



FEMA ICS 100b Course Modified for Civil Air Patrol.

**For squadron use when doing group
training.**



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Civil Air Patrol

**Visual 1.1
Course Overview**

Course Overview



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Visual 1.2
Course Overview

Course Goals

- **Demonstrate basic knowledge of the Incident Command System (ICS).**
- **Be prepared to work within the Civil Air Patrol ICS system.**
- **Enable member to complete the IS 100 course for SQTR.**



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Visual 1.3
Course Overview

Overall Course Objectives

After completion of this course, you should be familiar:

- **How CAP uses ICS.**
- **Organization of ICS.**
- **Positions and responsibilities.**
- **Types of Facilities and functions.**
- **ICS Planning.**



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Visual 1.4
Course Overview

Course Structure

**Unit 1:
Course
Overview**

**Unit 2:
ICS Overview**

**Unit 3:
ICS Features &
Principles**

**Unit 4:
Incident Commander &
Command Staff Functions**

**Unit 5:
General Staff
Functions**

**Unit 6:
Unified Command**

**Unit 7:
Course Summary –
Putting It All Together**



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**Visual 1.5
Course Overview**

Course Logistics

- **Safety Briefing**
- **Sign-in sheet**
- **Housekeeping:**
 - **Breaks**
 - **Cell phone policy**
 - **Facilities**
 - **Other concerns**



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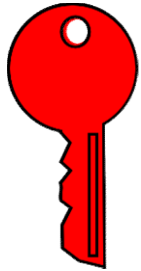


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Visual 1.6
Course Overview

Successful Course Completion

- **Achieve 75% or higher on the online exam.**



Possible exam material



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**Visual 1.7
Course Overview**

ICS Overview



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Visual 1.8
Course Overview

Unit Objectives

Identify:

- **Purpose of ICS.**
- **Requirements to use ICS.**

Unit List

- ✓ **Course Overview**
- **ICS Overview**
 - **ICS Features & Principles**
 - **Incident Commander & Command Staff Functions**
 - **General Staff Functions**
 - **Unified Command**
 - **Course Summary – Putting It All Together**



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Visual 1.9
Course Overview

What Is ICS?

The Incident Command System is:

- A standardized approach to incident management that is applicable for use in all hazards.
- Enables a coordinated response among various jurisdictions and agencies.
- Establishes common processes for planning and management of resources.
- Allows for integration within a common organizational structure.



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Visual 1.10
Course Overview

When Is ICS Used?

ICS can be used to manage:

- Natural hazards.
- Technological hazards.
- Human-caused hazards.
- Planned events.



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Visual 1.11
Course Overview

When Does CAP Use ICS?

ICS can be used to manage:

- Air Force Missions.
- Search and Rescue Exercises (SAREX).
- Multi-Agency Operations.
- Planned events.



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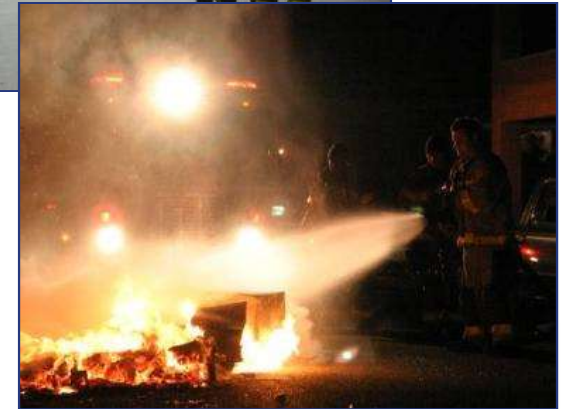
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Visual 1.12
Course Overview

What Is an Incident?

An **incident** is . . .

. . . an occurrence or event, natural or human-caused, that requires a response to protect life or property.



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Visual 1.13
Course Overview

What Is an Incident for CAP?

An **incident** is . . .

. . . a mission, be it
actual or training.



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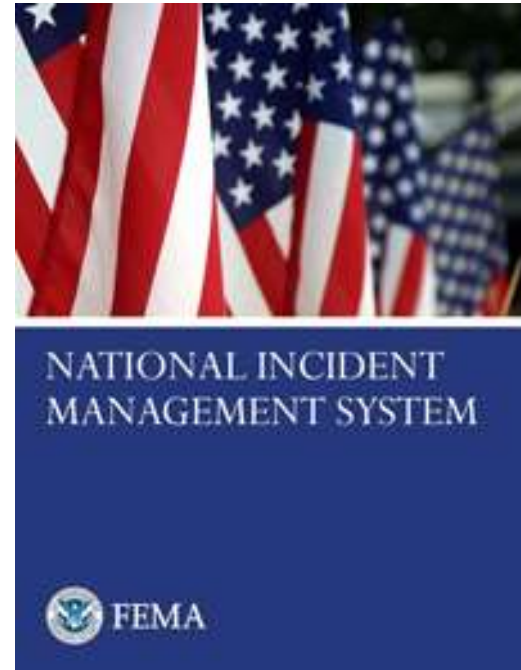
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Visual 1.14
Course Overview

Why Does CAP Use ICS?



1. It Works!



**2. Mandated by
FEMA to be NIMS
compliant**



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**Visual 1.15
Course Overview**

Discussion Question

**Why did FEMA
establish NIMS in
2001?**



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**Visual 1.16
Course Overview**

Lessons Learned from Sept 1, 2001

Without ICS, incident responses typically:

- **Lack accountability.**
- **Have poor communications.**
- **Use unsystematic planning processes.**
- **Are unable to efficiently integrate responders.**



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Visual 1.17
Course Overview

ICS Benefits for Civil Air Patrol

ICS helps to ensure:

- **The safety of members and others.**
- **That CAP can work effectively with other organizations.**
- **The efficient use of resources.**



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Visual 1.18
Course Overview

Summary

The Incident Command System (ICS):

- **Is a standardized management tool for meeting the demands of small or large emergency and nonemergency situations.**
- **Represents best practices, and has become the standard for emergency management (including Search and Rescue) across the country.**
- **May be used for planned events, natural disasters, and acts of terrorism.**
- **Is a key feature of NIMS.**



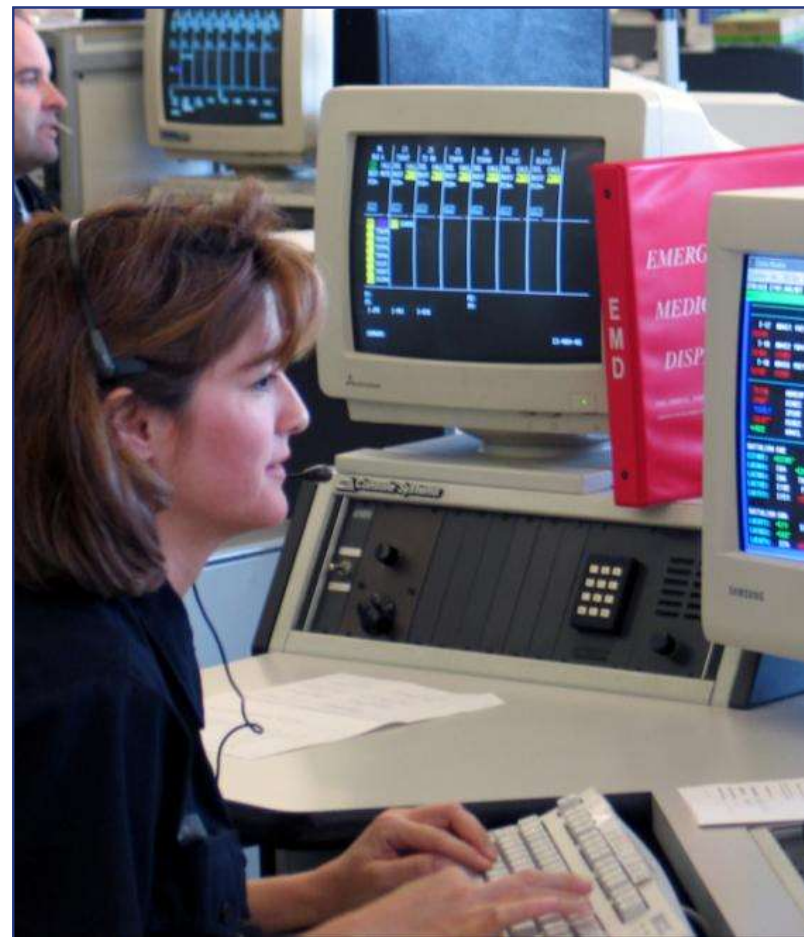
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Visual 1.19
Course Overview

ICS Features and Principles



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**Visual 1.20
Course Overview**

Objectives

- Describe the basic features of ICS.
- Select the correct terminology for ICS facilities.
- Relate ICS facilities to CAP
- Identify common tasks related to personal accountability.

Unit List

- ✓ Course Overview
- ✓ ICS Overview
- ICS Features & Principles
 - Incident Commander & Command Staff Functions
 - General Staff Functions
 - Unified Command
 - Course Summary – Putting It All Together



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Visual 1.21
Course Overview

ICS Features: Overview

- **Standardization**
 - Common terminology
- **Command**
 - Establishment and transfer of command
 - Chain of command and unity of command
- **Planning/Organizational Structure**
 - Management by objectives
 - Incident Action Plan (IAP)
 - Modular organization
 - Manageable span of control
- **Facilities and Resources**
 - Comprehensive resource management
 - Incident locations and facilities
- **Communications/Information Management**
 - Integrated communications
- **Professionalism**
 - Accountability
 - Dispatch/Deployment



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Visual 1.22
Course Overview

Common Terminology – No Codes!

Using common terminology helps define:

- Organizational functions.
- Incident facilities.
- Resource descriptions.
- Position titles.



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Visual 1.23
Course Overview

Discussion Question

**Why should you use
plain English during
an incident response?**



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**Visual 1.24
Course Overview**

Why Plain English?

EMT = Emergency Medical Treatment

EMT = Emergency Medical Technician

EMT = Emergency Management Team

EMT = Eastern Mediterranean Time (GMT+0200)

EMT = Effective Methods Team

EMT = Effects Management Tool

EMT = El Monte, CA (airport code)

EMT = Electron Microscope Tomography

EMT = Email Money Transfer



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Visual 1.25
Course Overview

Why Plain English even for CAP?

GTM = Ground Team Member

GTM = Generative Topographic Map

GTM = Global Traffic Manager

GTM = Gross Ton Mile

GTM = Gross Trailer Mass

GTM = Guatemala

GTM = Government Technical Monitor

GTM = Global Travel Management

GTM = Grounded Theory Memo



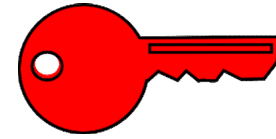
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Visual 1.26
Course Overview

Common Terminology



ICS & CAP requires the use of Common Terminology to:

- **Ensure efficient, clear communication.**
- **Enable CAP to work with other agencies.**
- **Remove confusion over acronyms.**



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**Visual 1.27
Course Overview**

ICS Features: Overview

- **Standardization**
 - Common terminology
 -  **Command**
 - Establishment and transfer of command
 - Chain of command and unity of command
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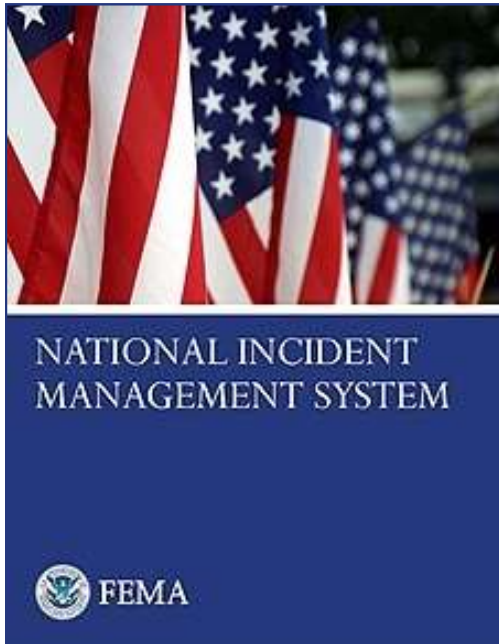
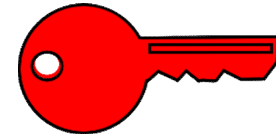
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Command: Definition



Command: The act of directing, ordering, or controlling, by virtue of **explicit** statutory, regulatory, or delegated authority.

At an incident scene, the Incident Commander has the authority to assume command!



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Visual 1.29
Course Overview

Transfer of Command

- Moves the responsibility for command from one Incident Commander to another.
- Must include a transfer of command briefing (which may be oral, written, or both).



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Visual 1.30
Course Overview

When Command Is Transferred

- A more qualified Incident Commander arrives.
- A jurisdiction or agency is legally required to take command.
- Incident complexity changes.
- The current Incident Commander needs to rest.



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Visual 1.31
Course Overview

Discussion Question

**What would you
include in a
transfer of command
briefing?**



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**Visual 1.32
Course Overview**

Chain of Command

Chain of command:

- Is an orderly line of authority.
- Gives incident managers the authority to deploy and use all personnel under their supervision.
- Requires that orders flow from supervisors.
- Does not prevent personnel from sharing information.



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Visual 1.33
Course Overview

Unity of Command

Under unity of command, personnel:

- Report to only one incident supervisor.
- Receive work assignments only from the assigned supervisor.



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Visual 1.34
Course Overview

ICS Features: Overview

- **Standardization**
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 - Dispatch/Deployment



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Visual 1.35
Course Overview

Management by Objectives



Priorities for incident objectives are:

#1: Life Safety

#2: Incident Stabilization

**#3: Property/
Environmental
Preservation**



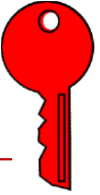
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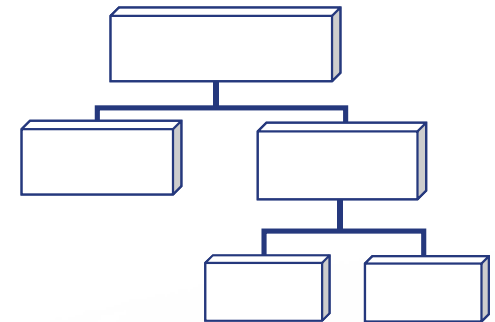
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**Visual 1.36
Course Overview**

ICS Organization & Civil Air Patrol



- CAP has adapted the unique ICS position titles and organizational structures.
 - Mission Base → Incident Command Post
- Assigning personnel based on expertise, not rank. For example, The Emergency Services Director may not hold that title when deployed under an ICS structure.



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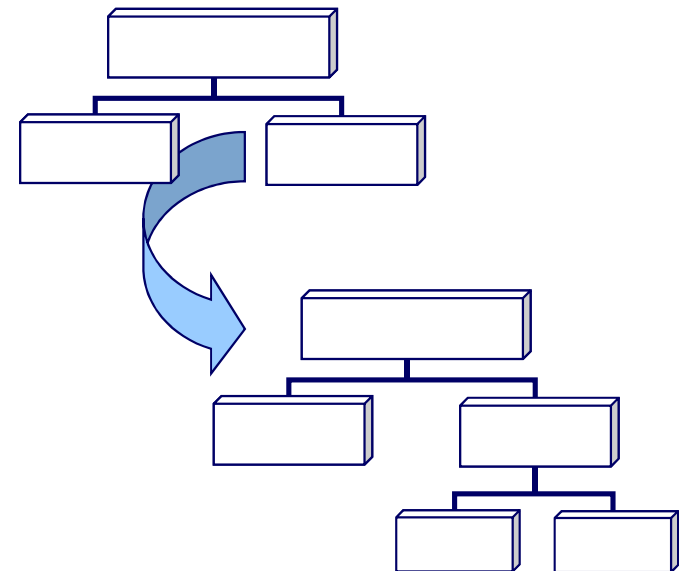
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Visual 1.37
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Modular Organization

Incident command organizational structure is based on:

- **Size, type, and complexity of the incident.**
- **Specifics of the hazard environment created by the incident.**
- **Incident planning process and incident objectives.**



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Visual 1.38
Course Overview

Incident Action Planning

Every incident must have an Incident Action Plan (IAP) that:

- Specifies the incident objectives.
- States the activities.
- Covers a specified timeframe, called an operational period.
- May be **oral or written**.
- For CAP must be written and kept on file.

**Incident
Action
Plan**



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Visual 1.39
Course Overview

Elements of an Incident Action Plan

Every IAP must have four elements:

- **What do we want to do?**
- **Who is responsible for doing it?**
- **How do we communicate with each other?**
- **What is the procedure if someone is injured?**



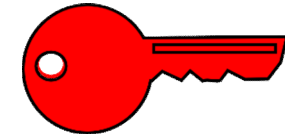
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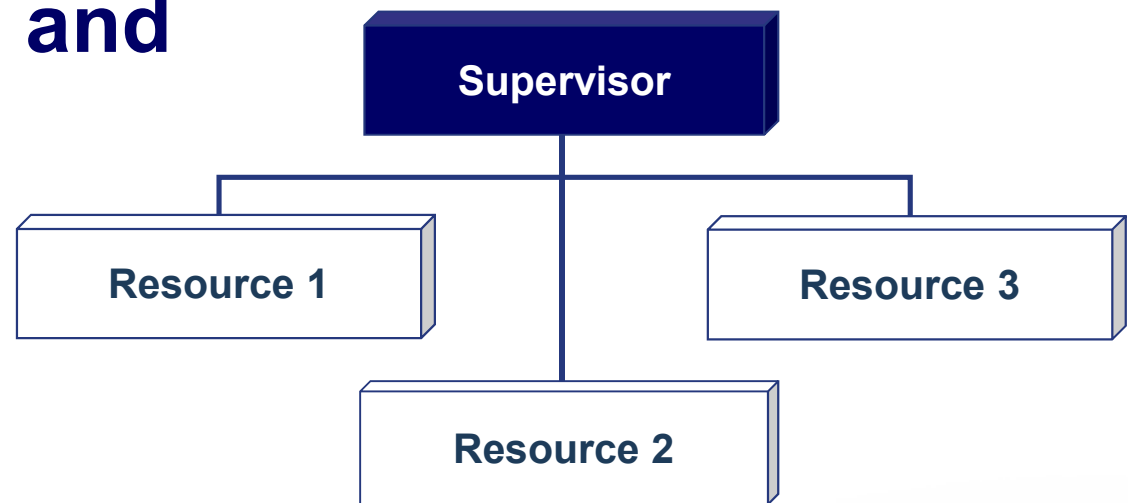
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Course Overview

Manageable Span of Control



Span of control:

- Pertains to the number of individuals or resources that one supervisor can manage effectively during an incident.
- Is key to effective and efficient incident management.



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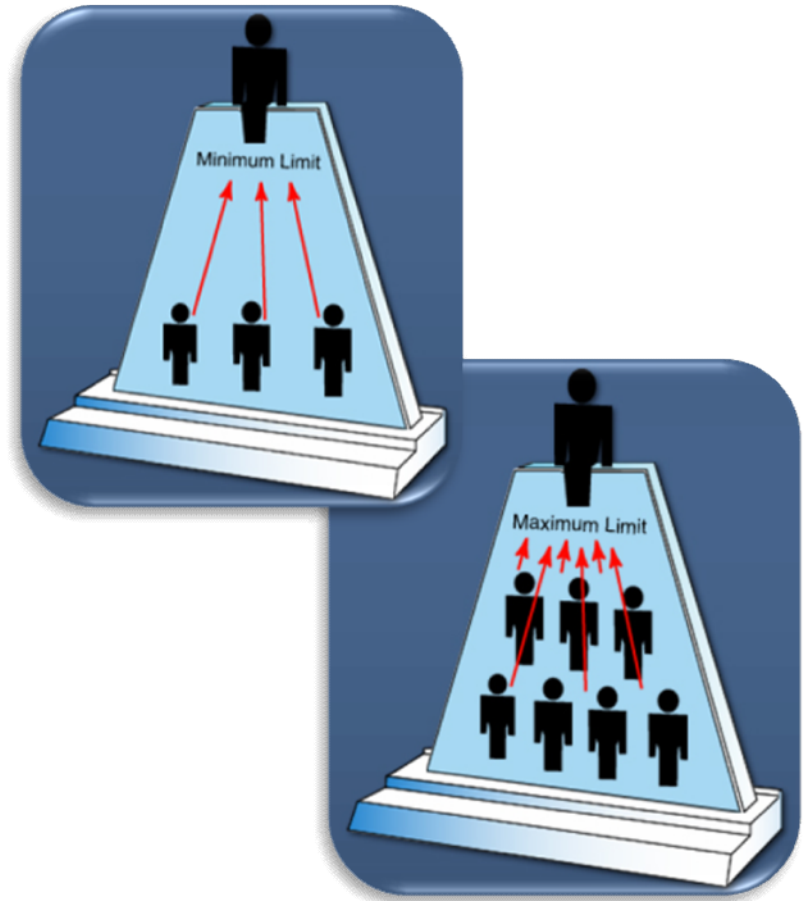
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Course Overview

ICS Management: Span of Control

ICS span of control for any supervisor:

- Is between 3 and 7 subordinates.
- Optimally does not exceed 5 subordinates.



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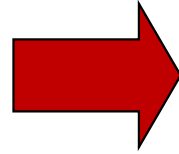


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Visual 1.42
Course Overview

ICS Features: Overview

- **Standardization**
 - Common terminology
- **Command**
 - Establishment and transfer of command
 - Chain of command and unity of command
- **Planning/Organizational Structure**
 - Management by objectives
 - Incident Action Plan (IAP)
 - Modular organization
 - Manageable span of control



- **Facilities and Resources**
 - Comprehensive resource management
 - Incident locations and facilities
- **Communications/Information Management**
 - Integrated communications
 - Information and intelligence management
- **Professionalism**
 - Accountability
 - Dispatch/Deployment



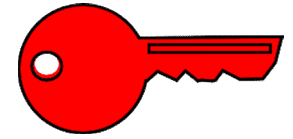
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Visual 1.43
Course Overview

Incident Facility Map Symbols



Incident Command Post



Where the ICP Staff is located. All information is funneled into the Incident Command Post

Staging Area



Where personnel and equipment are kept while waiting for an assignment

Base



Location from which primary logistics and administrative functions are coordinated and administered

Camp, Helibase, and Helispot



H-3
Camps provide eating, sleeping areas and sanitary services



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Visual 1.44
Course Overview

Incident Facilities: Summary

- A single Incident Command Post should be established on all incidents—even small ones!
- Incidents may require additional facilities (e.g., remote launch of aircrew).
- Areas may be predesignated incident facilities for the surrounding community (e.g., shelters, staging areas, helibases, medical centers).



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Visual 1.45
Course Overview

Resources: Definition

Resources are personnel and major items of equipment, supplies, and facilities available or potentially available for assignment to incident operations and for which status is maintained.

CAP Example: Cadets, Radio, L-Per, or a van



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Visual 1.46
Course Overview

Resource Management

Resource management includes processes for:

- **Categorizing resources.**
- **Ordering resources.**
- **Dispatching resources.**
- **Tracking resources.**
- **Recovering resources.**
- **Reimbursing other organizations.**



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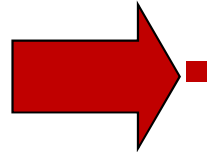


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Visual 1.47
Course Overview

ICS Features: Overview

- **Standardization**
 - Common terminology
- **Command**
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 - Chain of command and unity of command
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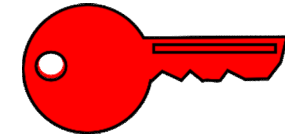
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Visual 1.48
Course Overview

Integrated Communications



Incident communications are facilitated through:

- **The development and use of a common communications plan. In CAP this is done by the Communications Unit Leader (CUL)**
- **The interoperability of communication equipment, procedures, and systems can operate together during a response.**
 - **CAP maintains interoperability by use of various Radio Frequencies and Repeater systems.**



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Visual 1.49
Course Overview

Discussion Question

**What are some
examples of
communication CAP may
utilize?**



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**Visual 1.50
Course Overview**

ICS Features: Overview

- **Standardization**
 - Common terminology
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- 
- **Professionalism**
 - Accountability
 - Dispatch/Deployment



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Visual 1.51
Course Overview

Accountability (1 of 4)

- **Check-In.** After arriving at an incident all members must first check and receive an assignment. Check-In at a SAREX or Mission is Mandatory
- **Unity of Command.** Each individual will be assigned to only one supervisor based on what their assignment. For Example, a Ground Team Member will be assigned to a Ground Team Leader.



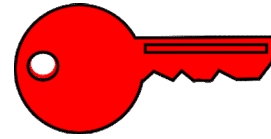
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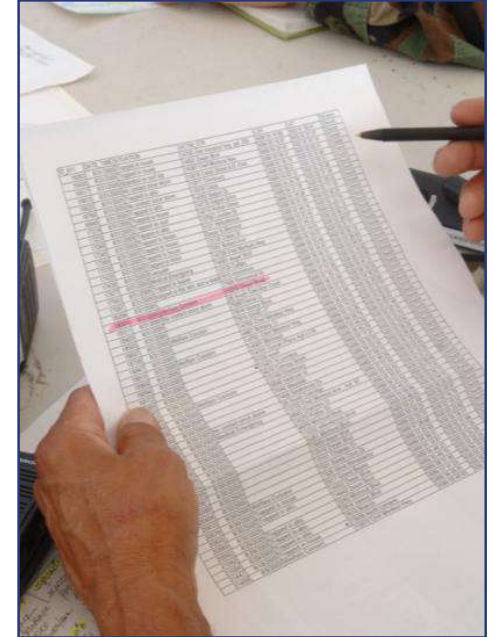
Visual 1.52
Course Overview

Accountability (2 of 4)



Unity of Command allows:

- **Span of Control.** Allows supervisors to adequately supervise and control their subordinates.
- **Resource Tracking.** Supervisors must record and report resource status changes as they occur.
- **CAPR 60-3.** Status boards for resource tracking can be electronic in nature, not just paper, and can be posted online, access needs to be controlled closely. Backup procedures need to be in place should electronic methods fail.



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Visual 1.53
Course Overview

Accountability (3 of 4)

- **Initial Briefing.** All members will receive a briefing to explain the mission and information specific to what their assignment is. CAP uses the Incident Action Plan to facilitate the briefing.
- **Demobilization Procedures.** Each individual will need to check out before leaving the incident, both actual and training. These procedures are typically given during the initial briefing.

CAP members will not leave without checking out.



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Visual 1.54
Course Overview

Accountability (4 of 5)

- **Debriefing.** Allows members inform the Incident Commander of what worked and didn't work. This allows CAP to improve its ability to work as a team during incidents. Debriefing will also occur as soon as possible upon sortie completion. Results of each sortie are determined and immediately provided to the air operations and ground branch directors and planning section.



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Visual 1.55
Course Overview

Accountability (5 of 5)

- **Record Keeping.** All of the forms used on a mission tell the story of what was done and how, and thus need to be retained. You never know if one piece of paper has the critical piece of information needed to solve a bigger problem.
- **CAPR 60-3** Outlines what needs to be kept, but also how and who can access them.



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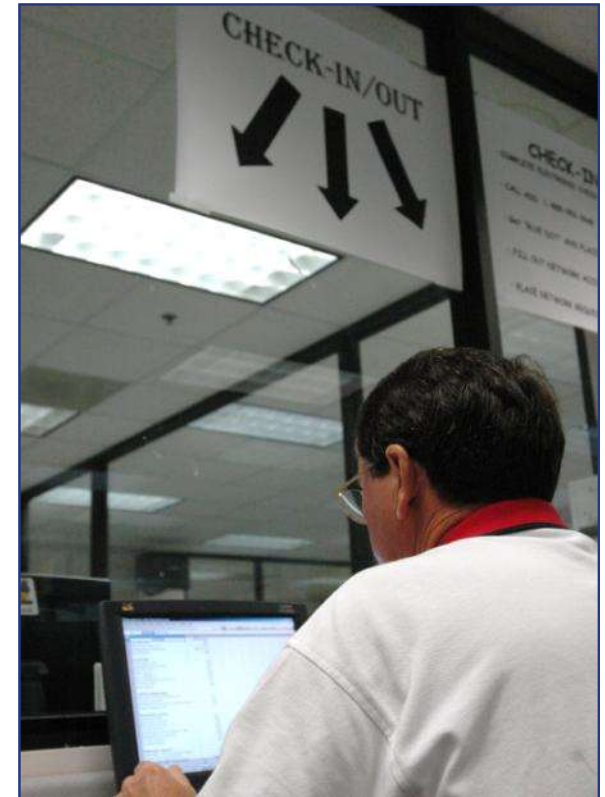
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Visual 1.56
Course Overview

Dispatch/Deployment

At any incident:

- The situation must be assessed and the response planned.
- Managing resources safely and effectively is the most important consideration.
- Personnel and equipment should respond only when requested or when dispatched by an appropriate authority.



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Visual 1.57
Course Overview

Discussion Question

Why shouldn't personnel arrive at an incident without being requested or dispatched?



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Visual 1.58
Course Overview

Summary (1 of 2)

ICS:

- Utilizes management features including the use of common terminology and a modular organizational structure.
- Emphasizes effective planning through the use of management by objectives and Incident Action Plans.
- Supports responders by providing data they need through effective information and intelligence management.



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Visual 1.59
Course Overview

Summary (2 of 2)

ICS:

- Utilizes the principles of chain of command, unity of command, and transfer of command.
- Ensures full utilization of incident resources by maintaining a manageable span of control, establishing predesignated incident facilities, implementing resource management practices, and ensuring integrated communications.



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Visual 1.60
Course Overview

Incident Commander and Command Staff Functions



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**Visual 1.61
Course Overview**

Unit Objectives

- Identify the five major ICS management functions.
- Identify the position titles associated with the Command Staff.
- Describe the role and function of the Incident Commander.
- Describe the role and function of the Command Staff.

Unit List

- ✓ Course Overview
- ✓ ICS Overview
- ✓ ICS Features & Principles
- Incident Commander & Command Staff Functions
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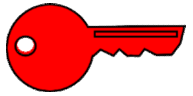
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Visual 1.62
Course Overview

Management Function Descriptions



Function	Description
Incident Command	<ul style="list-style-type: none">• Establishes incident objectives, strategies, and priorities.• Assume overall responsibility for the on-scene incident.
Operations	<ul style="list-style-type: none">• Determines tactics and resources for achieving objectives.• Directs the tactical response.
Planning	<ul style="list-style-type: none">• Collects and analyzes information.• Tracks resources.• Maintains documentation.
Logistics	<ul style="list-style-type: none">• Provides resources and needed services.
Finance/ Administration	<ul style="list-style-type: none">• Accounts for expenditures, claims, and compensation.• Procures needed resources.



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Visual 1.63
Course Overview

Incident Commander

The Incident Commander is responsible for all ICS management functions until delegated.



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Visual 1.64
Course Overview

Discussion Question

Why is it critical to establish command from the beginning of an incident?



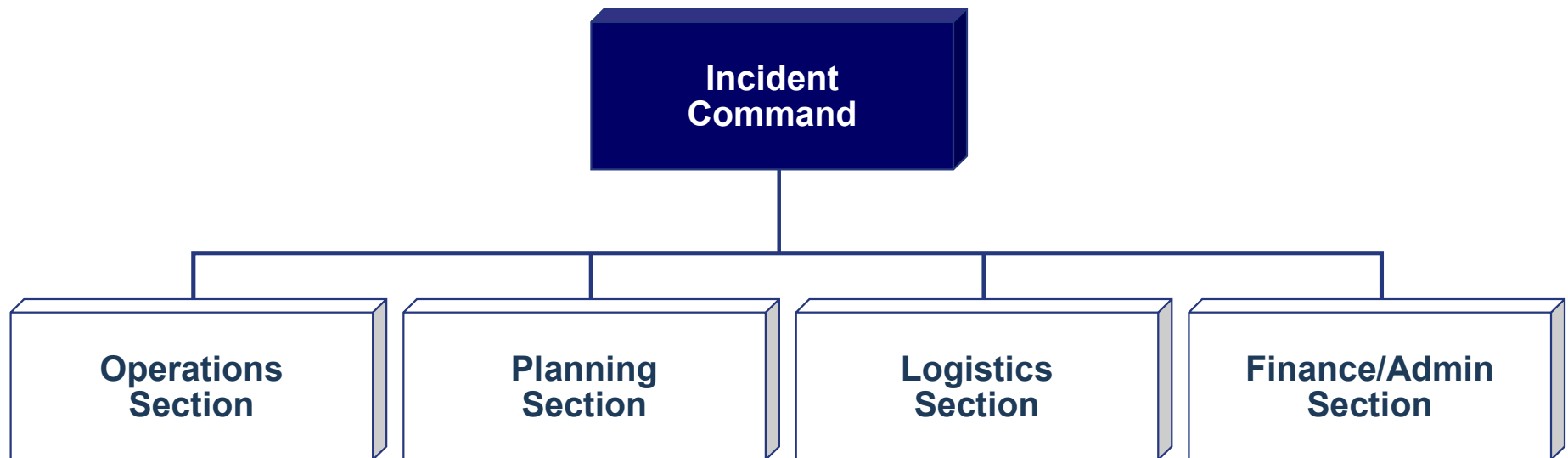
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**Visual 1.65
Course Overview**

Delegating Incident Management Functions



Remember: The Incident Commander only creates those Sections that are needed. If a Section is not staffed, the Incident Commander will personally manage those functions.



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Visual 1.66
Course Overview

Incident Commander Responsibilities

The Incident Commander is responsible for:



- Ensuring incident safety.
- Providing information to internal and external stakeholders.
- Establishing and maintaining liaison with other agencies participating in the incident.
- Overall Responsibility of the on-scene incident



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Visual 1.67
Course Overview

Deputy Incident Commander

A Deputy Incident Commander may be designated to:

- **Perform specific tasks as requested by the Incident Commander.**
- **Perform the incident command function in a relief capacity.**
- **Represent an assisting agency that shares jurisdiction.**



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**Visual 1.68
Course Overview**

Discussion Question

**What needs to occur
before the Deputy
Incident Commander
assumes control?**



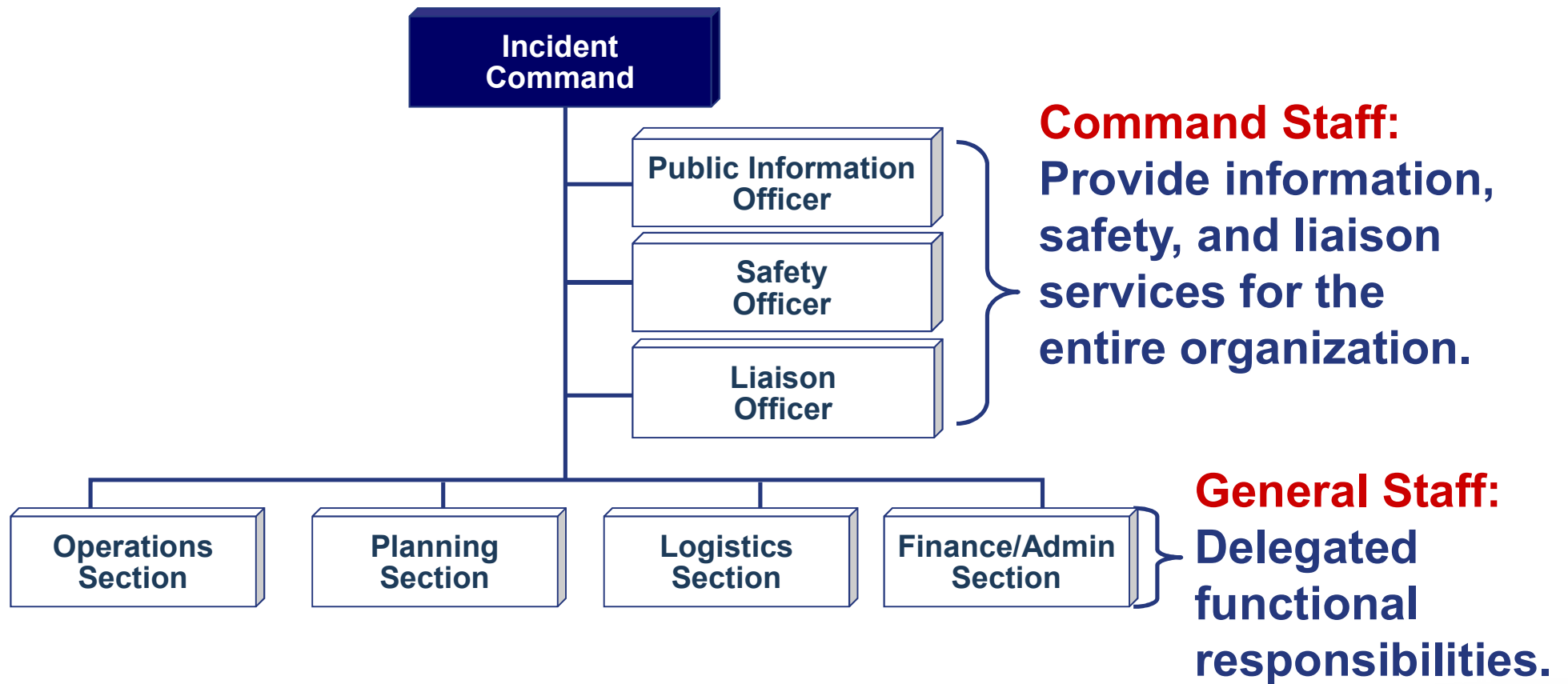
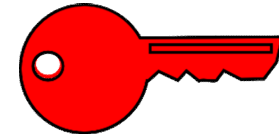
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**Visual 1.69
Course Overview**

Expanding the Organization



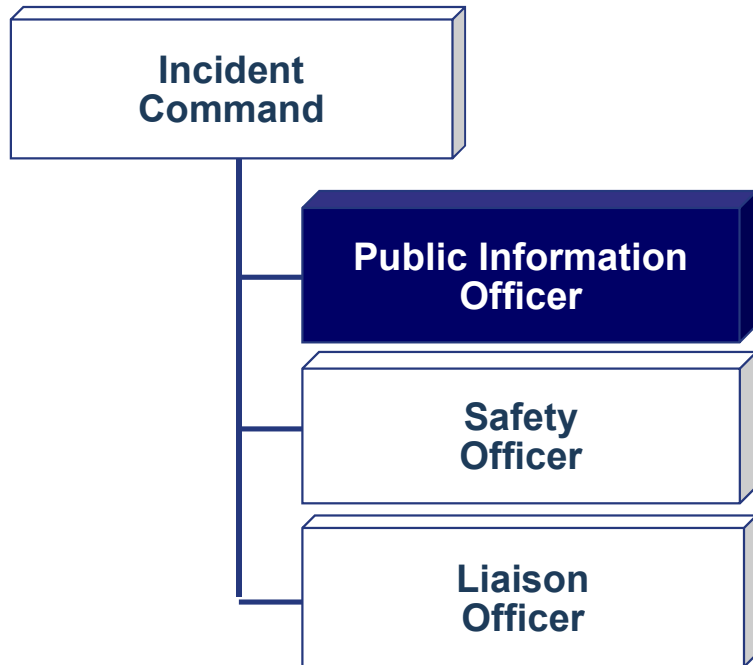
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Course Overview

Public Information Officer (PIO)



The Public Information Officer:

- Advises the Incident Commander on information dissemination and media inquiries.
- Obtains information from and provides information to the Planning Section, the community, and the media.

The Incident Commander approves information that the PIO releases.



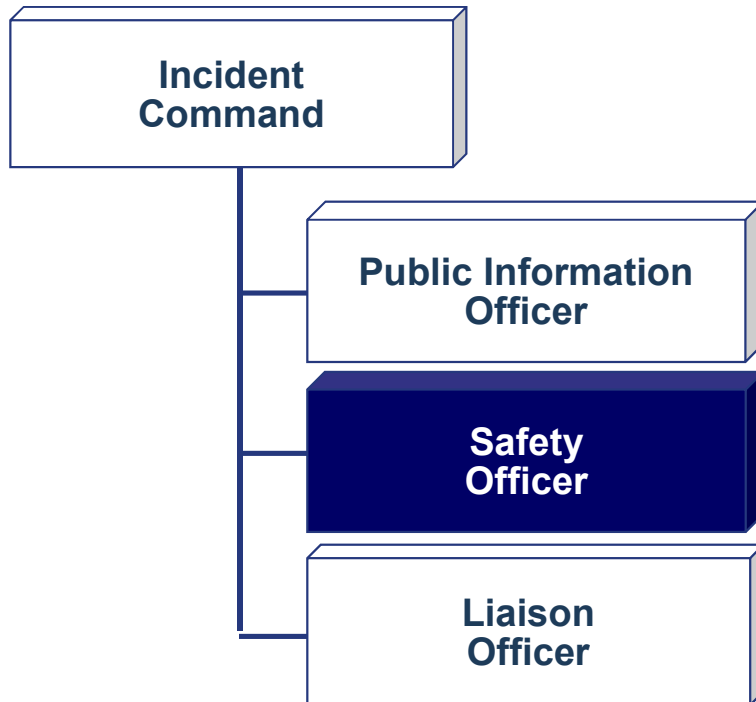
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Course Overview

Safety Officer



The Safety Officer:

- **Advises the Incident Commander on issues regarding incident safety.**
- **Works with Operations to ensure safety of field personnel.**
- **Ensures safety of all incident personnel.**



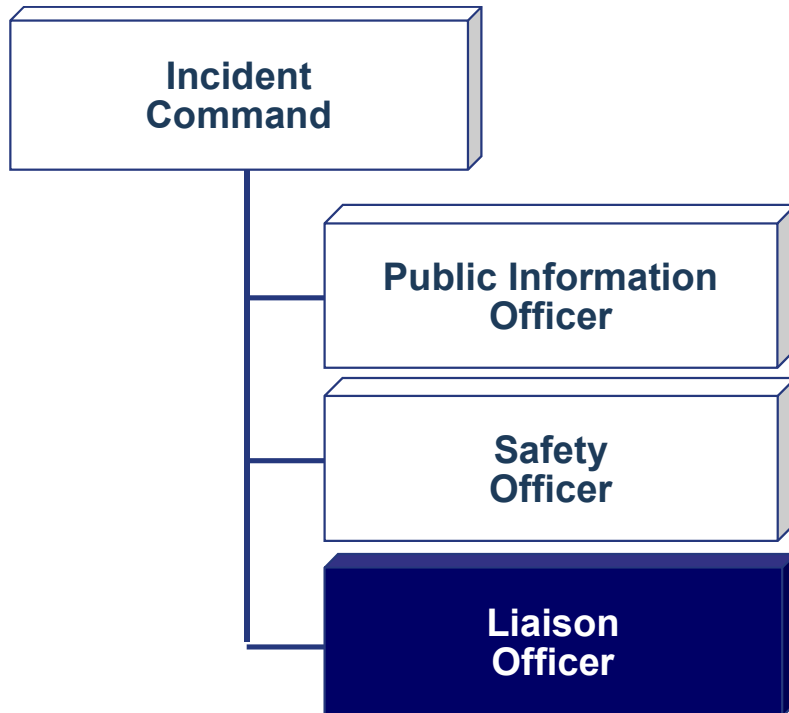
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Civil Air Patrol

Visual 1.72
Course Overview

Liaison Officer



The Liaison Officer:

- Assists the Incident Commander by serving as point of contact for representatives from other response organizations.
- Provides briefings to and answers questions from supporting organizations.
- Is the point of contact for other response organizations



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Civil Air Patrol

Visual 1.73
Course Overview

Discussion Question

**Who within CAP is
qualified to serve as
Command Staff?**



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Civil Air Patrol

**Visual 1.74
Course Overview**

Summary

Are you now able to:

- **Identify the five major ICS management functions?**
- **Identify the position titles associated with the Command Staff?**
- **Describe the role and function of the Incident Commander?**
- **Describe the role and function of the Command Staff?**



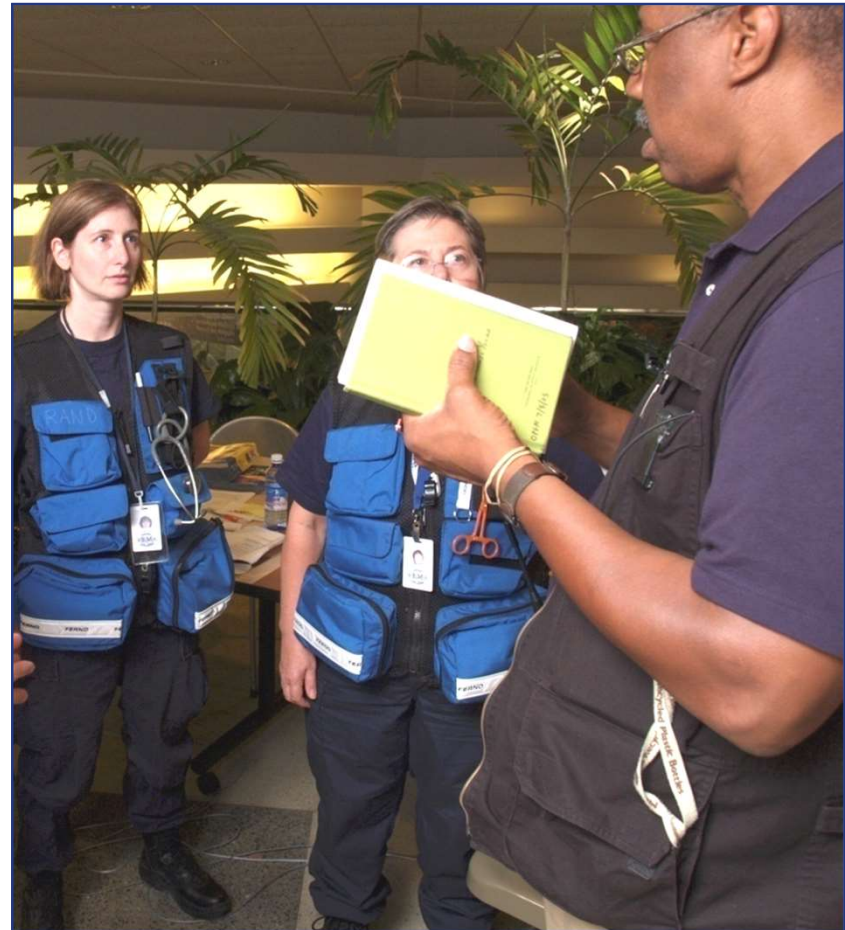
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Civil Air Patrol

**Visual 1.75
Course Overview**

General Staff Functions



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Civil Air Patrol

Visual 1.76
Course Overview

Unit Objective

Describe the roles and functions of the General Staff, including:

- **Operations Section**
- **Planning Section**
- **Logistics Section**
- **Finance/Administration Section**

Unit List

- ✓ **Course Overview**
- ✓ **ICS Overview**
- ✓ **ICS Features & Principles**
- ✓ **Incident Commander & Command Staff Functions**
- ➔ **General Staff Functions**
 - **Unified Command**
 - **Course Summary – Putting It All Together**



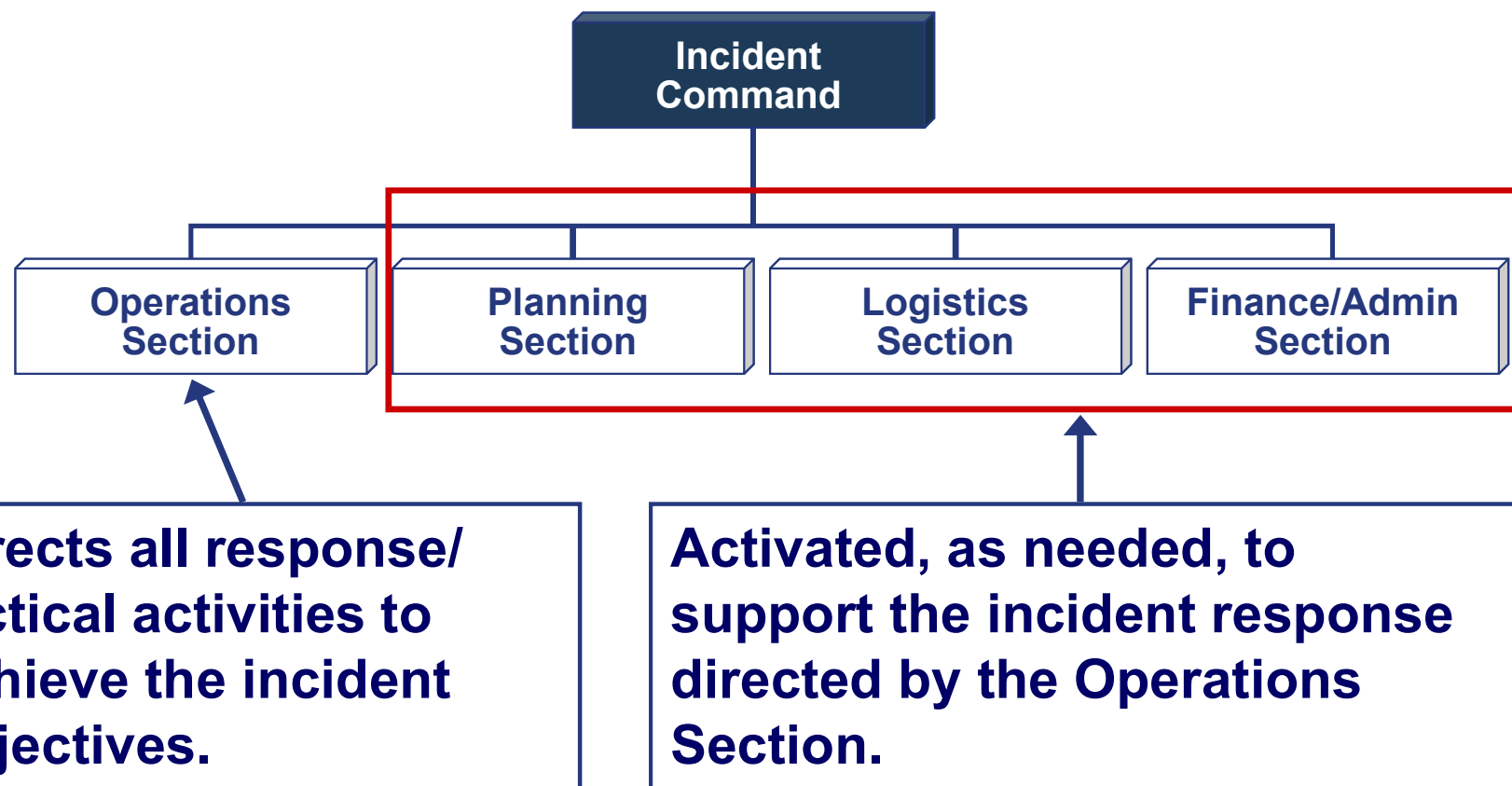
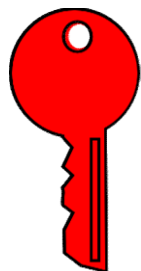
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Civil Air Patrol

Visual 1.77
Course Overview

General Staff Overview – Expanding Incidents



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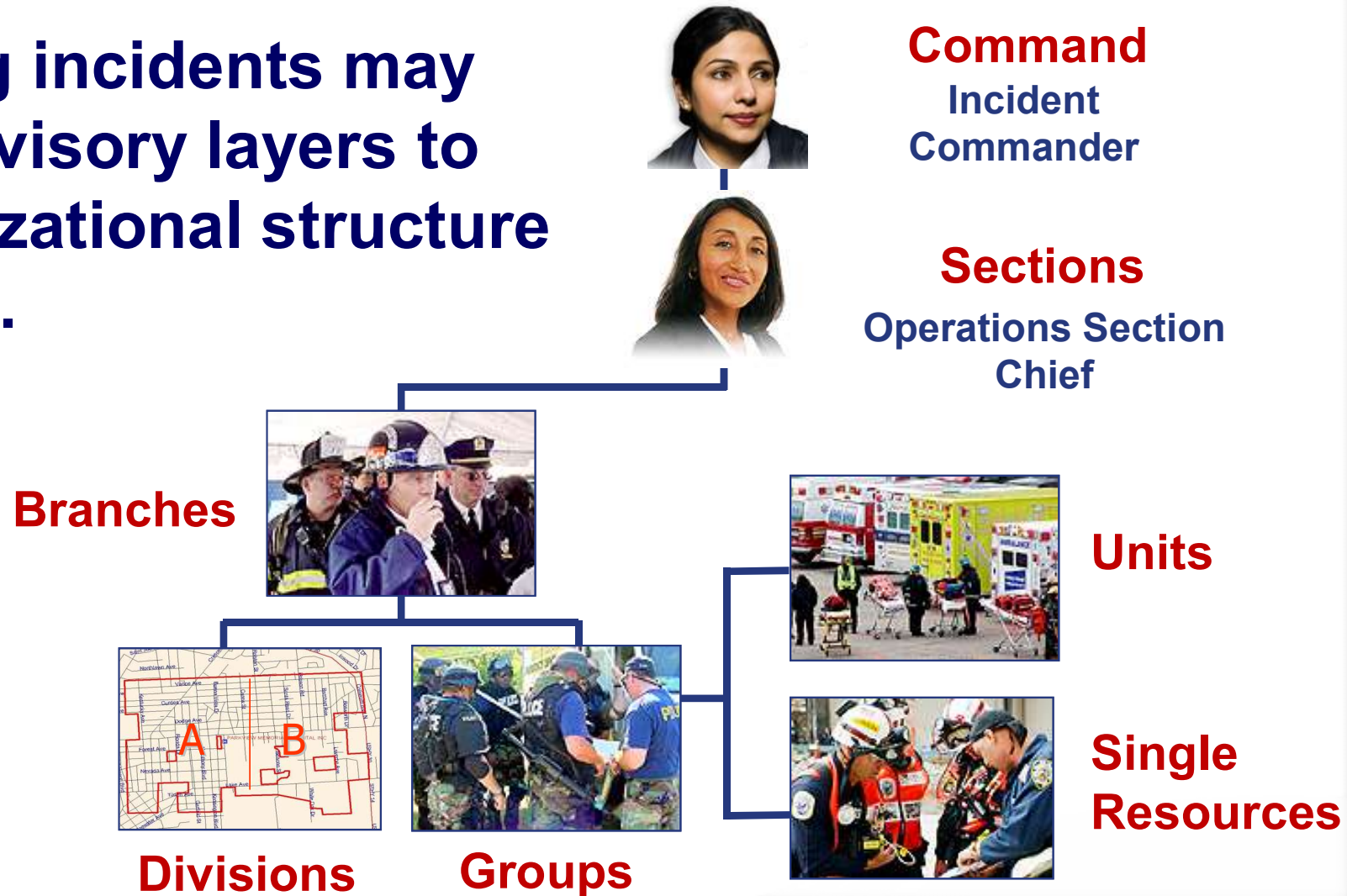


Civil Air Patrol

Visual 1.78
Course Overview

Expanding Incidents

Expanding incidents may add supervisory layers to the organizational structure as needed.



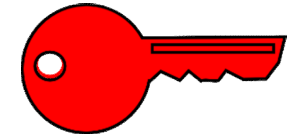
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Civil Air Patrol

Visual 1.79
Course Overview

ICS Supervisory Position Titles



Organizational Level	Supervisor Title	Support Position Title
Incident Command	Incident Commander	Deputy
Command Staff	Officer	Assistant
General Staff (Section)	Chief	Deputy
Branch	Director	Deputy
Division/Group	Supervisor	N/A
Unit	Leader	Manager
Strike Team/Task Force	Leader	Single Resource Boss



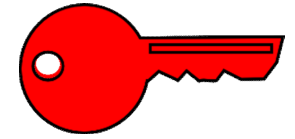
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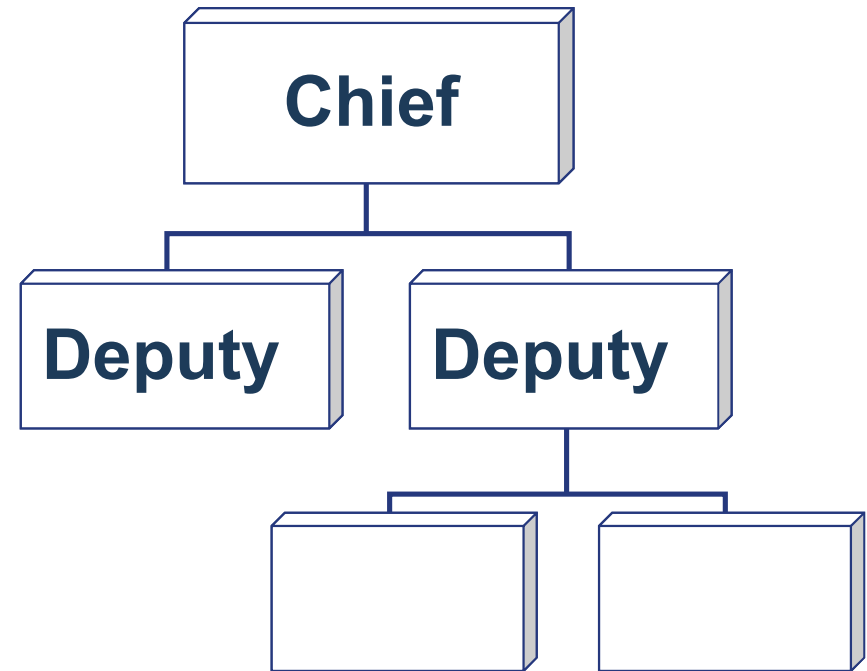
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Visual 1.80
Course Overview

ICS Section Chiefs and Deputies



- **Section Chiefs may have one or more deputies.**
- **Deputies must be as proficient and qualified as the Section Chief.**
- **The Public Information officer is the only position that does not have a deputy.**



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Visual 1.81
Course Overview

Increasing Interagency Coordination

When an incident involves multiple organizations, assigning Deputies from other organizations can increase interagency coordination.



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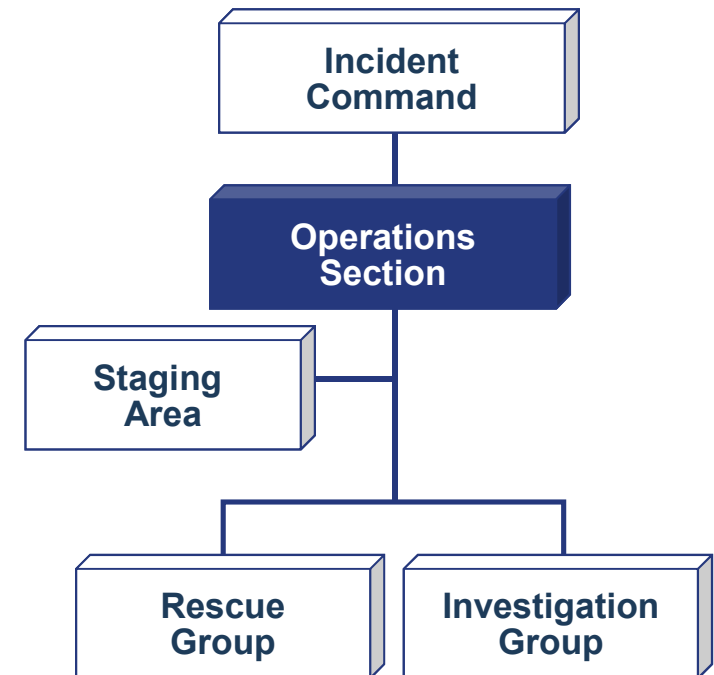


Civil Air Patrol

**Visual 1.82
Course Overview**

Operations Section: Major Activities

- Directs tactical actions to achieve the incident objectives.
- Is typically one of the first organizations to be assigned to the incident.
- Expands from the bottom up.
- Has the most incident resources.
- May have Staging Areas and special organizations.



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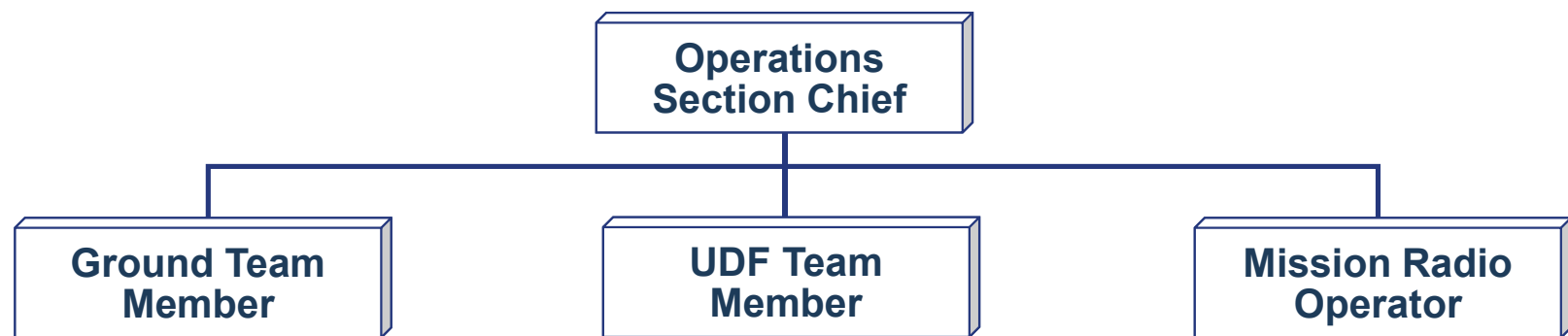


Civil Air Patrol

Visual 1.83
Course Overview

Operations: Single Resources

On a smaller incident, the Operations Section may be comprised of an Operations Section Chief and single resources.



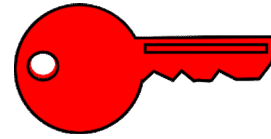
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Visual 1.84
Course Overview

Operations: Teams



Single resources may be organized into teams. Using standard ICS terminology, the two types of team configurations are:

- **Task Forces**, which are a combination of mixed resources with common communications supervised by a Leader.
- **Strike Teams**, which include all similar resources with common communications supervised by a Leader.



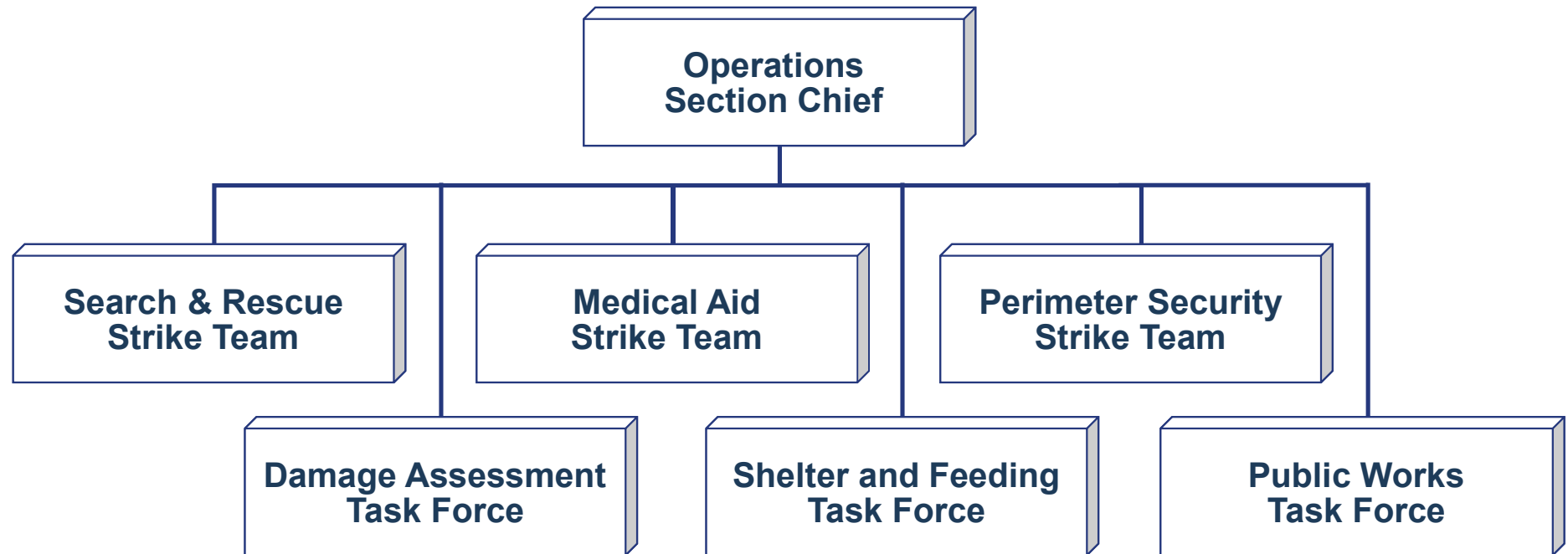
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Civil Air Patrol

Visual 1.85
Course Overview

Sample Strike Teams and Task Forces



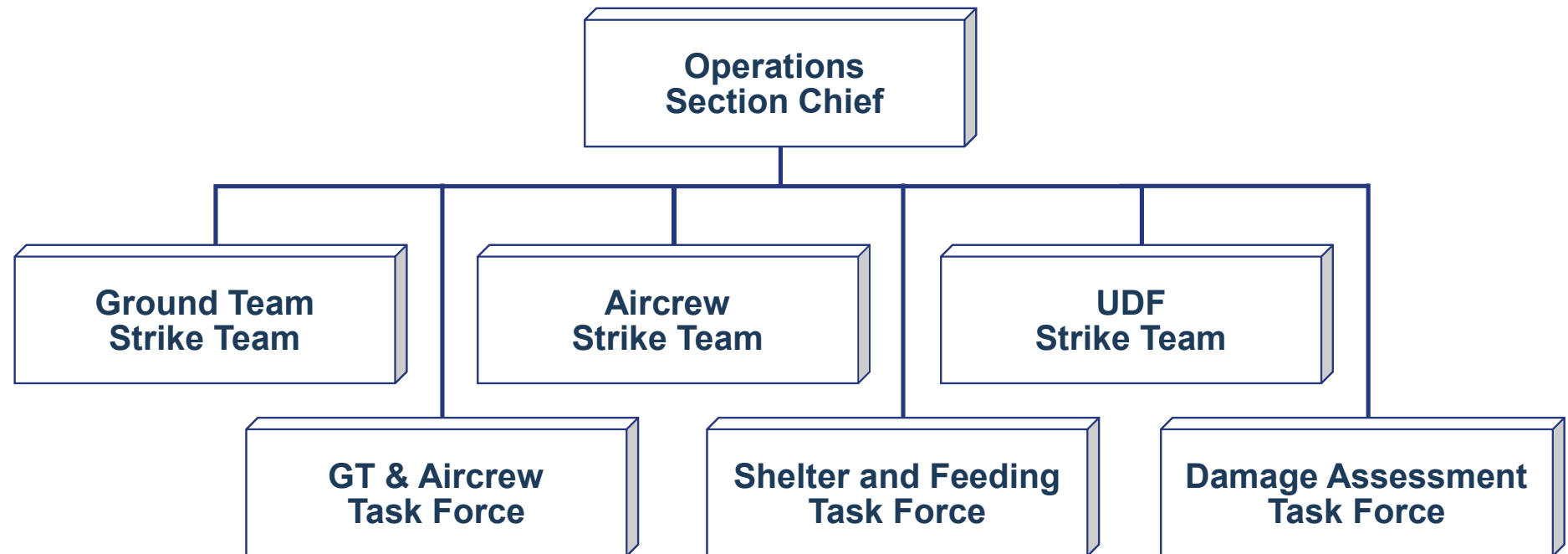
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Civil Air Patrol

Visual 1.86
Course Overview

CAP Sample Strike Teams and Task Forces



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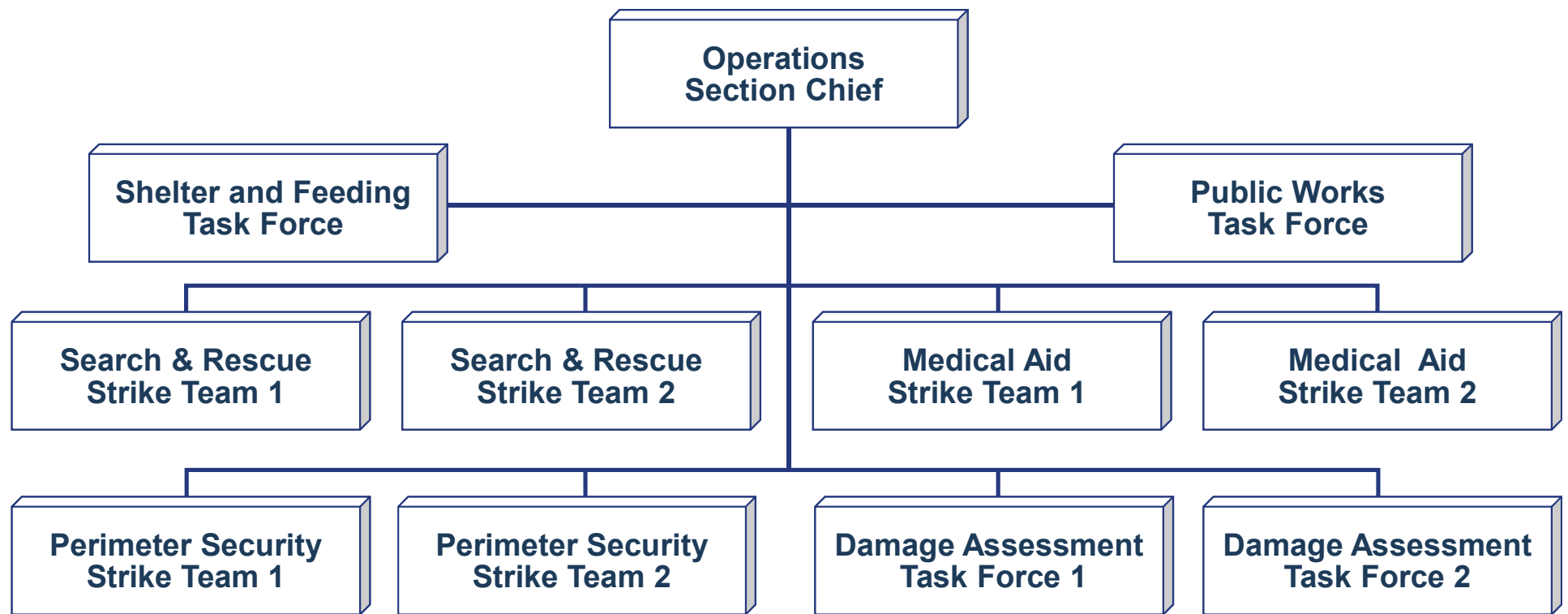


Civil Air Patrol

Visual 1.87
Course Overview

Operations: Too Many Teams!

Additional levels of supervision must be added as the number of teams expands.



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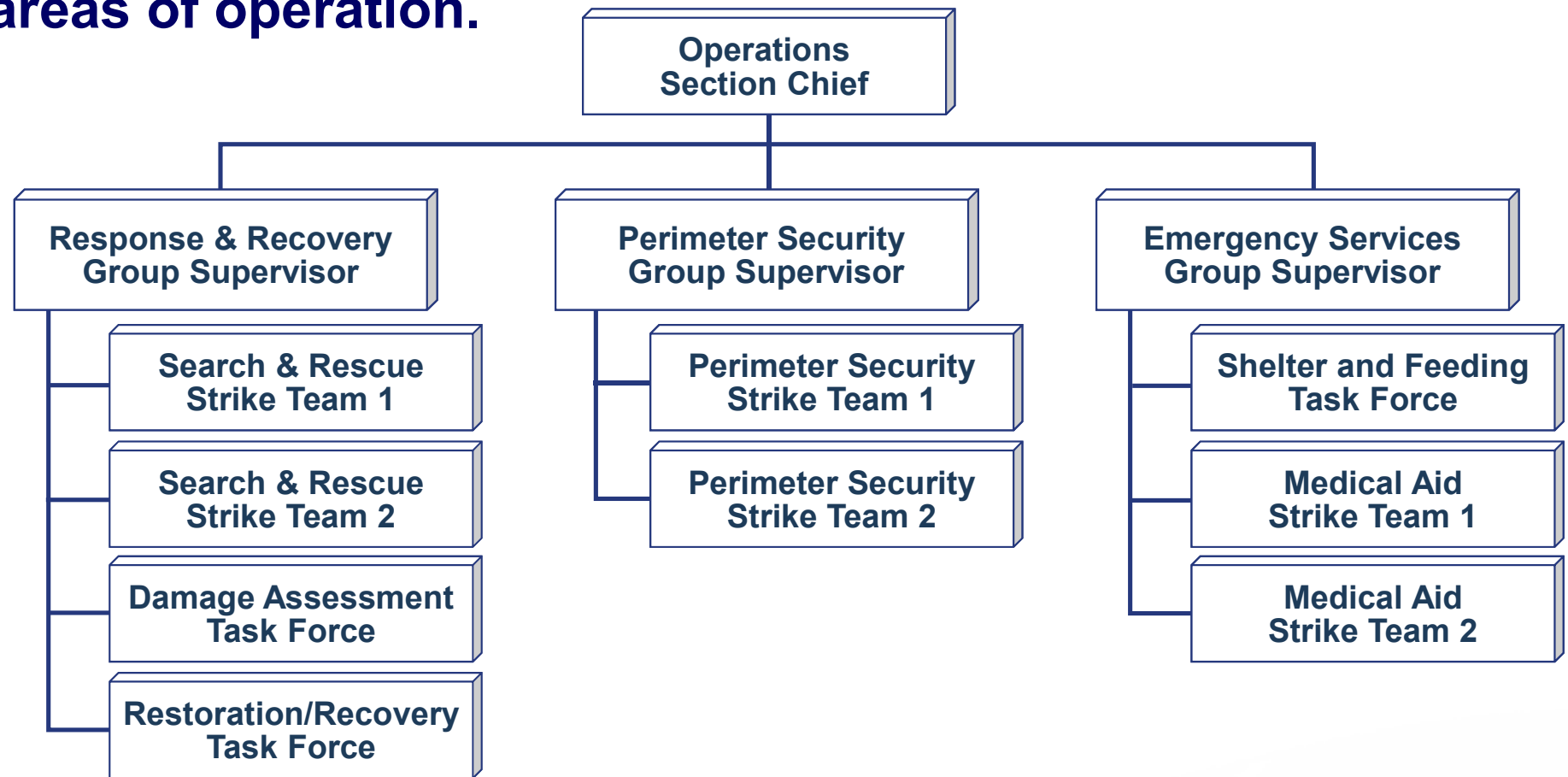


Civil Air Patrol

Visual 1.88
Course Overview

The Solution: Add Functional Groups

Groups, led by a Supervisor, are used to perform functional areas of operation.



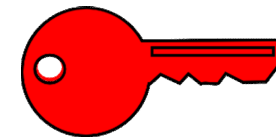
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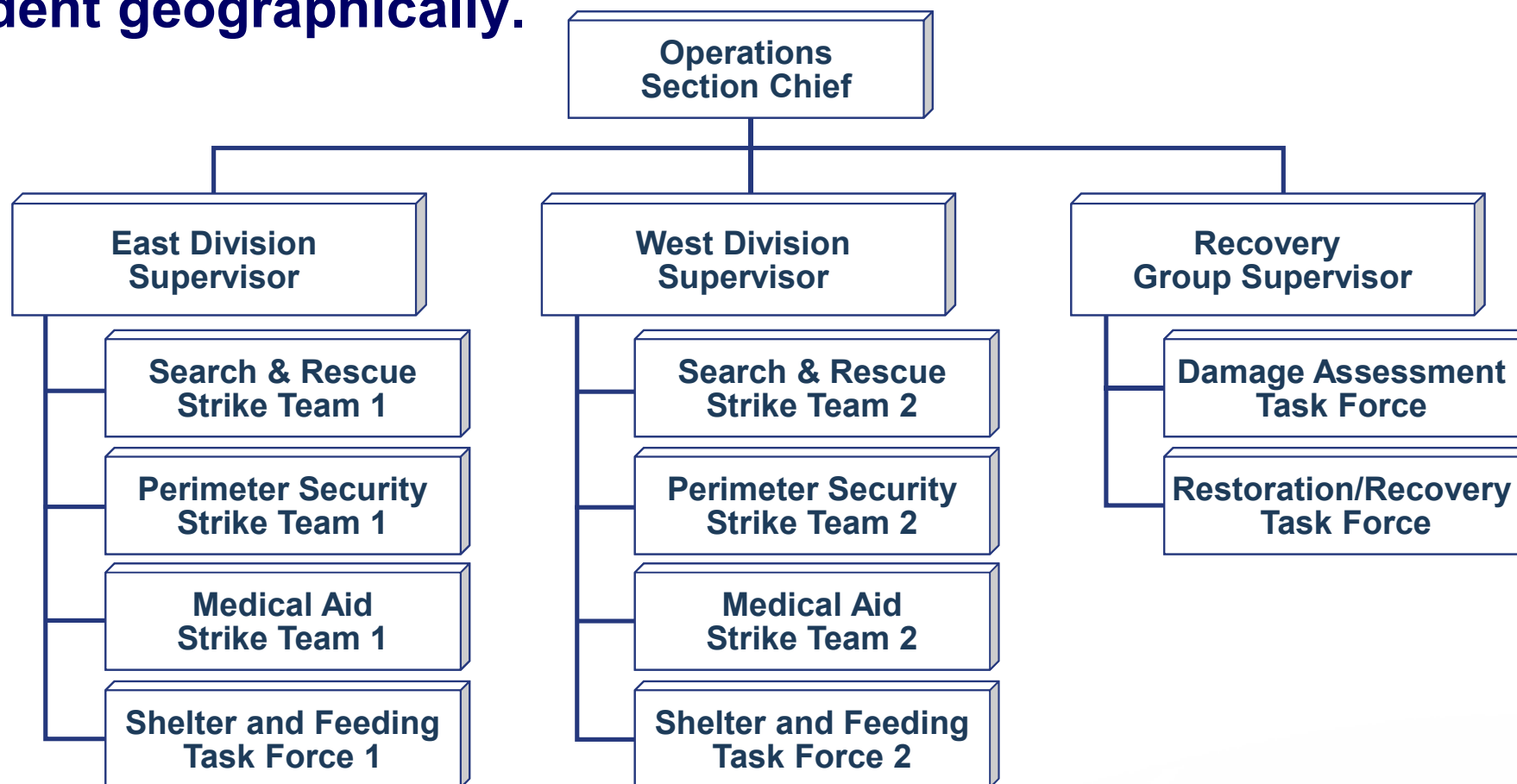
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Visual 1.89
Course Overview

Geographic Divisions & Groups



Divisions, led by a Supervisor, are used to divide an incident geographically.



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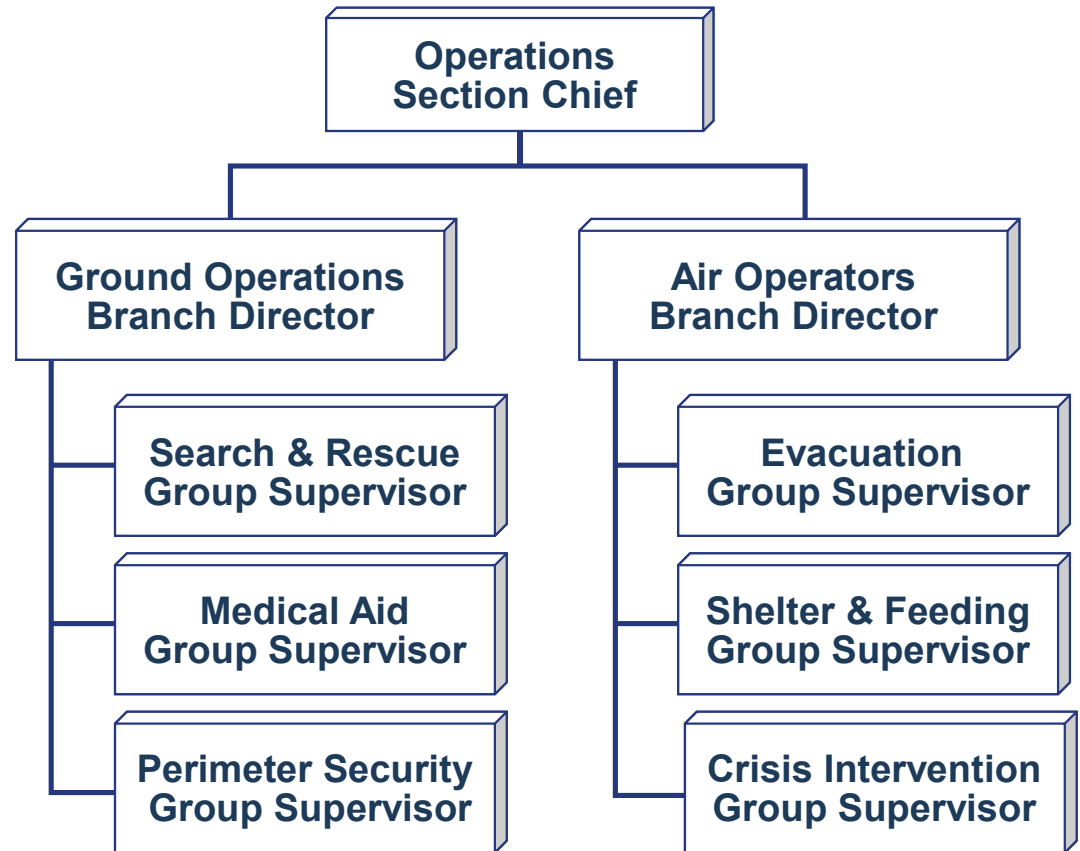
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Visual 1.90
Course Overview

Complex Incidents

Adding Branches helps to:

- **Supervise Groups and Divisions.**
- **Further reduce span of control.**



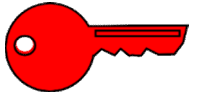
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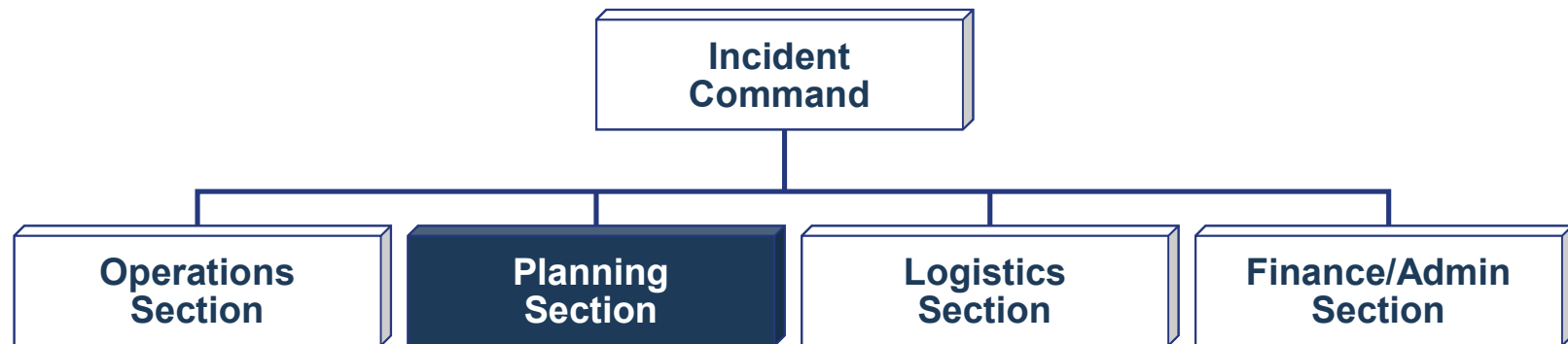
Civil Air Patrol

Visual 1.91
Course Overview

Planning Section: Major Activities



- Collecting, evaluating, and displaying incident intelligence and information.
- Preparing and documenting Incident Action Plans.
- Tracking resources assigned to the incident.
- Maintaining incident documentation.
- Developing plans for demobilization.



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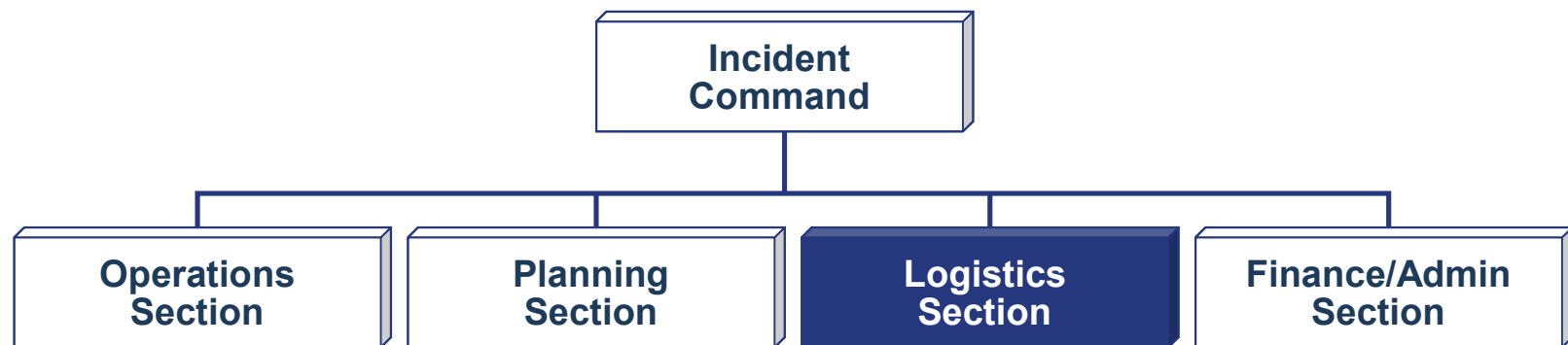


Civil Air Patrol

Visual 1.92
Course Overview

Logistics Section: Major Activities

- Ordering, obtaining, maintaining, and accounting for essential personnel, equipment, and supplies.
- Providing communication planning and resources.
- Setting up food services for responders.
- Setting up and maintaining incident facilities.
- Providing support transportation.
- Providing medical services for injured personnel.



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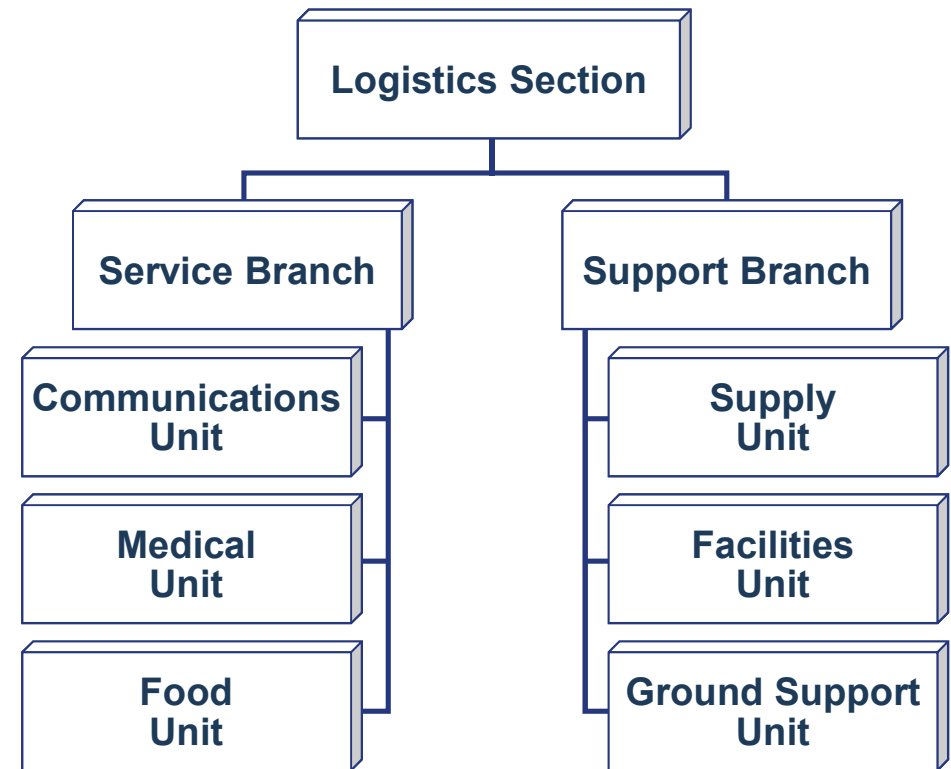


Civil Air Patrol

Visual 1.93
Course Overview

Logistics Section: Branches and Units

- The Logistics Section can be further staffed by two Branches and six Units.
- The titles of the Units are descriptive of their responsibilities.



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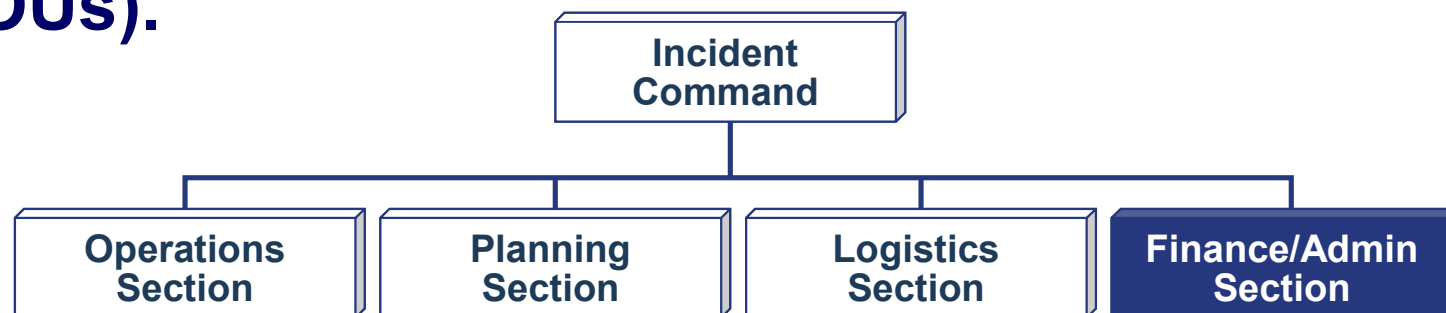
Visual 1.94
Course Overview

Finance/Administration Section: Major Activities



The Finance/Administration Section is responsible for:

- **Contract negotiation and monitoring for procuring needed items.**
- **Time accounting.**
- **Cost analysis.**
- **Compensation for injury or damage to property.**
- **Documentation for reimbursement (e.g., under MOUs).**



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Visual 1.95
Course Overview

Summary

Are you able to describe the roles and functions of the:

- **Operations Section?**
- **Planning Section?**
- **Logistics Section?**
- **Finance/Administration Section?**

Unit List

- ✓ **Course Overview**
- ✓ **ICS Overview**
- ✓ **ICS Features & Principles**
- ✓ **Incident Commander & Command Staff Functions**
- ✓ **General Staff Functions**
- ➔ **Unified Command**
- **Course Summary – Putting It All Together**



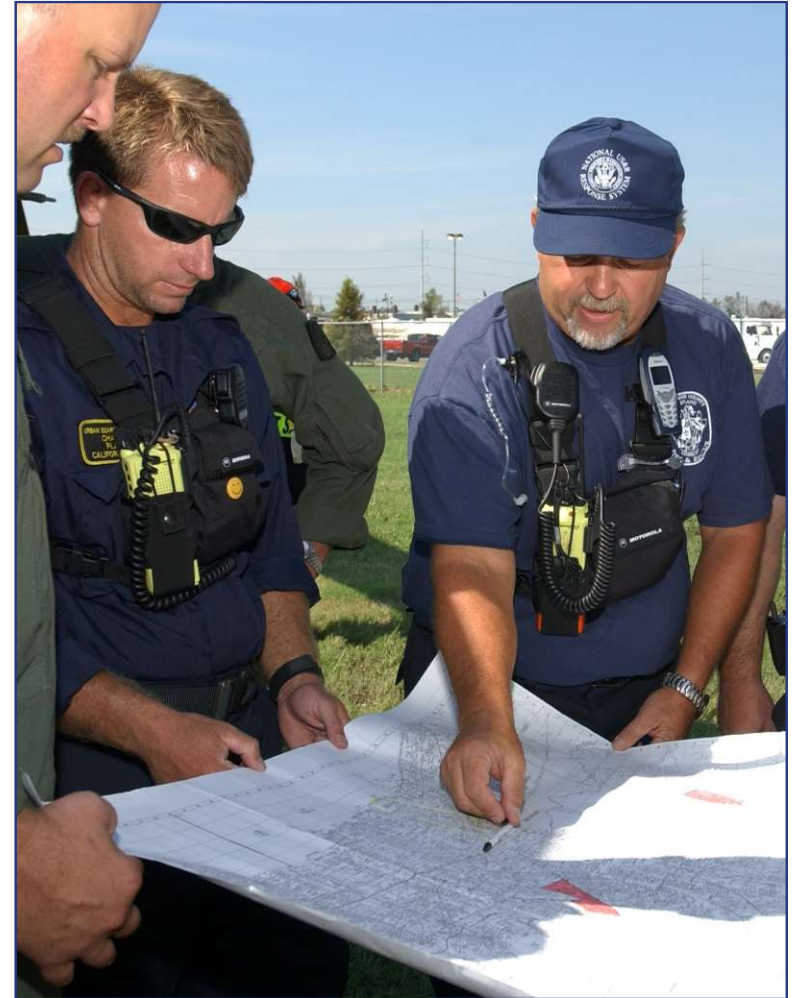
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Visual 1.96
Course Overview

Unified Command



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**Visual 1.97
Course Overview**

Unit Objectives

- **Define Unified Command.**
- **List the advantages of Unified Command.**
- **Identify the primary features of Unified Command.**
- **Differentiate between command and coordination.**

Unit List

- ✓ **Course Overview**
- ✓ **ICS Overview**
- ✓ **ICS Features & Principles**
- ✓ **Incident Commander & Command Staff Functions**
- ✓ **General Staff Functions**
- ➔ **Unified Command**
- **Course Summary – Putting It All Together**



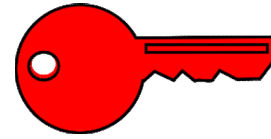
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Visual 1.98
Course Overview

Unified Command



The Unified Command organization consists of the Incident Commanders from the various jurisdictions or organizations operating together to form a single command structure.



Fire &
Rescue
Incident
Commander



Local Law
Enforcement
Incident
Commander



HazMat
Incident
Commander



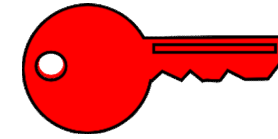
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Visual 1.99
Course Overview

Unified Command Benefits



- A shared understanding of priorities and restrictions.
- A single set of incident objectives.
- Collaborative strategies.
- Improved internal and external information flow.
- Less duplication of efforts.
- Better resource utilization.



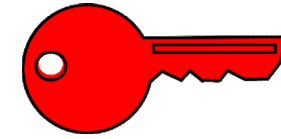
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Visual 1.100
Course Overview

Unified Command Features



- A single integrated incident organization
- Co-located (shared) facilities
- One set of incident objectives, single planning process, and Incident Action Plan
- Integrated General Staff – Only one Operations Section
- Coordinated process for resource ordering



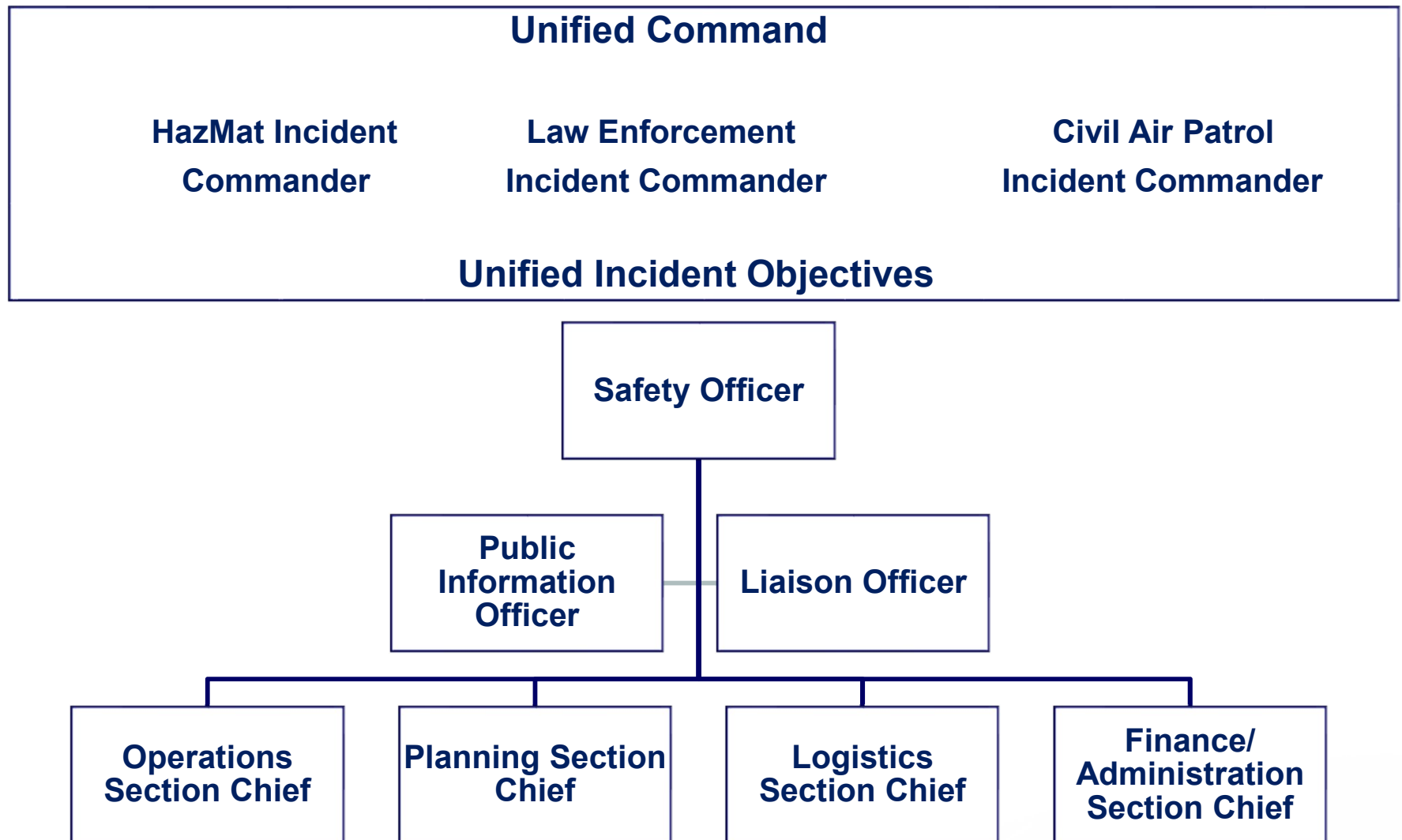
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Visual 1.101
Course Overview

Possible Organization



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Visual 1.102
Course Overview

Discussion Question

**What are potential
barriers to
implementing Unified
Command?**



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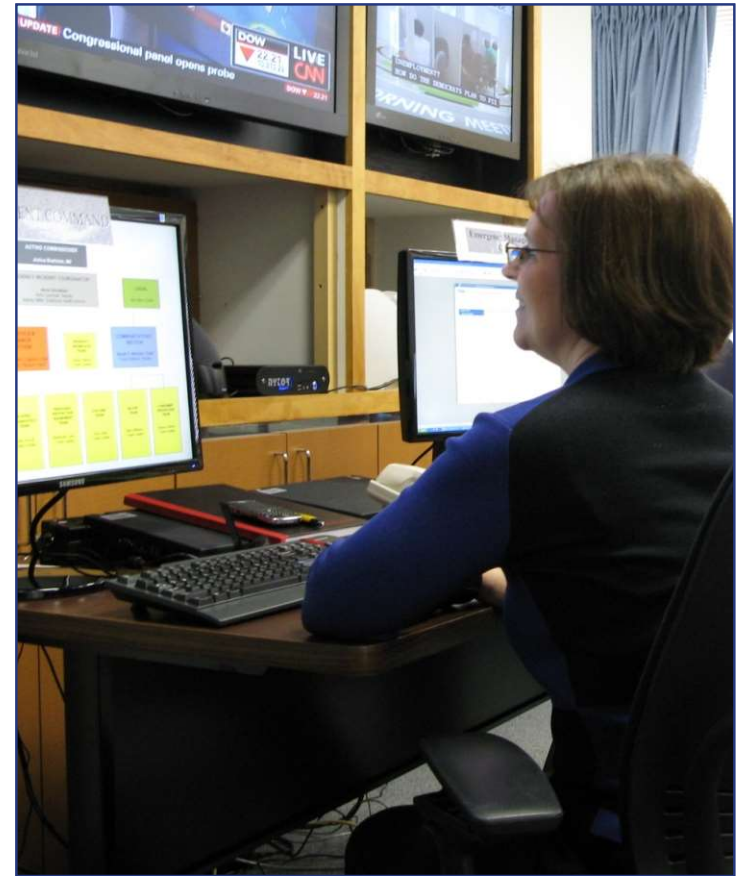


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**Visual 1.103
Course Overview**

Making Unified Command Work

- Include key community response personnel.
- Make sure that first responders know their legal and ethical responsibilities.
- Learn ICS.
- Train and exercise together.



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Visual 1.104
Course Overview

Incident Coordination



Coordination activities include:

- **Establishing policy.**
- **Collecting information.**
- **Establishing priorities.**
- **Resolving resource issues.**
- **Facilitating support.**
- **Synchronizing public messages.**



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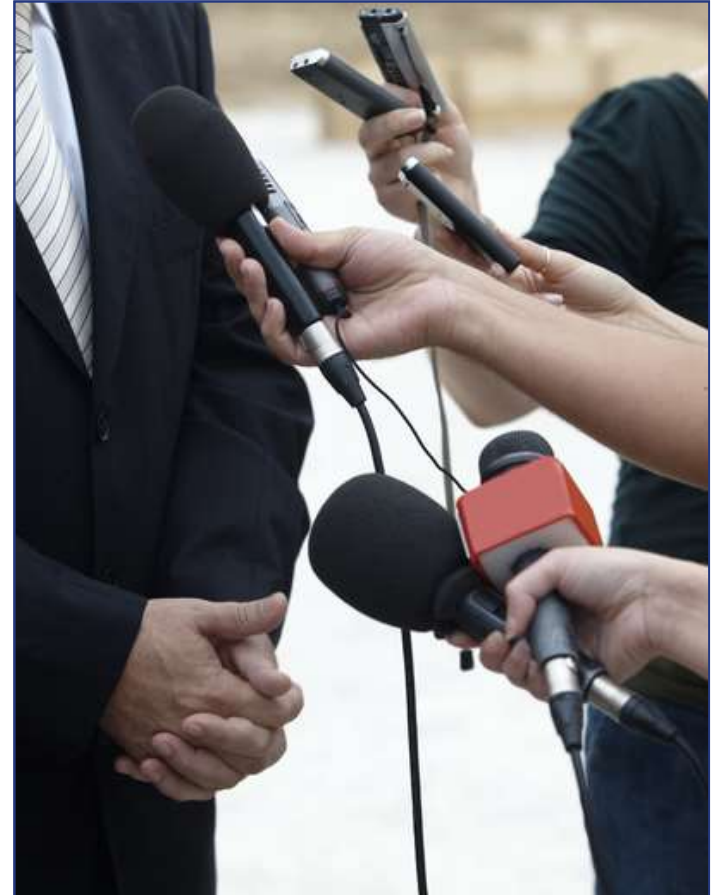
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Visual 1.105
Course Overview

Joint Information Center

The Joint Information Center (JIC):

- May be established to coordinate public information activities.
- Serves as the central point of contact for all news media.



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Visual 1.106
Course Overview

Summary

Are you now able to:

- **Define Unified Command?**
- **List the advantages of Unified Command?**
- **Identify the primary features of Unified Command?**
- **Differentiate between command and coordination?**

Unit List

- ✓ **Course Overview**
- ✓ **ICS Overview**
- ✓ **ICS Features & Principles**
- ✓ **Incident Commander & Command Staff Functions**
- ✓ **General Staff Functions**
- ✓ **Unified Command**
- ➔ **Course Summary – Putting It All Together**



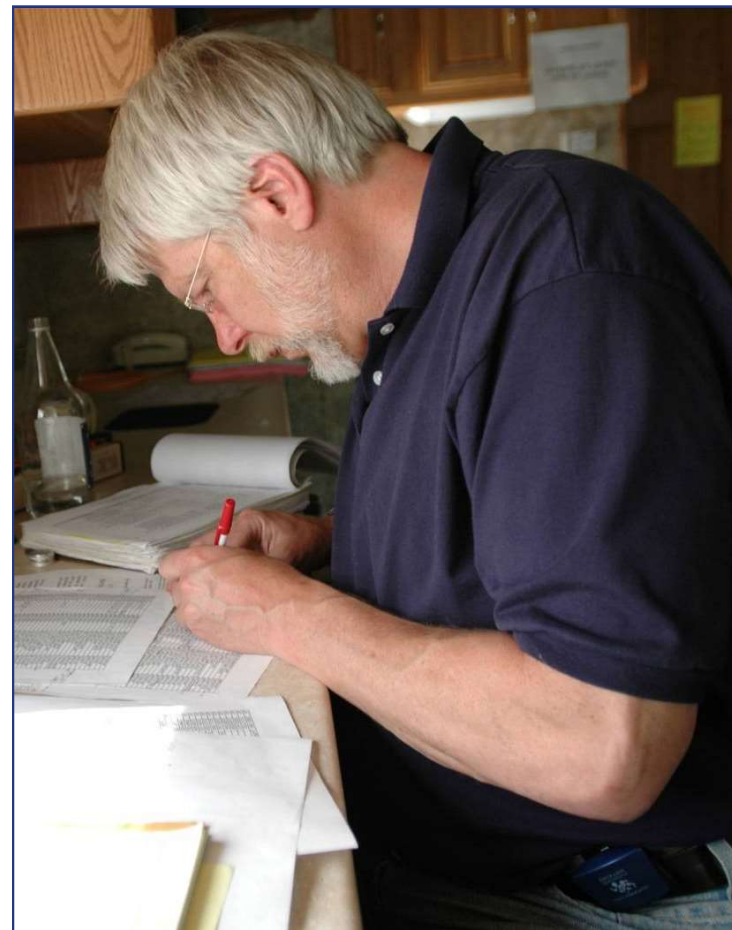
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Visual 1.107
Course Overview

Course Summary – Putting It All Together



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**Visual 1.108
Course Overview**

Unit Objectives

- **Describe the steps to take to ensure you are ready to assume ICS responsibilities.**
- **Assess your organization's readiness for implementing ICS.**
- **Take the final exam.**

Unit List

- ✓ **Course Overview**
- ✓ **ICS Overview**
- ✓ **ICS Features & Principles**
- ✓ **Incident Commander & Command Staff Functions**
- ✓ **General Staff Functions**
- ✓ **Unified Command**
- **Course Summary – Putting It All Together**



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Visual 1.109
Course Overview

Assuming Accountability

ICS requires that you be accountable for:

- **Abiding by policies, procedures, and guidelines.**
- **Working on objectives outlined in the Incident Action Plan.**
- **Ensuring unity of command and chain of command by taking directions from your incident supervisor.**
- **Managing your stress and being professional during the incident.**



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**Visual 1.110
Course Overview**

Dispatch/Deployment and Check-In



Do you know the procedures for:

- **Being dispatched/deployed to an incident?**
- **Checking in at the incident scene?**



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**Visual 1.111
Course Overview**

Initial Briefing



Briefings should include:

- **Situation assessment.**
- **Job responsibilities.**
- **Identification of coworkers.**
- **Location of work area.**
- **Identification of break areas.**
- **Instructions for obtaining resources.**
- **Operational periods.**
- **Required safety procedures.**



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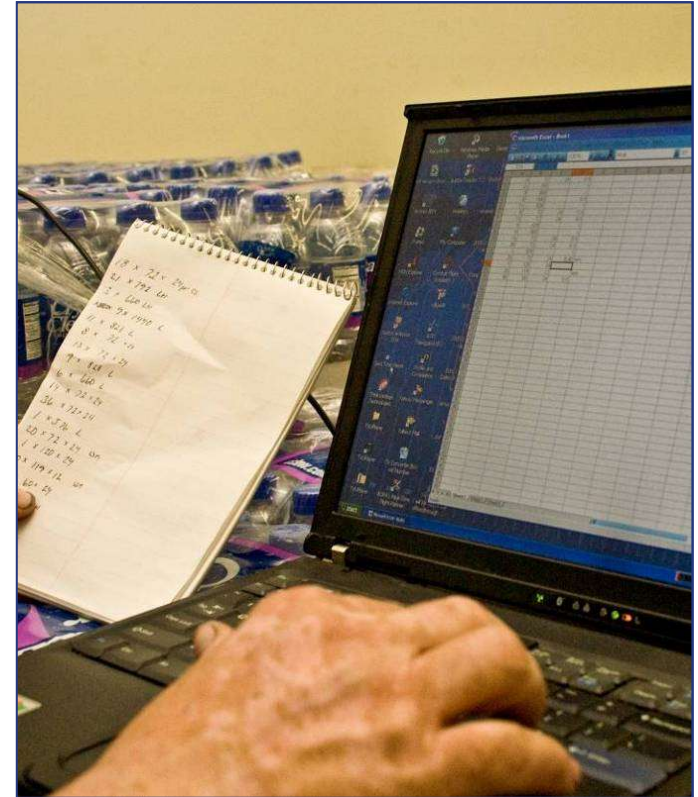


Civil Air Patrol

Visual 1.112
Course Overview

Recordkeeping

- Print or type all entries.
- Enter dates by month/day/year format.
- Enter date and time on all forms and records. Use local time.
- Fill in all blanks. Use N/A as appropriate.
- Use military time.



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Visual 1.113
Course Overview

Lengthy Assignments



Have you:

- **Assembled a go-kit?**
- **Prepared personal items needed for your estimated length of stay?**
- **Made arrangements to take care of your personal matters?**



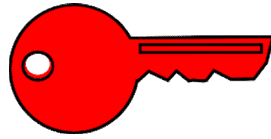
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Visual 1.114
Course Overview

Demobilization



At the end of your assignment:

- **Complete all tasks and required forms/reports.**
- **Brief replacements, subordinates, and supervisor.**
- **Evaluate the performance of subordinates.**
- **Follow check-out procedures.**
- **Return any incident-issued equipment or other nonexpendable supplies.**
- **Complete post-incident reports, critiques, evaluations, and medical followup.**
- **Complete all time records or other accounting obligations.**



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**Visual 1.115
Course Overview**

Making ICS Work!



ICS works when everyone commits to:

- **Following the chain of command.**
- **Reporting critical information.**
- **Waiting to be dispatched.**



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Visual 1.116
Course Overview

Additional Resources



<http://www.training.fema.gov/emiweb/IS/ICSResource>



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**Visual 1.117
Course Overview**

Taking the Exam

Instructions:

1. Go to <https://cdp.dhs.gov/femasid> and register for a FEMA Student ID (SID) Number.
 2. Make sure that you get all of your questions answered prior to beginning the final test.
 3. Go to <https://training.fema.gov/is/examnotice.aspx?eid=IS100b> to start the exam.
 4. When taking the test . . .
 - Read each item carefully.
 - Check your work and enter the answers online.
 - If you do not understand the question raise your hand.
- ➔ You may refer to the presentation and IS100b Document when taking the test



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Visual 1.118
Course Overview