

## Academic Assistance

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There are many academic issues that can arise during your time at Rice. If you are dissatisfied with your course performance, several resources are available. While the most appropriate resource depends on your situation, using a combination of resources is usually helpful.

### Your Professors

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Professors are often your most valuable resource. If you have specific or general questions about a course, you are encouraged to ask the professor directly. Professors can most accurately assess your performance in the class, and they can provide valuable insight about study techniques. They are most familiar with what is necessary to perform well in the class. Most professors have regularly scheduled office hours.

### Course Recitations & Tutorials

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Some courses have regularly scheduled class recitations and/or tutorials in addition to the normal lectures. These sessions are intended to enable students to gain a better understanding of the course material. They may cover important material not covered in lectures. If a course has a tutorial or recitation, you are encouraged to attend.

### College Academic Programs

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Each residential college has an Academic Fellows or Mentors Society, an honorary service organization dedicated to academic life in the college. All Fellows and Mentors Societies provide free academic assistance on a regular basis through advertised review sessions, “office hours”, or requested individual meetings. Two major advantages of consulting a Fellow or Mentor include: 1) the convenience and proximity of the source, 2) the familiarity of the Fellow or Mentor with the specific course.

### Other Sources of Academic Assistance & Advice

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#### *Student Success Initiatives*

Advisors in the Office of Student Success Initiatives are able to help students develop concrete academic and non-academic strategies for success, including problem solving, goal setting, time management, and study skills. Advisors are available 9am-4pm for walk-ins, or you can schedule an appointment by email at [success@rice.edu](mailto:success@rice.edu).

#### *Disability Support Services*

Disability Support Services will facilitate reasonable accommodations for students with a wide range of disabilities including learning disabilities, attention deficit disorders, and physical, psychological, or other medical conditions. Accommodations are academic adjustments, services, and/or equipment that allow a student with a disability to have equal access to academic programs. If you think you may need disability support, complete an online Preliminary Notification of Disability-Related Needs form available at <https://dss.rice.edu/>.



### *Office of Academic Advising*

You can schedule a meeting with an advisor in the Office of Academic Advising by phone at 713-348-4060 or by email at [aadv@rice.edu](mailto:aadv@rice.edu). Meeting with an academic advisor can be useful if you are reconsidering your major or overall course plans, or if you do not feel your faculty advisor is the most appropriate person.

### *Masters and Divisional Advisors*

Your Masters oversee all academic and non-academic aspects of your residential college, and have probably helped other students with similar concerns. Your divisional advisor addressed your overall course plans during pre-registration. They probably have insight into why a particular course is not going well and can help you consider your options.

### *College Coordinators, Resident Associates (RAs), Head Resident Fellows (HRFs)*

Your College Coordinators, RAs and HRFs are often your first point of contact. They are familiar with the issues that commonly face students at Rice, and the most appropriate ways to deal with those issues.

### *Peer Academic Advisors*

Each college has a group of peer academic advisors (PAAs) who are willing and able to answer general and specific questions related to academic issues. They have been trained extensively about rules and regulations as well as academic resources at Rice. As fellow students, they are familiar with many of the issues you face.

### *Other Students*

Talking to other students currently in your class, or who have taken the class previously from the same professor might be helpful. Also, your friends are likely aware of non-academic factors that might be impacting your performance.

### **Drop or Pass/Fail**

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If a course is not going well, sometimes the best course of action is to drop the course or take it pass/fail. Things to keep in mind with such a decision include the relevant deadlines (see the academic calendar) and whether the course is required for your major.