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# Today's session: Objectives

- ▶ Guidelines to improve academic writing skills
- Strategies to help you write your thesis
  - ▶ Structure, style and language of research papers
- → Slides to be made available online



# Writing challenges



## Do you recognise some of these problems?

- Staring at a blank screen, struggling to get something on paper
  - ▶ Start with an outline and key words → build on that
  - ▶ Don't start with introduction → write when body is more or less finished
- ▶ Getting stuck on one sentence / paragraph, trying to make it perfect
  - Keep going and remember it's just a first draft → rework later
- No trouble transferring your ideas to the page, but disappointing feedback / response
  - Having written a full text doesn't mean you're done
  - Leave sufficient time to edit your text and be prepared to thorougly reorganise your work

## Writer attitudes



## Getting the assignment done

- Meeting the word count
- Not missing the deadline
- Good enough to get a pass



Writing as communication  $\to$  be reader-oriented Writing as a process  $\to$  be prepared to invest time and effort



planning



writing



editing

# Writing as a process

- Have a critical look at your writing process:
  - What kind of writer are you?
  - Which strategy works best for you?



- Divide a complex writing assignment into more manageable steps
  - Make a schematic overview (key words) → easier to get started
  - Use this to build sentences and paragraphs step by step
- ▶ Be prepared to write and rewrite
  - Don't get stuck trying to get everything perfect right away
  - Move on and rework what you had trouble with later
  - Accept that your first draft might still require thorough revisions

Improving academic writing skills

= Long-term process, continuous effort



## Key principles, strategies (rather than quick fixes)

- I. Learning from examples
  - Vocabulary acquisition
  - Genre analysis
- 2. Respecting genre conventions
  - Formal style
  - Depersonalised writing
- 3. Using tools and resources
  - Useful websites

- 4. Using a step-by-step approach
  - Considering task requirements
  - Planning, writing and editing
- 5. Being reader-oriented
  - Considering expectations
  - Clear and coherent message

# Slides: Guidelines, examples, strategies

## Overview:

- Planning your text
  - Genre analysis
  - Macrostructure
- Writing your text
  - Language and style tips
  - Useful online tools
- Editing your text
  - Improving coherence and flow
  - ▶ Common language errors



# Before you start writing...

- Understand what is expected
- ▶ Task, genre, audience
- Useful strategies:
  - ▶ Analyse well-written examples
    - ▶ Genre characteristics
    - ▶ Language, structure and style
  - Plan your text (content and structure)
    - ▶ Helpful step in writing process
    - ▶ Select information and organise your ideas



# Analysis of good examples



## Genre conventions

- Scientific writing
  - Not just correct grammar and word choice
  - Specific genre requirements
- Analyse well-written examples
  - To identify relevant structural, stylistic and language features
  - Useful strategy to improve the quality of your writing
    - Other examples: CV, application letter, executive summary, press release, business report

# Analysis of good examples

## Vocabulary learning



- Identify useful topic-specific vocabulary
  - ▶ Consult scientific papers from the same field
  - Highlight useful language items and words they combine with
  - = useful learning strategy
  - ! Do not copy longer chunks or full sentences = plagiarism!

# Collocational patterns

# Collocation = set of words that often occur together in a specific language

e.g. to substantiate a hypothesis, body of research play a large impact, know a decline poisonous vs. toxic (poisonous snake - toxic snake)

→ More natural, idiomatic language

# Field-specific resources: collocations

Model-Driven Engineering (MDE) promotes models as the primary artefacts in the software development process, from which code is derived for the final application. Standard approaches to MDE advocate a two-level metamodelling setting where Domain-Specific Modelling Languages (DSMLs) are defined through a metamodel that is instantiated to build models at the metalevel below. Multilevel modelling extends the standard approach to metamodelling by enabling modelling at an arbitrary number of metalevels, not necessarily two. Proposers of multilevel modelling claim this leads to simpler model descriptions in some situations, although its applicability has been scarcely evaluated. Thus, practitioners may find it difficult to discern when to use it and how to implement multilevel solutions in practice. In this article, we discuss those situations where the use of multilevel modelling is beneficial, and identify recurring patterns and idioms. Moreover, in order to assess how often the identified patterns arise in practice, we have analysed a wide range of existing two-level DSMLs from different sources and domains, to detect when their elements could be rearranged in more than two metalevels. The results show this scenario is not uncommon with a high average number of pattern occurrences per metamodel.

Topic-specific collocations

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General academic collocations

# Field-specific resources: collocations

Entropy is a fundamental thermodynamic property that has attracted attention across domains. Inference of entropy of chemical compounds using various approaches has been a widely studied topic. However, many aspects of entropy in chemical compounds remain unexplained. The present work proposes two new information-theoretical molecular descriptors for the prediction of gas phase thermal entropy of organic compounds. The descriptors reflect the bulk and size of the compounds as well as the gross topological symmetry in their structures, all of which are believed to determine entropy. A high correlation between the entropy values and information-theoretical indices has been found and the predicted entropy values, obtained from the corresponding statistically significant regression model, have been found to be within acceptable approximation. We provide additional mathematical results in the form of a theorem and proof that might further help in assessing changes in gas phase thermal entropy values with the changes in molecular structures. The proposed informationtheoretical molecular descriptors, regression model and mathematical results are expected to improve predictions of gas phase thermal entropy for a large number of chemical compounds.

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General academic collocations

# Planning your text

- Which information to include...
- How ideas relate... (logical links)
- ▶ How to order them...



# Establishing your focus

- ▶ Research questions, objectives, hypotheses
  - What? → research focus
  - Why? → scientific relevance
  - ▶ How? → theoretical framework, methods

Preliminary? → expect to finetune as you complete your research

# Organising your ideas

- ▶ Select information carefully
- Make a schematic overview to organise your ideas
  - ▶ Tree structure / mind map
  - ▶ Q&A approach (questions → answers)
  - Outline (bullet points, key words)
- ▶ Construct coherent paragraphs
  - Clear focus (topic sentence)
  - Logically organised
  - Use of headings and sections (especially longer texts)

# Analysis of good examples

- Identify key structural elements in a specific genre
  - Abstracts
  - Research papers
  - Literature reviews
  - ▶ Research proposals
  - Executive summaries



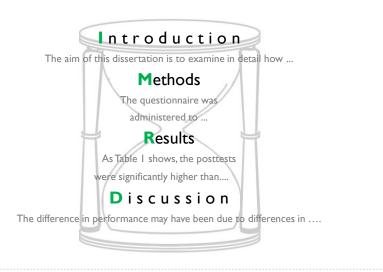
Introduction (problem > objective) - Methods - Results - Conclusion

The optimal design of rotational production processes for glass wool manufacturing poses severe computational challenges to mathematicians and engineers. This paper focuses on the spinning regime where thousands of viscous thermal glass jets are formed by fast air streams. Homogeneity and slenderness of the spun fibers are the quality features of the final fabric. Their prediction requires the computation of the fluid-fiber-interactions, which involves the solving of a complex three-dimensional multiphase problem with appropriate interface conditions. However, this is practically impossible due to the high resolution and adaptive grid refinement. Therefore, an asymptotic coupling concept is proposed. A weak iterative coupling algorithm that is based on the combination of commercial software and self-implemented code makes the simulation of the industrial process possible. Consequently, this work establishes a promising basis for future optimization strategies.

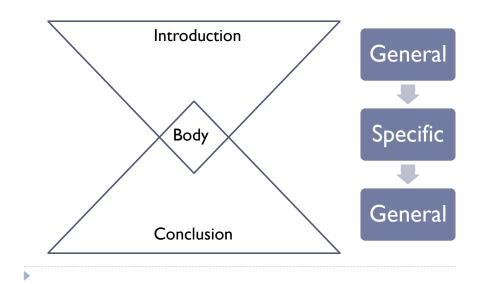
Introduction (relevance > objective) – Methods – Results – Conclusion

Different environmental processes utilize calcium carbonate and sedimentary rocks. For instance, sedimentary rocks are used as filters for water purification, and in another very important environmental process, wet Flue Gas Desulfurization. In this process, limestone and carbonates play an important role because of their dissolution and provision of the necessary amount of calcium ions used for the precipitation of gypsum. The objective of this study is to present an overview of specific theoretical and empirical mathematical models applied to the dissolution of carbonates in acidic environments with provision of additional developments and details. A case study was conducted where suitable time of exposure and surface diffusivity was analysed by different methods. The related mathematical modeling was performed considering transient conditions. Diverse raw materials were tested in order to reveal their suitability for wet Flue Gas Desulfurization. The research was focused on products from fixation processes materials as well as other types of limestone samples. In this way, it was found that waste materials from different environmental processes, like fixation, can also be used for Flue Gas Desulfurization.

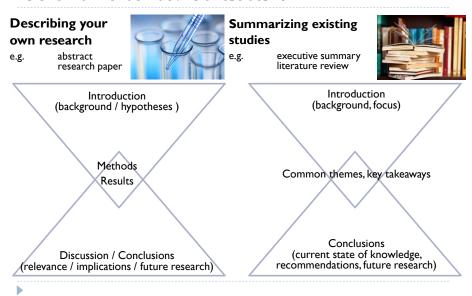
## IMRaD structure



## Scientific texts: Structure



# Scientific texts: Structure



### Catheter and vessel shape estimation

### for guidance of robotic catheters in endovascular surgery

### Introduction / Objective

Introduction / Objective
Endovascular surgery is a minimally-invasive procedure in which catheters are navigated through the patient's blood vessels. It is a complex minery-invariance catheter in the complexity may lead to critical events, such as vessel perforation or embolization of calcified plaques due to acute contact between the catheter is and the vessel wall. Robblic catheters with embedded sensors and actuators have been developed to enhance the surgeon's ergonomy and catheter maneuverability. They however still provide limited situational awareness. This prevents the surgeon to fully exploit the capabilities of robotic systems to reduce the occurence of adverse events during surgery. This thesis aims to us on-chamaging sensors embedded in robotic catheters to increase situational awareness. In particular, the thesis investigates, develops and evaluates in sitico and in vitro probabilistic methods to estimate the catheter and vessel shape for intra-operative guidance.

### Research Methodology

A virtual reality simulator is first developed to simulate the navigation of robotic catheters with X-ray imaging and embedded sensing. This provides a configurable environment where new algorithms can be consistently validated with reliable ground-tuths.

Reconstruction of the catheter 3D shape is achieved with a dedicated probabilistic model using non-damaging electromagnetic (EM) sensors embedded in the catheter. X-ray imaging is incorporated as needed to cope with EM disturbances that affect the EM sensors. The probabilistic model is evaluated in silico and in vitro. The vessel shape is locally approximated by a cylinder model in the vicinity of the catheter shape. The cylinder parameters are estimated intra-operatively using recursive Bayesian filtering on data provided by EM sensing and intravascular ultrasound (IVUS) imaging. The approach is evaluated in silico and in vitro.



### Results & Conclusions

- Results & Conclusions

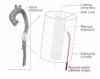
  Experiments in allide and in vitro demonstrated that

  the reconstructed catheter shape is improved when incorporating X-ray measurements to EM data;

  the cylinder model accurately approximates the local vessel shape;

  the cylinder parameters can be accurately estimated, except for its orientation that may require a certain amount of active probing.

Catheter shape and local vessel geometry are the building blocks that were developed in this thesis to increase the intra-operative situational awareness. With such awareness, surgeons may worry less on where the catheter is and on how to steer it. They can better focus on what to do to prevent acute contact between the catheter tip and the vessel wall.



### Major publication

Tran P. T., Chang P., De Praetere H., Maes J., Reynaerts D., Vander Sloten J., Stoyanov D., Vander Poorten E. (2017). 3D Catheter Shape Reconstruction Using Electromagnetic and Image Sensors. *Journal of Medical Robotics Research*, 2 3D Cathel (3), 1-12.

### Source:

Faculty of Engineering Science: PhDs defended in 2018

### Does the osteocyte lacuna affect bone adaptive response in aging?

### Introduction / Objective

Introduction / Opjective

Alepoprosis, and bone disease associated with aging. It is defined by low bone mass and compromised bone strength, leading to increased risk of fractures. Osteoporosis results from sox hormone deficiency as well as reduced mobility with aging, leading to a negative balance in the bone remodeling process. Bone remodeling is controlled by mechanosensity osteocytes that reside in lacunae. It has been shown that the shape of osteocytes and their lacunae vary with aging and in different bone diseases. However, it remains unknown whether changes in lacunar morphology can really underlike the altered bone mechanoresponsiveness and whether this is (one of) the pathways involved in age-related bone loss. Therefore the force of this thesis, was on the rarie of selected activate shape on the hore mechanorical individual response. Therefore, the focus of this thesis was on the role of osteocyte lacunar shape on the bone mechano-biological responses

### Research Methodology

In order to reach this aim, we investigated potential age-related variations in the morphology of the osteocyte lacunar network in fibulae of young and old mice using high-resolution desktop intro-computed to Emography (LoTT). We related lacunar shape to microscopic bone strains using LCT image-based micro-finite element (LiFE) modeling. In order to investigate whether lacunar morphology affects the osteocyte mechanicersponse we studied the response of osteocytes to investigate whether lacunar morphology of the lacunar morphology by quantification of loading-related changes in sclerostin and  $\beta$ -catenin expression in osteocytes, as determined using immunchistor-beginstary. In order to reach this aim, we investigated potential age-related variations in the morphology of the osteocyte lacuna

immunohisto-tymistar.

Results Conclusions

With aging the stages of the osteocyte lacunae changes from elongated towards round; in addition, the lacunae reduce in size. A direct mechanical consequence is that local strain concentrations in the bone tissue around the lacunae will reduce in magnitude. Hence, osteocytes located in smaller and more round lacunae in aged bones will experience lower local tissue strains than those in larger and thinner lacunae in young bones. Due to the reduced tissue strains, the osteocytes respond reduced tissue strains, the osteocytes respond with a loading-induced reduction in β-catenin with a loading-induced reduction in β-catenin expression and an increased expression of sclerostin, even if the mechanical loading remains the same. The reduction of β-catenin expression leads to a reduction in bone formation; at the same time, the increase in exclerostin expression limits bone formation too. and in the same time, the increase in a sclerostin expression limits bone formation too. an imbalance in the bone remodeling process with a net loss of bone resulting in osteoporosis.

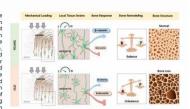


Figure 1. Proposed model explaining how changes in the morpholo osteocyte lacuna as seen with aging may cause bone age-related bon resulting in osteoporosis. E. Uos strains; H. high strains; F: bone formatil bone resorption; †; stimulation; †; inhibition.

### Major publication

H. Hemmatian, A.D. Bakker, J. Klein-Nulend, and G.H. van Lentite (2017), Aging, osteocytes, and mechanotransduction, Current Osteoporosis Reports 15 (5): 401–411.

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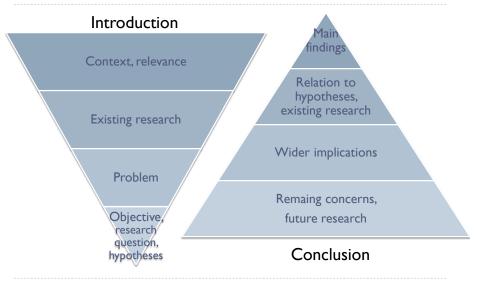
### Source:

Faculty of Engineering Science: PhDs defended in 2018

## How to write introduction and conclusion?

- ▶ Introduction ≠ first part to write
  - Introduction and conclusion most important / challenging sections to write
  - ▶ Best written when done with corpus
    - ▶ Literature review
    - Methods
    - ▶ Results
- Introduction ≠ abstract ≠ table of contents
- → What to include in introduction / conclusion?

## How to write introduction and conclusion?



### Does the osteocyte lacuna affect bone adaptive response in aging?

### Introduction / Objective

Osteoporosis is a bone disease associated with aging It is defined by low bone mass and compromised bone strength, teading to increased risk of fractures. Osteoporosis results from sex hormone deficiency as well as reduced mobility with aging, leading to a negative balance in the bone remodeling process. Bone remodeling is controlled by mechanosensitive osteocytes that reside in lacunae. It has been shown that the shape of osteocytes and their lacunae vary with aging and in different bone diseases. However, it remains unknown whether changes in lacunar morphology can really underlie the altered bone mechanoresponsiveness and whether this is (one of) the pathways involved in age-related bone loss. Therefore, the focus of this thesis was on the role of osteocyte lacunar shape on the bone mechano-biological response.

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Results & Conclusions
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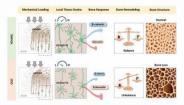


Figure 1. Proposed model explaining how chang osteocyte lacuna as seen with aging may cause buresulting in osteoporosis. L: low strains; H: high strain bone resorption; †: simulation; †: inhibition.

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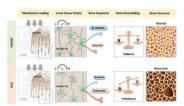


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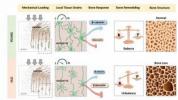
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### Major publication

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Faculty of Engineering Science: PhDs defended in 2018

# MA thesis: Complete overview

- ▶ Title
- Abstract
- Table of contents
- Lists
- Corpus:
  - Introduction
  - Literature review
  - Methods
  - Results
  - Discussion
  - Conclusions
- References
- Appendices

## Not written in this order:

- Methods often easiest to describe
- → Can be good way to get started
- Introduction / conclusion / abstract
- → Best written last

## Non-textual elements

## ▶ Table of contents

- ▶ Best compiled when completely finished
- Try to formulate titles according to the same format (parallelism)
- Avoid too many sublevels / too much indentation
- ▶ Check that no sections are missing

## Lists

Tabels, figures, graphs, symbols, abbreviations

## Appendices

Essential information that would make the text too heavy

## References

▶ Be consistent

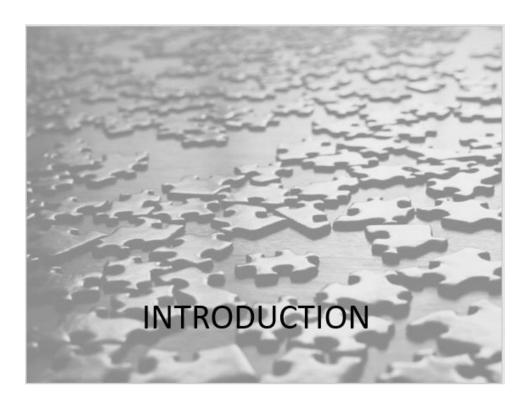


## **Abstracts**

- ▶ Short version of paper/thesis
  - ≠ an introduction
  - More focus on results and implications
- ▶ All/some of the following stages (sometimes clearly labelled)
  - ▶ Background (research gap)
  - Objectives
  - Methods
  - Results
  - Conclusions

## **Abstracts**

- Should function as stand-alone text
  - No references to tables/figures
  - Clear and accessible language
- ▶ To be made available in LIMO



## Introduction

- ▶ Relevant context and essential concepts
  - Importance of topic
  - Link with previous studies / the field in general
  - Problems / challenges / limitations of existing research

Entropy is a **fundamental** thermodynamic property that has **attracted attention** across domains. Inference of entropy of chemical compounds using various approaches has been **a widely studied topic**. **However**, many aspects of entropy in chemical compounds **remain unexplained**.

Organic thin-film transistors are **considered indispensable** in applications requiring flexibility, low processing temperature, and low cost. **Key challenges to be addressed** include developing solution-processable gate dielectric materials that form uniform films over large areas.

**Methods used previously** to deposit materials within the pores of such membranes include electrochemical deposition and in situ polymerization. This paper describes **the first use of** sol—gel chemistry to prepare semiconductor nanofibrils and tubules within the pores of an alumina template membrane.

**Gradisar et al. recently presented** a novel self-assembly strategy for polypeptide nanostructure design that could lead to **significant developments** in biotechnology. In the present paper, the underlying mathematical model is developed.

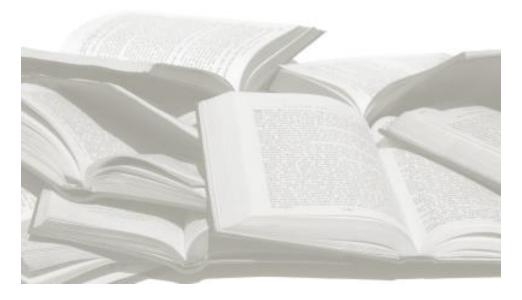
## Introduction

- ▶ Relevant context and essential concepts
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  - ▶ Link with previous studies / the field in general
  - Problems / challenges / limitations of existing research
- Objectives / hypotheses

However, this is practically impossible due to the high resolution and adaptive grid refinement. **Therefore, this paper proposes** an asymptotic coupling concept.

**The objective of this study is to** present specific theoretical and empirical mathematical models applied to the dissolution of carbonates in acidic environments.

# LITERATURE REVIEW



## Literature review

- Provides an overview of the literature available
  - Gives the reader an idea of the current "state of knowledge"
- Shows how your work fits in with earlier studies and the field in general
  - ▶ Shows that there is a need for your research
- Offers a better understanding of your research questions and hypotheses
  - Serves as a basis for methodology
  - Gives an indication of results to expect

## Literature review

- Summarising work done by others⇔ challenging to write
  - Searching > reading > selecting > planning > writing
- Not just a list of studies (avoid summarizing articles one by one)
  - $\rightarrow$  make your own contribution
  - Selection of sources (establishing focus)
  - > Structure (organising information and establishing connections)
  - Evaluation (identifying strengths and weaknesses)

## Literature review

- Do not simply follow the structure of the original sources
- Organise information thematically
  - Group different sources around common ideas and make connections
    - e.g. different aspects, causes, hypotheses, arguments
      - → shows you understand how the studies relate and have made the information your own
- Chronological organisation often less effective
  - unless describing evolution of approach or methodology

Literature review

- Carefully select information
  - Which sources are influential within the field?
  - What are the key ideas within each source?
  - Which key ideas are most relevant for your purposes?
- Identify common patterns, themes
  - Write well-constructed paragraphs
    - avoid short (I-sentence) paragraphs
    - group different sources around common ideas
    - write clear topic sentences to identify the main themes
  - Within paragraphs, highlight connections
    - between different studies
    - with your own work
    - > areas for further research



# Methods

- Describe methodology, materials, procedures
  - ► Can be written first (less challenging)
- Varying degree of specificity (field-dependent)
  - > Standardised methods: brief reference sufficient
  - Original approach: explicit, step-by-step description and justification

Epitopes were selected from sequences at both C- and N-termini based on the three-dimensional structure of the T3 peptide. The assay was simplified by attaching magnetic beads to the anti-T3 antibody.

Annual trends were determined by entering education level, age, and the year of survey as independent variables into the logistic regression and general linear models, with smoking status and quantity of cigarettes consumed as dependent variables, respectively. The regression coefficient and standard error of the year of survey term were used to calculate the slope estimate. The slope estimate was considered statistically significant if the 95% confidence interval surrounding it excluded zero. An interaction term was entered into these models and the type III sums of squares were used to evaluate whether trends differed by education group.

In the combined country analyses, current smoking rates and quantity of cigarettes consumed were calculated for each education group. These rates were age adjusted according to the direct method, using the age distribution of the European population as the standard. All further analyses were adjusted for age, which was entered as a continuous covariate into the models. Differences in smoking prevalence or cigarette consumption between education groups were determined by the Tukey test.

Standardised methods

Mean monthly climatic data (precipitation, relative humidity, and environmental temperature) were obtained using the Meteotest Meteonorm V.4.0 CD ROM, a meteorological computer program that contains reliable 30 year averages for several hundred weather stations globally. Weather stations were selected carefully on the basis that they were most climatically representative of a given country with regard to respective population dispersals. After extensive discussions with meteorologists, the weather stations used were often those found in a country's capital city, as these captured, for most cases, the largest share of the country's population. However, for those countries with particularly dispersed populations and discernible climatic variations (Italy, France), a north-south gradient was used, that is, the average of two weather stations — each climatically representative and with high population densities — was used.

Longitudinal datasets on macroeconomic indicators were obtained from the United Nations Statistics Division and the World Bank. Time series datasets were also obtained from the World Bank regarding lifestyle risk factors such as smoking and obesity, and on health service provision. Data on four socioeconomic variables were calculated using the European Community Household Panel longitudinal users' database covering the four years 1994–97; this survey is the first comparable, cross country database on social indicators in the EU. As it only started in 1994, there are no cross country data available in Europe regarding such socioeconomic indicators prior to this year.

Methods + justification



## Results

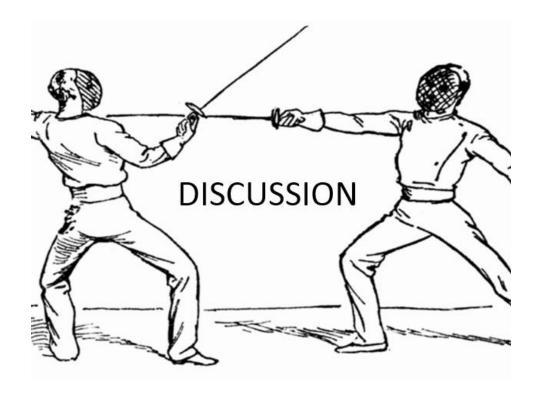
# Describe findings of study

- Graphs, figures and tables to help visualise data
  - Complete overview
- ▶ Textual support
  - Summary of most important findings
  - Interpretation / explanation of results
  - Difficulties in interpretation

The composition of amino acid pairs **indicates that there are remarkable differences among** four functional groups of SRPs.

Bundles of these fibrils **were also found to be** single crystalline, **suggesting that** the indiviual fibrils are arranged in a highly organized fashion within the bundle.

The computed **results show that** the present scheme is **a successful numerical technique** for solving the MRLW equation.



# Discussion / Conclusion

- ▶ Re-establish main findings / hypotheses (no new ideas, questions)
- Relation to existing research (confirm / contradict)
- Relevance / implications for future practice, industrial applications, society in general
- ▶ Remaining problems → suggestions for future research

This analysis clearly shows that the present scheme is a successful numerical technique for solving the MRLW equation.

These results confirm earlier findings and suggest that the size and volume of the particles are critical factors.

Thus, the model could aid in better understanding caspase activation and identifying therapeutic approaches promoting or retarding apoptotic cell death.

Consequently, this work establishes a promising basis for future optimization strategies.

This relatively simple method of graphene integration will be **easily adoptable** in the industrialization of graphene-based devices.

Further studies are needed to determine the ability of cells to recover from repeated exposure.

## Pre-writing outline

- Topics typically covered in scientific papers in a specific order
- Useful questions to think about before you start writing
- Not intended as template, but starting point to trigger ideas

Which topic / phenomenon do you plan to discuss?

Why is this topic relevant?

Which research has already been done / how has the field evolved?

What are the limitations of existing research?

Which (new) observations / hypotheses will be your main focus?

Which methods are used?

Which steps are most important, challenging or new?

What are the most relevant results?

How can these results be related? Which general trends can be observed?

(e.g. contrast, similarity, limitations)

What are the main implications of the findings?

Are they in line with the hypotheses you presented / existing research?

How is this relevant for society, policymaking, practical applications, research methodology?

What are potential weaknesses / limitations in your study? What could be investigated in future studies?

# While writing your text...

- Typical language features of academic papers
  - ▶ Clear and accessible language
  - ▶ Formal style
  - ▶ Impersonal constructions
  - ▶ Hedging
- Useful websites and tools



## Online tools: translations

- Van Dale
  - (http://vowb.vandale.be.kuleuven.ezproxy.kuleuven.be/zoeken/zoeken.do)
  - ▶ Free online access for KU Leuven students
- ▶ DeepL: generally more reliable than Google Translate + offers synonyms (click on word in translation)



## Online tools: translations

- ► Van Dale (http://vowb.vandale.be.kuleuven.ezproxy.kuleuven.be/zoeken/zoeken.do)
- DeepL
  - Use with care
  - Compare different translations and select the best option
    - ▶ Avoid literal, word for word translations
  - Use other tools in combination (next slides)
    - ▶ Context-specific usage
    - How words combine with other words

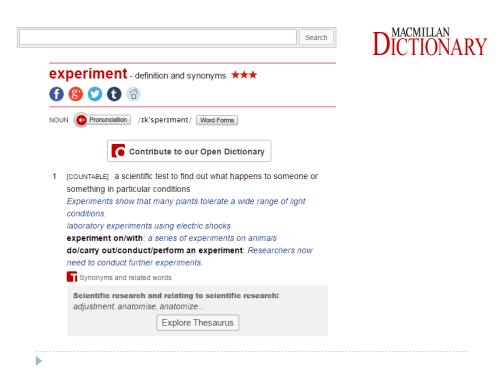


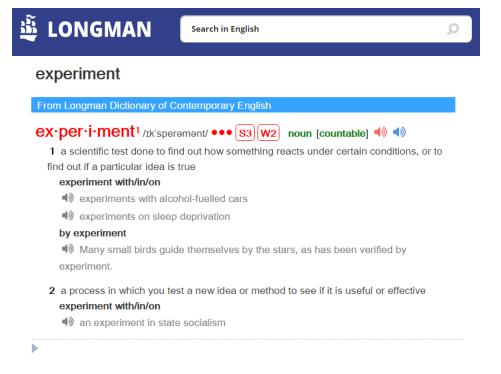
# Improving word choice: collocations

- ▶ How to avoid literal translations?
  - Pay attention to collocational patterns in English
     how words combine with other words in a specific language
- Collocation = set of words that often occur together
  - e.g. to substantiate a hypothesis, a key point play a large impact, a serious explanation for
  - e.g. poisonous vs. toxic (poisonous snake toxic snake)
  - → More natural, idiomatic language

# Online tools: learner's dictionaries

- ▶ Longman / Macmillan
  - Useful word combinations and phrases
  - Example sentences
  - Word forms
  - ▶ Thesaurus





### COLLOCATIONS

### VERBS

### do/carry out an experiment

They carried out a series of experiments to test the theory.

He did some experiments with bats.

### perform/conduct an experiment formal (=do an experiment)

The laboratory began conducting experiments on rats.

### an experiment shows/proves/demonstrates something

His experiment showed that lightning was a kind of electricity.

The experiment proved that fabrics treated with the chemical are much less likely to catch fire.

### ADJECTIVES/NOUN + EXPERIMENT

### a scientific experiment

Astronauts performed scientific experiments during the flight.

### animal experiments (=experiments using animals)

I think most animal experiments are cruel and unnecessary.

### a laboratory experiment (=one that takes place in a laboratory)

They did a series of laboratory experiments on human sleep patterns in the 1960s.

a field experiment (=one that takes place in the real world, not in a laboratory)
In field experiments, we used patients who did not know that it was a test situation.

### COMMON ERRORS

▶ Don't say 'make an experiment'. Say carry out an experiment or do an experiment.

### Examples from the Corpus

### experiment

- In the classical conditioning **experiment**, the two stimuli were presented simultaneously.
- They are doing **experiments** to learn more about the affects of alcohol on the brain.
- The Institute plans to conduct no further experiments on monkeys.
- Laboratory **experiments** have proven that unfamiliar surroundings and a change in daily schedule can lead to sleep problems.
- In one **experiment**, the men were not allowed to sleep and then were tested on how well they were able to concentrate.
- · In three other experiments fluid transport in the jejunum was nil.
- All three of the experiments you did are related to the center of gravity in your body.
- The experiment has not been done, and it is hard to imagine its getting a grant.
- Faced with such a question the theorist has to repair to a mental laboratory where he
  conducts thought experiments.
- The elderly people were taught meditation in the 12-week experiment.

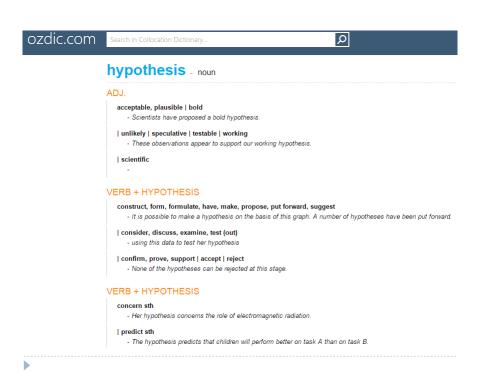
### experiment with/in/on

- Airlines experiment with the highest possible fares over the weekend.
- Listen to all kinds of music, and experiment with different styles of singing.
- Becky wanted to keep her hair long but experiment with different styles.
- First, consider this design for a two-stage experiment with rats.
- This must be what people tell themselves when they start experimenting with drugs.
- Other areas will probably watch the outcome of this experiment with interest.
- This is why people find it difficult to experiment with their own behaviour and to practise using behaviours that are unfamiliar.

## Online tools: Collocations

## Ozdic collocation dictionary

- Collocational patterns
- Some example sentences



## Online tools: collocations

## To check whether a combination of words is idiomatic

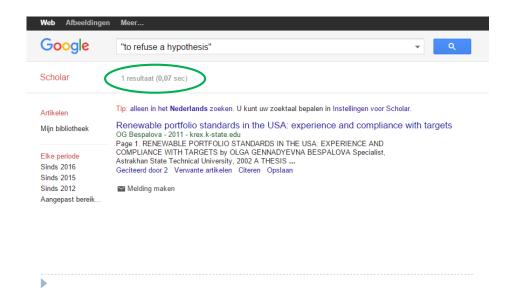
## Google

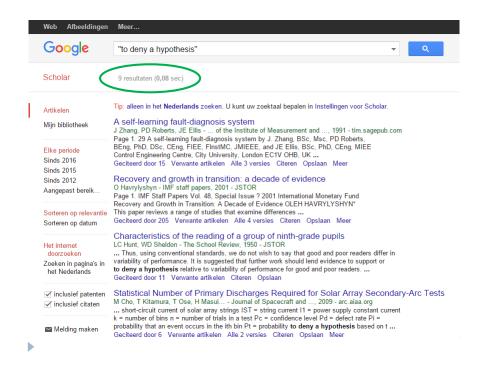
- ▶ Search for strings (" ... ")
- ▶ Use site-specific searches (site:uk)
- Use Google Scholar
- ▶ Use wildcard (\*)
- e.g. "to refuse a hypothesis"

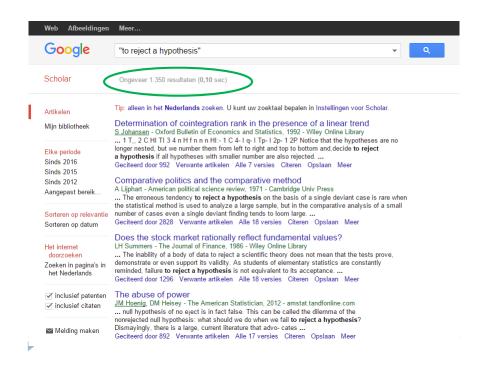
  "to deny a hypothesis"

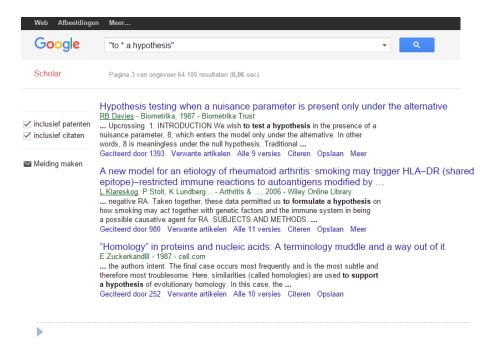
  "to reject a hypothesis"

  "to \* a hypothesis"
- 71





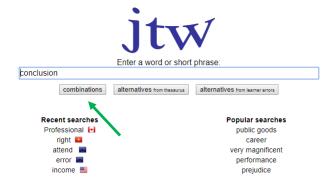




## Online tools: collocations

- Just the Word
- Netspeak
  - Tools to find the most frequent word combinations

e.g. point / hypothesis which verbs? which adjectives?

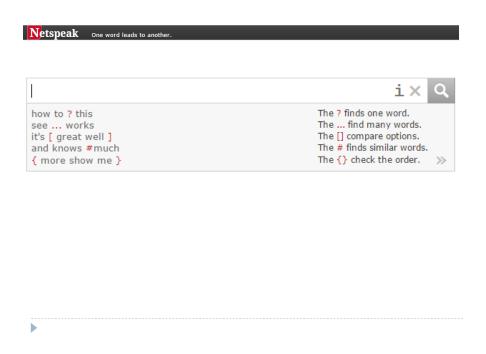


| Conclusion | Con

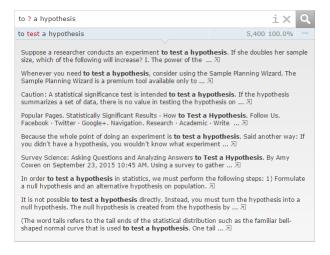




37



#### Netspeak One word leads to another

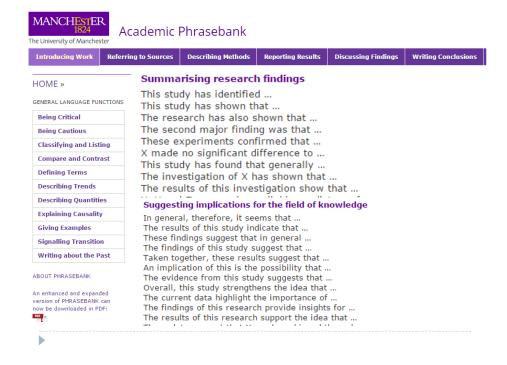


38

# Online tools: Academic language

#### Phrasebank for AE:

- General academic phrases, meta-discourse
- http://www.phrasebank.manchester.ac.uk



# Online tools: pronunciation

#### Howjsay

# howjsay . com

- Mainly British English, with American English alternatives
- Audio only
- Very comprehensive (also less frequent words or technical terms)



# Online tools: individual practice

#### Scientific English Online

- Online learning platform developed at ILT
- Specifically targeted at science students
- ▶ Based on authentic examples, student assignments and common errors



# Online tools: individual practice

#### Scientific English Online

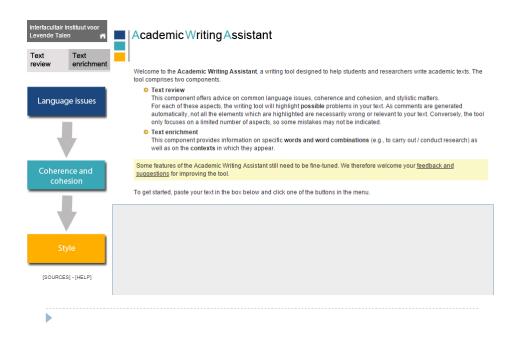
- ▶ Grammar
  - Address common errors
    - · Simple usage rules with examples
    - Exercises
- Vocabulary
  - ▶ Expand scientific vocabulary
  - ▶ Improve formal style
- Structure
  - Gain insight into coherence and key elements of academic papers

# Scientific English Online Grammar Vocabulary Structure

#### Online tools: feedback

#### Academic Writing Assistant

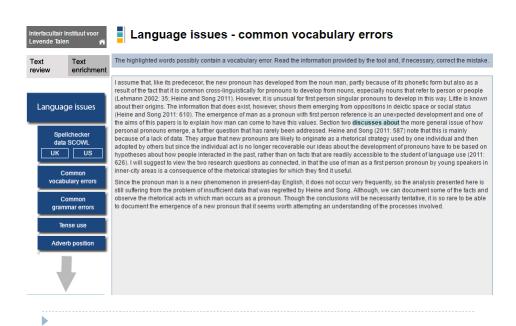
- Trial version available via ILT website (feedback welcome!)
- Submit your writing and receive automated feedback
  - Language (grammar, vocabulary, spelling)
  - ▶ Style
  - ▶ Structure



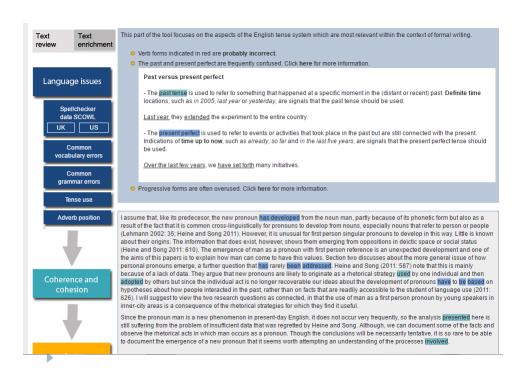
#### Online tools: feedback

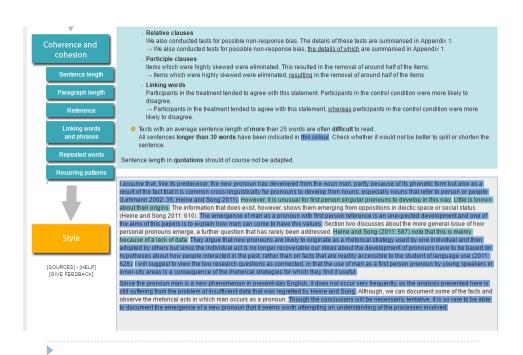
#### Academic Writing Assistant

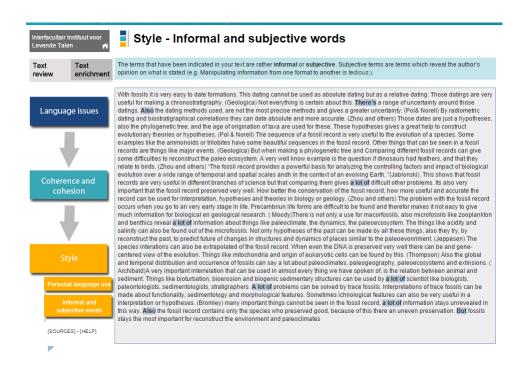
- Trial version available via ILT website (feedback welcome!)
- Submit your writing and receive automated feedback
  - Language (grammar, vocabulary, spelling)
  - Style
  - ▶ Structure
- Use as learning tool
  - Helps you have a critical look at your writing
    - Identifies patterns and offers tips to improve text
    - Signals potential problems
  - Not a guarantee for an error-free result
    - Some errors may not be identified











nterfacultair Instituut Levende Talen	Find alte	rnatives			
ext Text		This part of the tool offers alternatives for words used in your text. To see these alternatives, make sure your source of data: the Louvain English for Academic Purposes dictionary (S. Granger & M. Paquot)			
	Function	Words/expressions used in your text	For alternatives		
	DESCRIBE				
Find alternativ	Introduce a topic: Introduce the main topic	issue [1], question [1],	click <u>here</u>		
	Add information	and [7], further [1],	click <u>here</u>		
Find information	Compare and contrast: Describing similarities	as [6], common [1], like [1],	click <u>here</u>		
	REFER AND REPORT				
	Quoting and reporting	argue [1], assume [1], explain [1], find [1], note [1], observe [1], view [1],	click <u>here</u>		
	GIVE VALOUR				
	Express possibility and certainty	can [2], likely [1], necessarily [1], suggest [1],	click <u>here</u>		
	PERS. OPINION				
	Expressing personal opinion	<u>worth</u> [1],	click <u>here</u>		
	LINK IDEAS				
	List and sequence: introducing the first item	first [3],	click <u>here</u>		
	List and sequence: introducing the second and following items	<u>then</u> [1],	click <u>here</u>		
	Express cause and effect Cause	for [3], because of [2], because [2], since [1],	click <u>here</u>		
	Express cause and effect Effect	so [2], as a result of [1], as a result [1], consequence [1], result [1],	click <u>here</u>		



#### Add information

word/expression Definition 1. [ADD INFORMATION] You can use the determiners another and other to introduce an additional item. • It is important to get your performers to keep the microphone as still as possible. Another point for them to remember is not to speak directly at the microphone but to aim instead just over the top of it. One type of skin cancer is caused when skin that is not used to the sun is exposed to short bursts of strong sunlight. Other types of skin cancer are associated with continued exposure to the sun over a long period. 2. [CHANGE TOPIC] The determiner *another* is often used with nouns such as <u>subject</u>, <u>question</u>, <u>issue</u> and <u>point</u> to change topic: Exercise is another subject which should also be considered. The preposition besides can be used to add new information but it is less frequent than in addition to in academic writing and professional reports:  $\textit{Premature infants often have other common complicating conditions} \ \textit{besides} \ \textit{heart disease}.$ Besides contributing to heart disease, diabetes can also increase the risks of developing kidney problems or blindness. Besides introduces a final point or argument, especially one which is decisive. Its most typical position is at the beginning of the sentence, followed by a comma: Even taped interviews can only be read with caution, since they may have been edited, and the reader will not be told how. Besides, it is an everyday experience that people are sometimes wrong in conversation, and may not remember events well. further  ${\bf 1.}~{\tt [ADD~INFORMATION]~You~can~use~the~adjective~\it further~to~introduce~an~additional~item:}$ Further research is needed. Note that you can also use further as an adverb, found mainly inside the sentence:

# Reference books: academic writing

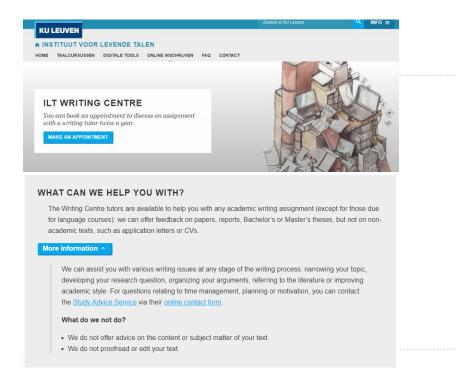
Effective Writing in English
 Mike Hannay & J. Lachlan Mackenzie, Coutinho



Academic Writing
 Kristin Blanpain, Acco



→ slides summarise most relevant guidelines



## **ILT Writing Centre**

- Free one-on-one tutoring sessions to help students with academic writing assignments.
  - Individual feedback on papers, reports, Bachelor's or Master's theses
  - Not on non-academic texts (application letters, CVs)
- ▶ Book an appointment via ILT website
  - All students allowed two appointments a year

# **ILT Writing Centre**

Not only for students who are struggling, good writers also welcome!

 Assistance with macro issues such as organization, focus, clarity and register

- At any stage of the writing process:
  - Narrowing down topic
  - Developing research question
  - Organizing arguments
  - Referring to literature
  - · Improving academic style
- ▶ Not a proofreading service



# Academic style

- Clear and accessible language
- ▶ Formality (word choice and sentence structures)
- Impersonal constructions
- Hedging



# Clear, accurate and accessible language

- Precise topic-specific vocabulary / terminology
  - Avoid vague or ambiguous descriptions
  - Identify useful collocations in papers from the same domain
- Structuring phrases / general academic language= equally important!
  - ▶ To establish context, relevance, logical relations, focus
  - ▶ Be reader-oriented
- → Useful resource: Academic Phrasebank

# Accessible language?

We describe a mathematical model of the coupled fluid mechanics and gas-phase chemical kinetics in a rotating disk chemical vapor deposition reactor. The analysis is for the flow between an infinite radius, heated nonporous rotating disk and a parallel infinite radius porous surface through which reactive fluid is injected normal to the disk. The analysis extends the usual von Karman transformation to allow specification of the normal velocity at the porous disk, and reduces to a stagnation point flow in the limit of zero rotating rate. The deposition of silicon from silane is used as an example system. A new reaction mechanism and set of rate constants are given for the thermal decomposition of silane. We present an RRKM analysis of several of the unimolecular reactions in the mechanism. Calculated velocity and temperature profiles, chemical species density profiles, and deposition rates as functions of susceptor temperature, spin rate, and inlet flow velocity are presented.

Limited use of general academic language / structuring phrases

#### Formal vocabulary

Basic, everyday words can often be replaced by more formal equivalents.

```
A lot of articles have been published. \rightarrow many, numerous articles The results have been pretty good \rightarrow have been quite promising His claims appeared a little bit biased. \rightarrow appeared slightly biased The results were kind of disappointing. \rightarrow were rather disappointing
```

Often words with a Latinate origin can be used as an alternative

```
Little research has been done to \rightarrow research has been conducted This issue needs closer attention. \rightarrow requires closer attention The survey aims to get information on \rightarrow to obtain information
```

 Avoid unnecessarily formal words, literary expressions, metaphors (e.g. a plethora of)

#### Formal vocabulary

Avoid phrasal verbs (verbs followed by a preposition)

This section looks at the practical issues.

 $\rightarrow$  examines the practical issues

This brings up an interesting question.

→ raises an interesting question

This goes against previous findings.

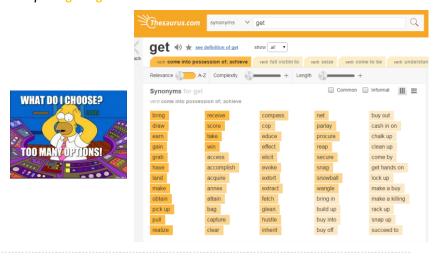
- → contradicts previous findings
- ▶ Replace less formal link words with more formal options

and, also	$\rightarrow$	furthermore, moreover, in addition, addition, as well as
but	$\rightarrow$	however, nevertheless, although, while, whereas
so	$\rightarrow$	therefore, consequently, as a result

like  $\rightarrow$  for example, such as

Formal vocabulary

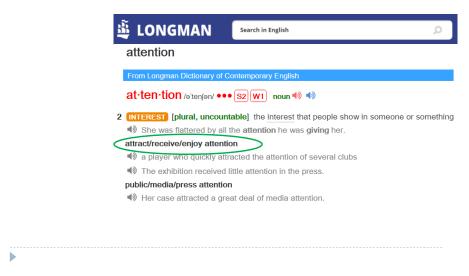
This topic is getting much attention in the literature.



51

## Formal vocabulary

▶ This topic is getting much attention in the literature.



# Formal vocabulary

▶ This topic is getting much attention in the literature.



# Formal grammar

Avoid contracted verb forms

e.g. Export figures won't improve. → will not

These results can't be ignored. → cannot (= one word!)

Use formal negative forms

not any	not much	not many
$\rightarrow$ no $$	ightarrow little	$\rightarrow$ few

e.g. There is **not much** evidence of communication interference in office situations.

→ **little** evidence

This study did **not** offer **any** details on interaction mechanisms.

→ offered **no** details

This study did **not** find **many** examples of successful programs.

 $\rightarrow$  found **few** examples

#### Formal grammar

- Lists and examples
  - e.g. Other regions need the help of the WTO, the World Bank, etc.

Scientists say that global warming may be induced by **e.g.** volcanism or solar activity.

- Use a more general term combined with including, such as, to include or and other
  - e.g. Other regions need the help of **organizations such as** the WTO and the World Bank.

Scientists say that global warming may be induced by a variety of **natural** causes, including volcanism and solar activity.

#### Formal grammar

- Construct longer, complex sentences
  - Link ideas using conjunctions, relative clauses, participle clauses (see slides on grammar / common errors)
- Use short, simple sentences sparingly
  - Rhetorical effect

#### Formal grammar

- Limit the use of direct questions
  - e.g. Have these rocks undergone any tilting or rotation since their deposition or formation?
    - This raises the question whether these rocks have undergone any tilting or rotation since their deposition or formation.

A key issue is whether ...

It is unclear if...

This paper examines why ...

## Depersonalisation

- Avoid narrative, subjective style
  - First, I wanted to show the widespread impact of this issue on the current political climate.
  - ▶ I think it could be difficult to recruit a sufficient number of respondents for this survey.
  - You can see that these two views are incompatible, so I hope I can offer an alternative approach to this issue.



# Depersonalisation

- ▶ Referring to the reader (you)
  - Avoid directly addressing the reader e.g. \*You can see the results in Table 1.
    - $\rightarrow$  The results are shown in Table 1.



# Depersonalisation

- ▶ Self-reference (*I*, we)
  - Acceptable in some fields / contexts
    - To describe actions (methods)
      e.g. We first selected two types of ...



- Sometimes other constructions more appropriate
  - Context / background
    - e.g. \*From previous research we know ...
      - → Previous research suggests ...
  - General observations / conclusions
    - e.g. \*We can clearly see that ...
      - $\rightarrow$  It is clear that ...

# Limiting self-reference

Passive constructions (impersonal)

I think magazines have a negative influence on women's body image.

- → Magazines are thought to have a negative influence on women's body image. We asked the respondents to complete a survey.
- → The respondents were asked to complete a survey.
- ▶ This paper, article, study, ... as subject of sentence
- Constructions with it
  - It would seem that..., It is true that ..., It is important to ..., It is clear that ..., It is widely acknowledged that ..., It is worth noting that ...
- Adverbs expressing attitude unfortunately, regrettably, surprisingly, remarkably, luckily, obviously, clearly, interestingly, more importantly
- Adjectives with a positive or negative meaning
  - ... is worrying, detrimental, devastating, unfortunate
  - ... is beneficial, useful, vital, encouraging, promising

# Limiting self-reference: example

The related mathematical modeling was performed considering transient conditions. Diverse raw materials were tested in order to reveal their suitability for wet Flue Gas Desulfurization. The research focused on products from fixation processes materials as well as other types of limestone samples. In this way it was found that also waste materials from different environmental processes can be used for Flue Gas Desulfurization.

# Limiting self-reference

#### Use of passive

- Avoid there-passives
  - e.g. \*There was also investigated if some species ...
    - → It was also investigated if some species ...
    - \*There was observed a strong correlation.
    - → A strong correlation was observed.
    - \*There have been many studies published about ...
    - → Many studies have been published about ...
    - → There have been many studies about ... (not a passive construction)



# Limiting self-reference



#### Careful with:

- ▶ Using we instead of  $I \rightarrow$  only for multiple authors / team
- Using one → not equivalent to men in Dutch
  - ▶ less common
  - one always includes the author
    - e.g. One assumes that
    - $\rightarrow$  it is generally assumed that, people often assume that

#### Hedging



#### Cautious, tentative language

- To make statements sound less absolute e.g. The results are in line with ...
- To avoid over-generalisation e.g. Research to date proves that ...
- → Leave room for interpretation, debate, new developments
- e.g. The independent testing demonstrates that the proposed method **could accurately identify** SRPs in mammals as well as plants.

  These insights **can be of a great importance** in understanding the activity and stability of Fe-based bimetallic nanoparticles under reactive environments.

# Hedging

- How could the strength of the following claim be reduced? These results are problematic.
- Various strategies:

These results **seem** problematic.

→ Weaker verbs (e.g. seem, suggest)

These results **could** be problematic

→ Modals (e.g. may, could)

These results are rather problematic

→ Adverbs (e.g. often, rather, perhaps)

These results are likely to be problematic.

→ Adjectives (e.g. possible, likely)

**Some** of these results are problematic.

→ Determiners (e.g. some, many)

Reduce likelihood
Reduce frequency
Reduce strength
Add distance
(remove yourself from
claim / ascribe to others)

# Hedging devices

- Modal verbs
  This may affect ..., This could be ..., It might result in ...
- Adjectives... is likely to ..., It is possible that ..., This is a potential ...
- Adverbs
   rather, quite, just, slightly, somewhat
   often, frequently, usually, sometimes, occasionally, generally
   possibly, probably, potentially, perhaps
- Weaker verbs
  This tends to ..., It seems that ..., This appears to ..., These results indicate ..., Evidence suggests ...
- Determiners
  In the view of some experts ..., Many specialists regard ..., Some argue that ..., In most parts of the country, ...

# Language tips for specific sections

- Guidelines and examples to help you improve specific parts of your text
  - Consult what's relevant / difficult for you
- ▶ Title
- Introduction
- Literature review
- Methods
- Results
- Conclusion



#### Title

- ▶ No full sentences (less concise)
  - Few verbs → nominalisations
    - e.g. What is required for ...
      - → Requirements for ...
- Articles often left out
- Avoid using too many prepositions
  - Instead use adjectives / compound nouns
    - e.g. Approaches to weighting of terms in automatic retrieval of texts
      - → Term-weighting approaches **in** automatic text retrieval Requirements **for** Integration **of** Member States **in** Europe
      - → Integration Requirements in European Member States



#### Title

#### No full stop at end

- Colons / question marks → subtitle / clarification
  - General → Specific
     Rich Media, Poor Democracy? Communication Politics in Dubious Times
  - Topic → Method Management of Natural Hazards: The Role of Spatial Planning
- > All words capitalised, except articles and prepositions
  - Article just after colon = capitalised

#### Introduction

- Relevant context / link with previous research
  - Use highlighting phrases to show relevance
  - Use reporting language to summarize existing research

**Gradisar et al. recently presented** a novel self-assembly strategy for polypeptide nanostructure design that could lead to significant developments in biotechnology.

Drawing on the work of ... / This paper builds on current trends in ... / According to recent publications / As observed by ... / ... states that / ... argues that

- Gap in existing research
  - Use contrastive link word to mark transition
  - Use negative phrases to express limitations

Entropy is a fundamental thermodynamic property that has attracted attention across domains. Inference of entropy of chemical compounds using various approaches has been a widely studied topic. However, many aspects of entropy in chemical compounds remain unexplained.

- Aims and objectives
  - Use link word to establish connection with research gap and clearly state objective

However, this is **practically impossible** due to the high resolution and adaptive grid refinement. **Therefore**, **this paper proposes** an asymptotic coupling concept.

The objective of this study is to present specific theoretical and empirical mathematical models applied to the dissolution of carbonates in acidic environments.



#### Literature review

#### Incorporating other people's work:

I. Quoting: identical to original

short section

 $\rightarrow$  to be used sparingly

2. Paraphrasing: own words

specific point

3. Summarising: own words

main points

ALWAYS ACKNOWLEDGE SOURCES!



# Incorporating sources

Integrate in text or not?

- Short quotes:

must be integrated into a sentence; cannot stand alone

- use a that-clause / subordinate clause with as
- use " "
- Longer quotes (3 lines or more): stand-alone paragraph
  - do not use " "
  - indented paragraph
  - preceded and followed by a blank line
  - optionally in a smaller typeface
  - introductory text often closes with a colon

# Integrating short quotes

In a critical response to the assumption that credible research models for art and design can only be found outside the field, Morgan has argued that "Art should not try to be science. Art should be art." (Morgan, 2001:15)

For Haraway, a key feature of technoscience is that it is heterogeneous, so that it can be thought of as "a form of life, a practice, a culture, a generative matrix" (<u>Haraway</u>, 1997:50).

# Integrating longer quotes

In similar vein, Bernard Harris found boys and girls seemed to be treated equally.

Taken together with the evidence provided by children's heights, the mortality data provide few grounds for believing that past generations of girls were any more likely to suffer discrimination in the distribution of essential resources than girls today (Harris, 1998, p. 443).

However, Harris argues that this equality changed in adulthood, where an anti-female bias was apparent and may have contributed to excess mortality among women. So, questions remain as to whether there was discrimination within the nineteenth-century English household, and what form best describes the functioning of that household.

## Adjusting a quote

#### Omission

Hagen (1987: 75) writes: 'Several research projects have shown that teachers do not know how to cope with the problems of dialect-speaking children in schools. [...] Didactic literature seldom presents suggestions and recommendations.'

#### Small alterations and additions

According to one recent study of globalisation, '[t] here is little doubt that there has been a growing internationalization of political decision-making.'

#### Adjusting a quote

#### Adding italics

Bernstein (1973: 375) argues that this is something that is 'soon learnt by both teachers and pupils' (my italics).

#### Indicating mistakes

Long (1774:270) defended the planters as 'humane and indulgent masters', claiming that their authority over enslaved people was 'like that of an antient (sic) patriarch'.

Hagen (1987: 75) writes: 'In teacher colleges and teacher training this problem is almost non-existant [sic]'.

# Effective paraphrasing

- Do not just replace words with synonyms
- Change the grammar and structure as well
  - change nouns into verbs, adjectives into adverbs
  - break up long sentences, combine short sentences
  - identify the logical links between the ideas and express these in a different way
- Do not change specific terminology

#### Incorporating sources

- Use reporting language to indicate which ideas are not yours, but based on other sources
- e.g. **Drawing on** the work of ... / This paper builds on current trends in ... / **According to** recent publications / As observed by ... / ... states that / ... argues that / ... challenges this view / ... raises an interesting point / ... stresses the importance of ...
- ▶ Add a reference to acknowledge your sources
- e.g. Johnson (2007) concludes that stem cell numbers fluctuate widely during aging and that this has a strong genetic basis.
   A more recent study shows that stem cell numbers fluctuate widely during aging and that this has a strong genetic basis (Johnson, 2007).

# Reporting verbs: common errors

- ▶ argue ≠ tegenspreken
  - → disagree, reject, challenge
- ▶ pretend ≠ beweren, pretenderen
  - → claim, argue
- remark ≠ opmerken
  - $\rightarrow$  observe, note, point out
- ▶ declare ≠ verklaren
  - → explain, clarify

# Reporting verbs

- ▶ Tense usage (Further guidelines in slides with common errors)
  - Different options:
    - ▶ past tense: specific study as completed action
      - → more distance
      - e.g. Jones (2005) concluded that ...
    - present perfect: how the field has evolved up to now / focus on current impact  $\rightarrow$  more relevant
      - e.g. Recent research **has become** more aware of industry concerns. Jones (2005) **has concluded** that ...
    - $\,\,\,$  present tense: established knowledge / focus on current situation  $\,\,$   $\rightarrow$  very relevant still
      - e.g. Heart functions **are** characterized by two distinct periods called systole and diastole.

        Jones (2005) **concludes** that ...
    - → increasing degree of closeness / relevance



#### Reporting verbs

- Avoid use of progressive forms
  - Most research on stress has been focusing on acute life events.
    - ▶ has focused on
  - ▶ Their findings are pointing to substantial differences in reaction rates.
    - → point to
  - The second study is dealing with these effects at the regional level.
    - → deal with



#### Methods



- Describe steps in logical order and avoid repetition
  - Make connections between different steps
    - first, next, then, finally
      - e.g. The tissue was **first** categorised into ... **Next**, the cells were analysed ... The mutations were **then** compared to ... **Finally**, the tissue was exposed to ...
    - clear reference
      - e.g. The **first** step was to ... / **which** made it possible to ... / **This** sample was further ... / The **resulting** compound was used to ... / To identify the effect of the agent, a **second** experiment was conducted / The **final** part of the experiment involved ...

#### Methods

- Describe steps in logical order and avoid repetition
  - Vary sentence structure and word order e.g. sentence-initial vs. mid-sentence position of link words The tissue was first categorised into ... Next, the cells were analysed ... The mutations were then compared to ... Finally, the tissue was exposed to ...
  - ▶ Do not overuse single sentences for single activities

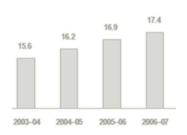
     e.g. relative clauses, ing-forms, to-infinitives

     The first step was to ..., which made it possible to ...

     To identify the effect of the agent, a second experiment was conducted. The final part of the experiment involved ..., resulting in an increased ...

#### Results

- Large amount of complex information
  - Do not list every single detail / every single number
    - Focus on the most striking results only
    - · Tables, figures offer complete overview
  - ▶ First identify general trends and then focus on specific details



# General ↔ specific: Improving clarity

The intervention group consisted of 15.6% of the men and 0.4% of the women, while the control group consisted of 17.4% of the women versus 2.0% of the men.

The intervention group **consisted mainly of men** (15.6% of the men and 0.4% of the women), while the control group **consisted primarily of women** (17.4% of the women versus 2.0% of the men).

#### Results

- Describing results / data / visuals
  - Use phrases to direct attention to visuals
    - e.g. As the graph shows, ...

      Table I provides an overview of ...
  - Establish logical links (e.g. contrast, similarity)
  - Use focusing constructions to highlight what is important
    - e.g. What is striking is the ...

## Results: example

Seven countries showed an increase in antibiotic use of less than 4% between 1993 and 1997. Large increases were noted in Italy (34%) and Luxembourg (12%). A reduction in antibiotic use was seen in five countries: Sweden had the largest (21%) and Greece the smallest (4%). In 1997, there was a more than four-fold variation between countries in non-hospital use of antibiotics. France had the highest use, and the Netherlands, the lowest. [...]

The most remarkable finding in this analysis was the great variation in outpatient antibiotic use. The large variation is unlikely to be caused by differences in frequency of bacterial infections. The pronounced differences between Belgium and the Netherlands are noteworthy because of the close proximity of the countries and their common language. In addition to physicians' and patients' attitudes to antibiotics, historical backgrounds, cultural and social factors, and disparities in health-care systems might also be important factors in determining prescribing patterns.

general vs. specific focusing constructions

#### How to write numbers

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70

#### Results

- Numbers written as numbers
  - ▶ **Exact** statistical results, scores, sample sizes, mathematical functions and units of measurement e.g. multiply by 5, 10 cm long, 7.5%
  - Specific place in a numbered series e.g. table 5, section 3
- Numbers written as words
  - Numbers under 10 which are not exact measurements e.g. eight items were discarded
  - Avoid using numbers at the **start of the sentence** e.g. 75% of participants reported ...
    - $\rightarrow$  Seventy-five percent of participants reported ...

# Chance ↔ likely / likelihood

- Thus, women have less chance of being in supervisory positions.
  - > ... women are less likely to be in supervisory positions
- Firms that follow these strategies have more chances of succeeding.
  - > ... strategies have a greater likelihood of succeeding
- Airflow models will be used to assess the chance of wind damage in forests
  - > ... used to assess the likelihood of wind damage



#### Conclusions

#### Use clear concluding signposts

This analysis **clearly shows that** the present scheme is a successful numerical technique for solving the MRLW equation.

**Thus**, the model could aid in better understanding caspase activation and identifying therapeutic approaches promoting or retarding apoptotic cell death.

# After finishing a first draft...

- Allow sufficient time to edit and revise your text Use checklist / ILT's Academic Writing Assistant
- Not just superficial mistakes (grammar, vocabulary and spelling)
- ▶ Critical look at
  - Overall structure (text-level)
  - Coherence and flow (paragraph / sentence level)
  - $\rightarrow$  Be reader-oriented



# Editing checklist

#### Spelling, grammar and punctuation

- · Accurate spelling (watch out for errors not detected by spell checker)
- · Consistent spelling (e.g. British vs. American spelling)
- Correct use of punctuation marks, commas in particular
- · Accurate grammar, correct use of basic grammatical structures
  - verb forms : tenses and subject-verb agreement (singular vs. plural)
  - articles and determiners (e.g. much / many, (a) few / (a) little)
  - adjectives / adverbs, adverb position
  - connectors (e.g. despite / although / however)
  - relative pronouns (e.g. who, which, that)
  - conditional clauses
- Longer, complex structures rather than short, isolated sentences.

#### Vocabulary

- Correct word choice, particularly how words are combined (= collocational patterns)
   → Google phrases which sound awkward to you (\*...\* siteruk or Google Scholar)
- Accurate and consistent topic-specific vocabulary
- · Variation in general academic phrases rather than repetition

#### tructure and flow

- Text structure
  - Information logically divided into paragraphs
  - Well-considered progression of ideas
- Paragraph structure
  - Related information, unifying idea (expressed in topic sentence)
  - Well-connected sentences with a clear focus
     Use of connectors to express logical relations

#### Style

- Formal word choice rather than basic, conversational items
- Formal grammatical structures (e.g. full verb forms, indirect questions, formal linking and longer / complex sentences)
- Conciseness: efficient word choice and no unnecessary repetition.
- Objective, impersonal constructions
- Use of hedging (tentative language) to avoid over-generalisation or absolute statements.

# Improving structure (text-level)

### How to write a clear, well-structured text?

- $\rightarrow$  write good paragraphs
  - not just a block of text of a particular length
  - ▶ not just a series of perfect sentences
- → characteristics of a well-written paragraph:
  - ▶ Coherence (connected sentences)
  - Unity (one controlling idea)
  - ▶ Topic sentence (states paragraph's main idea; other sentences clarify, illustrate or justify)
- → avoid very short or one-sentence paragraphs

# Reverse outlining



## Useful editing strategy

- Make outline based on your text
  - Write down the topic of each paragraph
  - ▶ Clear topic sentences will be helpful
- Helps you identify potential problems
  - Is each paragraph focused and clear?
  - Is there any unnecessary information in the paragraph?
  - Are the paragraphs presented in a logical order?
  - Is every paragraph relevant to the text's main objectives?
  - Is there unnecessary overlap between paragraphs?
  - ▶ Are some paragraphs too long/short?

# Paragraph unity

### A paragraph logically develops one central idea:

- Only include information related to the central idea
- ▶ Start a new paragraph when the idea has been adequately developed and something new is introduced

74

# Paragraph unity

## How can you achieve paragraph unity?

- as you write keep central idea + previous sentence in mind
- strategies that can enhance unity:
  - repetition: reformulate your claim
  - exemplification: illustrate your point
  - iustification, clarification: explain your ideas
  - limitation: limit your point
  - generalisation: broaden your scope
  - compare and contrast: draw parallels or distinctions
  - cause and effect: analyse your point
  - chronology: describe a process or development

# Topic sentence

- main idea of paragraph; unifies content
- most commonly at beginning of paragraph
  - → sometimes later in paragraph:
    - e.g. to start with sentence that links paragraph to previous one to provide convincing details before presenting the more general claim
  - - e.g. when same idea from previous paragraph is carried over and elaborated on when paragraph primarily narrates a series of facts

# Topic sentence: example

A post-secondary education can have very positive effects on income and employment. Numerous studies conducted in the United States over the past ten years have demonstrated that earnings for anyone with a post-secondary education are on average 20 percent higher than the earnings of those whose education stopped with a high school diploma. Incomes are higher still for those with four-year degrees, and even higher at the master's and doctoral levels. Regardless of the post-secondary degree level, graduates are 15 percent less likely to be laid off in difficult economic times.

Adapted from Purdue OWL

# Improving structure (paragraph/sentence level)

- Improving coherence and flow
  - Strategies
    - Reference (pronouns)
    - Linking (link words, relative clauses)
    - Given-new / light-heavy principle
    - Conciseness (avoiding redundancy)

#### Reference

#### Pro-forms: refer back to word / idea

- → create very strong links between sentences
  - Pronouns
  - ▶ This / these / such + summary word
    - e.g. This hypothesis, suggestion, argument, ...
      These views, trends ...
      Such an approach, such evidence
      The explanation given above ...
      The controversy outlined in the first section of this paper...
- Avoid ambiguous reference
- Do not start a paper by referring back to the title e.g. This issue is currently the subject of much debate.

# Linking

## Link words: make logical links between sentences explicit

- Various link words to express the same logical relations
- Different grammatical usage!
  - Preposition / prepositional phrase → followed by noun (phrase)
     e.g. despite, in spite of, due to, because of, in addition to
  - Conjunction → combination of two clauses to form one sentence e.g. although, while, whereas, but, because, as, since, so, if, unless
  - Adverb → two separate sentences
     → only creates logical link, not a grammatical link
     e.g. however, nevertheless, therefore, as a result, furthermore, moreover
- For more examples and usage rules, consult slides with common language errors

# Given-new principle

- Start with information already known to the reader
  - To create a link with the previous sentence
- Place new information towards the end of the sentence
  - Part of the sentence that has most emphasis
- = Optimal information distribution in the sentence
  - New information is related to what is already known
    - → facilitates information processing and improves transparency

# Given-new principle

- e.g. Many studies have examined religious involvement and health.

  The majority of these have found that religious people are physically healthier and require fewer health services.
  - information that is easily recoverable from the previous context

Electronics are no longer built to last. Mobile phones, for instance, are discarded after only a couple years.

 information that is associated with a concept that has already been introduced

# Given-new principle: examples

Compare the two paragraphs. Which is easier to read and understand?

The main threat to the environment is the country's rapid industrial expansion. Unprecendented levels of pollution and damage to the fragile ecosystem result from this. The economic aspects, however, seem to eclipse these concerns.

The main threat to the environment is the country's rapid industrial expansion. This has led to unprecendented levels of pollution and damage to the fragile ecosystem. These concerns, however, seem to be eclipsed by the economic aspects.

Version 1: disconnected sentences, top-heavy sentences, poor flow and readability

Version 2: new information in focus position, clear link to previous context, more reader-friendly

# Given-new principle: examples

Why is the same information presented in a different order in each paragraph?

In modern capitalist societies governments tend to earn considerably less income from taxes than what they need to cover their costs. This general tendency for government revenues to rise more slowly than government spending is discussed by O'Connor (1973). He offers two main explanations for ...

Jar les O'Connor's (1973) framework offers a valuable insight into the financial imbalances plaguing most Western governments these days. O'Connor discusses the general tendency for government revenues to rise more slowly than government spending. This phenomenon can be explained by ...

# Given-new principle: examples

Different information structure creates confusion

→ given information in focus position is understood as new

In modern capitalist societies governments tend to earn considerably less income from taxes than what they need to cover their costs. O'Connor discusses the general tendency for government revenues to rise more slowly than government spending. He offers two main explanations for ...

James O'Connor's (1973) framework offers a valuable insight into the financial imbalances plaguing most Western governments these days. This general tendency for government revenues to rise more slowly than government spending is discussed by O'Connor (1973). This phenomenon can be explained by ...

# Light-heavy principle

- In line with given-new principle
  - Place shorter constituents towards the beginning of the sentence
    - ▶ To avoid top-heaviness
  - Place longer, more complex elements in final position
    - To avoid a weak ending
    - → makes it easier to process the message

# Light-heavy principle: examples

The influence of different taxation systems on the distribution policy of international corporations is investigated.

Advertising spyware that is installed without the user's knowledge and which logs information about the user, including passwords, email addresses, and web browsing history constitutes a problem, however.

- Top-heavy sentences
  - → difficult to read (too many words before the main verb)
- Weak ending
  - → rhetorical impact lost

# Conciseness

- Text / paragraph level
  - ▶ Content
    - ▶ Selection of information: avoid repetition / too many details
- Sentence level
  - Language
    - Avoid redundancy: using more words than necessary
      - · Sentence structure
      - Word choice



#### Conciseness

#### Word choice

- Repetition and redundancy
  - Tautology, needless words, wordy phrases
    e.g. at this point in time (= now), despite the fact that (= although)
- Inefficient word choice
  - Accurate topic-specific terminology vs. longer descriptions
    - e.g. seeds from which the outer layer has been removed  $\rightarrow$  hulled seeds the number of people who actually go out and vote  $\rightarrow$  voter turnout
  - Very formal constructions for no reason e.g. a plethora of
- Unnecessary meta-language
   e.g. in my opinion, as already mentioned

### Conciseness

#### Sentence structure

- Unnecessary subclauses
  - e.g. **There are** some researchers **who** claim...
    - → Some researchers claim ...

**When there is** a higher concentration of hormones, **this** results in ...

 $\rightarrow$  A higher concentration of hormones results in ...

**It is** a significant advancement in this field **that** ...

 $\rightarrow$  A significant advancement is this field is ...

Doctors should be careful **that they do not** overload patients with information.

 $\rightarrow$  Doctors should be careful not to overload ...

#### Conciseness

#### Sentence structure

- Linking clauses rather than repeating words
  - ▶ (reduced) relatives
  - participle clauses
    - e.g. After a brief rise in temperature, the snow will either continue to melt or it will refreeze. This melting or freezing strongly affects vegetation patterns.
      - → which strongly affects ... / strongly affecting ...

### Conciseness

#### Sentence structure

- Overuse of prepositions
  - Often more natural in English to place words before the head noun (complex noun phrases)
    - → Noun groups / adjectives / possessives
  - Constructions with prepositions which follow the head noun tend to be overused by Dutch speakers
    - e.g. policies **for** the environment **in** Europe

      → European environmental policies
      seeds **of** sunflowers **with** high nutrients
      → high-nutrient sunflower seeds
      recent technologies **with** low costs
      → recent low-cost technologies

## Conciseness

#### Sentence structure

- Unnecessary pronouns and reference
  - e.g. When teachers give instructions, they often **do this** by presenting the students a set of prescribed steps.
    - $\rightarrow$  When teachers give instructions, they often present a set of ... This study evaluates the effects of a drug education programme on the students involved **in it**.
    - $\rightarrow \dots$  on the students involved.

The next step will be to examine how these two factors can be related **to each other**.

 $\rightarrow \dots$  can be related.

### Conciseness

- Verbs vs nouns
  - Noun phrase → verb phrase
    - · action verbs vs. noun + dummy verb
      - e.g. an analysis of voter turnout was conducted
        - → voter turnout was analysed
  - Verb phrase → noun phrase
    - fewer words, more specific focus
      - e.g. studies how this technique was adopted
        - → studies the **adoption** of this technique

to compare **how researchers collected their data** in different studies

ightarrow to compare **data collection** in different studies

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