

All reasons must be verified with supporting documentation. For example, if you lost departmental funding, a letter must be supplied from the department describing what funding has been lost and that it was through no fault of your own.

How much money do you have in the bank? \$_____ (A bank statement must be submitted.) In addition, you must also prepare an expense sheet listing all monthly bills to be paid and any income you are receiving.

You must call 556-4278 to schedule an appointment with a UC International Services advisor. The following documents must be brought to your appointment:

- * Documentation of reason for severe economic hardship
- * Bank statement
- * Listing of monthly expenses and income
- * Copies of current I-20, Passport, Visa Stamp and I-94 card (front and back)
- * Completed I-765 Form (form attached). There are several questions on the I-765 students have problems completing. They are: Question #16, Eligibility Category is (c) (3)(iii). Don't forget to sign, date and put your telephone number on the certification line.
- * Completed form G-1145.
- * A check for **\$380.00** made out to "**The Department of Homeland Security**"
- * 2 photos of yourself. **Photos must include the following:** color photos with a white background taken no earlier than 30 days before submission to the USCIS; photos should be un-mounted; printed on thin paper; glossy; and un-retouched. The photos should be passport style photos. Your head should be bare unless you are wearing a headdress as required by a religious order to which you belong. The photo should be 2 x 2 inches, with the distance from the top of the head to just below the chin measuring 1 inch to 1 3/8 inches. Lightly print your name and your A#, if known, on the back of each photo with a pencil. **PHOTOS MUST MEET THESE SPECIFICATIONS.** For your convenience, you can obtain the required photos in two locations on campus. They are:

1) Department: Photographic Services
Location: 3300 Edwards Center Two
Hours: 8:00 a.m. to 5:00 p.m.
Phone: 556-3001
Price: \$7.50 set of two

2) Department: Medical Photography
Location: Rm. G44 HPB (Health Professions Bldg)
Hours: 1:30 – 4:30 MWF by Appointment
Phone: 558-6111
Price: \$12.05 set of 2 prints;
\$7.25 for ea. Add'l set of 2

NOTE: During your appointment your documents will be reviewed and determined your eligibility will be determined. If a UC International Services advisor thinks you qualify, the entire package will be mailed to the U.S. Citizenship and Immigration Services in Lincoln, Nebraska. If approved, a copy of your Employment Authorization Document must be supplied to UC International Services.

I certify that the above information provided on this form is correct and complete.

Student's Signature _____ Date _____

E:\request for severe economic hardship employment authorization