that they retain their Calmail account during their leave. Departments may also request continuing library access for their students on Parenting Leave. <http://www.lib.berkeley.edu/using-the-libraries/unregistered-students>. Refer students to [the SHIP Office](#) for information about eligibility to retain student health insurance while on Parenting Leave.

### POLICY REQUIREMENTS

The University of California, in accordance with applicable Federal and State law and the University's nondiscrimination policies, does not discriminate on the basis of race, color, national origin, religion, sex (including sexual harassment), gender identity, pregnancy/ childbirth and medical conditions related thereto, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. This nondiscrimination policy covers student admission, access, and treatment in University programs and activities. It also covers faculty (Senate and non-Senate) and staff in their employment.

For more information, to request accommodations, or to file a complaint, please contact the following campus offices:

- Sex discrimination, sexual harassment, pregnancy discrimination: *Office for the Prevention of Harassment and Discrimination* ("OPHD", Title IX Compliance Office) -- <https://ophd.berkeley.edu>.
- Disability discrimination or pregnancy accommodation: *Disabled Students' Program* -- <http://www.dsp.berkeley.edu>.