

Job Classifications and Starting Pay Ranges for Student Employees

Student jobs offer work related to their skills, academic or career fields, and experiences or interests. Job responsibilities range from those demanding special research skills to those demanding only the willingness to work. Pay ranges within these classes are intended to permit employers to evaluate and recognize past experiences or other qualities employees and/or applicants brings to the position.

Class 1: Minimal Technical Ability/Minimal Responsibility		
\$8.05 - \$8.92	STU-AST-CLERIAL & ADMIN	STU-AST-NON-CLERICAL & ADMIN
	Customer service representative Information desk assistant Telecommunications operator Assembling & addressing mail outs Binding Reports Checking & sorting samples or files Clipping news articles Coding Collecting documents File clerk Xeroxing Sorting mail Stuffing envelopes Scanning/archiving documents	Mailing bulletins Mounting samples Moving furniture or supplies Painting or refinishing (for) maintenance Pest Control Posting jobs on bulletin boards Running errands Set-up crew member Grounds keeper or greenhouse maintenance worker Lifting, moving, shelving books Janitor/Custodial worker: wash windows, wash/wax floors, shampoo/clean rugs, etc. Cleaning laboratory equipment
Class 2: Minimal Technical Ability/ Average Responsibility		
\$8.93 - \$9.42	STU-AST-CLERIAL & ADMIN	STU-AST-NON-CLERICAL & ADMIN
	Chemical solution preparer Routine lab analyst Supervised research Journal loose-leafing (related to Law School) Proofreader Data entry Office assistant	Construction labor Farm labor Running media center equipment: projector, etc. (audio visual aide) Running office machinery: adding machines, duplicating machines Events assistant Security assistant Audio-Visual assistant Computer support assistant Tour guide
Class 3: Average Technical Ability/ Minimal Responsibility		
\$9.43 - \$9.92	STU-AST-CLERIAL & ADMIN	STU-AST-NON-CLERICAL & ADMIN
	Receptionist Processor: requisitions Inventory Invoicing, billing Typist: routine, nontechnical (35 wpm) Pricing clerk Processor: books or films Sales clerk Night clerk/ service desk clerk Night auditor Telephone interviewer	Courier Equipment delivery Mail delivery Security guard Student night patrol Traffic controller Traffic surveyor Truck/ bus driver Animal care assistant Studio assistant Marketing assistant Room attendant: weight room, reading room, locker room, linen room, game room etc.

		Warehouse & stock clerk
Class 4: Average Technical Ability/ Average Responsibility		
\$9.93 - \$10.92	STU-AST-CLERIAL & ADMIN	STU-AST-NON-CLERICAL & ADMIN
	Accounting/ bookkeeper Data analyst/ reductionist Literature searching Supervised lab analyst Librarian assistant Information Technology assistant/intern	Tape recorder: audio & visual Teleprompter Field work: mapping, surveying, etc. Keypuncher Cashier Nursery/ kindergarten aide Nursing aide Announcer (radio and TV) Equipment maintenance Lab assistant
Class 5: Unique Technical Ability/ Above Average Responsibility		
\$10.93 - \$11.91	STU-AST-CLERIAL & ADMIN	STU-AST-NON-CLERICAL & ADMIN
	Composing letters Editorial assistant News/ technical writer Translator: foreign language Engineer assistant Youth leader/ program assistant Calligrapher Typist: transcribing, technical, unusual speed & accuracy Personnel supervisor Tutor/ counselor Pharmacy assistant Computer support assistant Technology support specialist	Artist: illustrations, graphics Drafter: charting, graphing, diagramming Builder: exhibits or displays Drawing layouts, lettering Model: art classes Photographer Equipment repairer Cottage parents Lifeguard Crafts teacher Stagehand
Class 6: Specialized Technical Ability/ Advanced Responsibility Work requiring advanced education, special training or licensing which may be intermittent.		
\$11.92 & up	STU-AST-CLERIAL & ADMIN	STU-AST-NON-CLERICAL & ADMIN
	Accountant Legal research assistant Resident assistant Technical director Web designer Graphic designer	Audio-visual technician Electrical technician Transmitter engineer (FCC license) Crew chief Lighting director Sound director Sound and light operator Nuclear reactor operator X-ray technician Computer programmer

Students paid more than double of Florida's current minimum wage must submit the Pay Rate Justification Form. You may find the form at the following link: <http://hr.ufl.edu/wp-content/uploads/forms/academic/RevisedPayRateForm.pdf>.