



Graduate Student Graduation Application

A. Personal Information

Complete all information, sign your request, and return this form to the Students First Center prior to the deadline. Incomplete forms will not be accepted.. The \$30.00 fee will be billed to your student account upon submission.

UCM ID Number _____

Name _____

* (Exactly as you would like it to appear in the program and on your diploma)

E-mail _____ Phone Number _____

I am filing this graduation application for: Fall year: _____ Spring year: _____ Summer year: _____

I certify that I am the above named person, the information I have provided is accurate, and I have read, understand, and accept the instruction regarding my graduation application.

Student Signature _____ Date _____

B. Commencement Participation

To indicate commencement participation, go to commencement.ucmerced.edu after submitting this form to the Students First Center.

C. Major Clearance

Before this form can be submitted, it must first be signed by your Advisor and Graduate Group Chair. Once all signatures are acquired, the form must be submitted to the Students First Center and the appropriate fee(s) paid.

Degree

Advisor Signature _____ Date _____

Graduate Group Chair Signature _____ Date _____

Deadlines (COMPLETED FORMS NEED TO BE SUBMITTED TO THE STUDENTS FIRST CENTER)

Spring: Completed *Graduation Application* forms are due no later than February 15th.

Summer: Completed *Graduation Application* forms are due no later than June 15th.

Fall: Completed *Graduation Application* forms are due no later than September 15th.

Graduation Information Students expecting to complete work for their degree must declare their candidacy by filing a *Graduation Application* with the Office of the Registrar for the semester in which they plan to receive the degree. If you wish to change your name you must file a *Name Change* (along with documentation of your new name) with the Office of the Registrar. Moving between any other terms will require notifying the Office of the Registrar using this online form [found here](#). Filing a *Graduation Application* with an outstanding Incomplete grade on your record or with outstanding transfer work may prevent degree conferral, and you will be required to re-file for a later term.

Commencement Participation Graduate students may participate in two ceremonies if masters and doctoral degrees are conferred in separate years. Indicate which ceremony you plan to attend, if any, on this form. *Participating in Commencement does not indicate confirmation that degree requirements have been fulfilled. Diplomas are not distributed at Commencement and degrees are not awarded until all requirements are completed.* A *Graduation Application* must be on file in the Office of the Registrar. For questions, email commencement@ucmerced.edu.