

Instructions for Abstract Submission
UF Shands Cancer Center Research Poster Day
May 1, 2012

UF & Shands Cancer Center invites you to submit abstracts for the 2012 UF Shands Cancer Center Research Poster Day which will be held on Tuesday May 1, 2012 from 5:30pm - 7:30pm in the Ballroom at the Hilton UF Conference Center.

We encourage poster presentation at the event. Guidelines for abstracts and posters are below. Prizes will be awarded to Trainees and Junior Faculty.

GUIDELINES:

Abstracts should not exceed two pages with 1 inch margins using 11 point Arial font and converted to PDF format.

TITLE: use a concise title that summarizes the content of the abstract. Capitalize the first letter of each word except prepositions, articles, and species names. Italicize all specific names of microorganisms and scientific organisms.

AUTHORS: author(s) names must be complete (example: John S. Doe, MD). Include the name, degree, institution, city, state, and country of all authors and author groups.

AFFILIATIONS: each author should list the name of his or her institution, city, state, and country (please include department, division, laboratory, etc.).

CATEGORY: please list the category so that the appropriate judge can review:

- A. Drug Discovery
- B. Experimental Therapeutics
- C. Immunology
- D. Molecular Oncology
- E. Health Outcomes & Behavior / Risk Assessment, Detection & Intervention

ABSTRACT TEXT: Describe the relevance of the research using background, methods, results, and conclusions. We recommend that a colleague review the abstract for accuracy and grammar.

FORMAT: in order for an abstract to be submitted it must follow the below format

- A. Introduction
- B. Hypothesis
- C. Method
- D. Results
- E. Conclusion

CONTACT INFORMATION: Provide all pertinent contact information to ensure that correspondence is received promptly and accurately (email is preferable). You must specify who will be the, "presenting author." It is the responsibility of the submitting author to communicate future correspondence to all coauthors.

ACADEMIC RANK: Please list the rank under which you wish the abstract to be judged.

A) **Trainee** (includes pre and postdoctoral trainees)

B) **Junior Faculty** (includes all faculty with a rank of Assistant Professor or lower)

C) **Senior Faculty** (all others, this category will not be considered for a research award)

POSTERS: The poster area of the boards are 5'10" wide by 4'10" tall. You will need to bring your own pins with you to the event.

AWARDS: Awards will be given as follows:

- Trainees: 3 separate awards of \$1,000 each to be used for travel or professional development.
- Junior Faculty: 3 separate awards of \$1,000 each to be used for travel or professional development.
- Senior faculty members are not eligible for awards.

NO CHANGES/MODIFICATIONS: including author and affiliation changes are allowed after the abstract submission **deadline of Monday, April 1, 2012** to be considered for an award.

SUBMIT: Please go to <http://cancer.ufl.edu/research/research-poster-day/> to enter your information and upload your abstract.

If you have any questions, please contact:

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