

### **Purchasing Radioactive Materials**

All purchase requisitions for radioactive materials must be signed by the Radiation Safety Officer or his designate, regardless of the type or quantity of radioactive materials being ordered. Once a requisition is received, the Radiation Safety Officer will examine the current inventory and verify that receipt of the material ordered will not exceed the possession limit for that isotope. The Radiation Safety Officer will file a copy of the signed and dated purchase requisition, and forward the original to the Department for processing