Publishing Control System

Log In / Log Out

OVERVIEW

PCS (Publishing Control Systems) is a web-based application designed to store and keep track of important production information. It operates at the divisional/workgroup level and contains Title Specification, Design, Art Program, Scheduling, and Cost information. The data elements are used to help guide production and manufacturing users as a project moves through its lifecycle. PCS supports budgeting, scheduling and design functions for the book and media products.

LEARNING OBJECTIVES

In this job aid, you will learn how to:

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1 | Log In

1 Launch the Safari (Mac) or Internet Explorer (PC) browser, and type the PCS URL in the address bar: **http://pcs.pearson.com/pims/** Press **Return** on your keyboard.

http://pcs.pearson.com/pims/

Quick Tip

For PC, press **Enter** on your keyboard.

2 The **PCS Global Login** screen appears.

a Select your Domain Name (Example: **peroot**).

b Type your user name in the **User Name** text box. (Example: ulastfi)

c Type your password in the **Password** text box.

d Click the **Sign in** button.

PUBLISHING CONTROL SYSTEMS

PCS Global Login ▶

a Domain Name: PEROOT

b User Name:

c Password:

d Sign in

Need Help Logging In?

2 │ Log Out

**1**   To log out of PCS, click the **Sign Out** button.
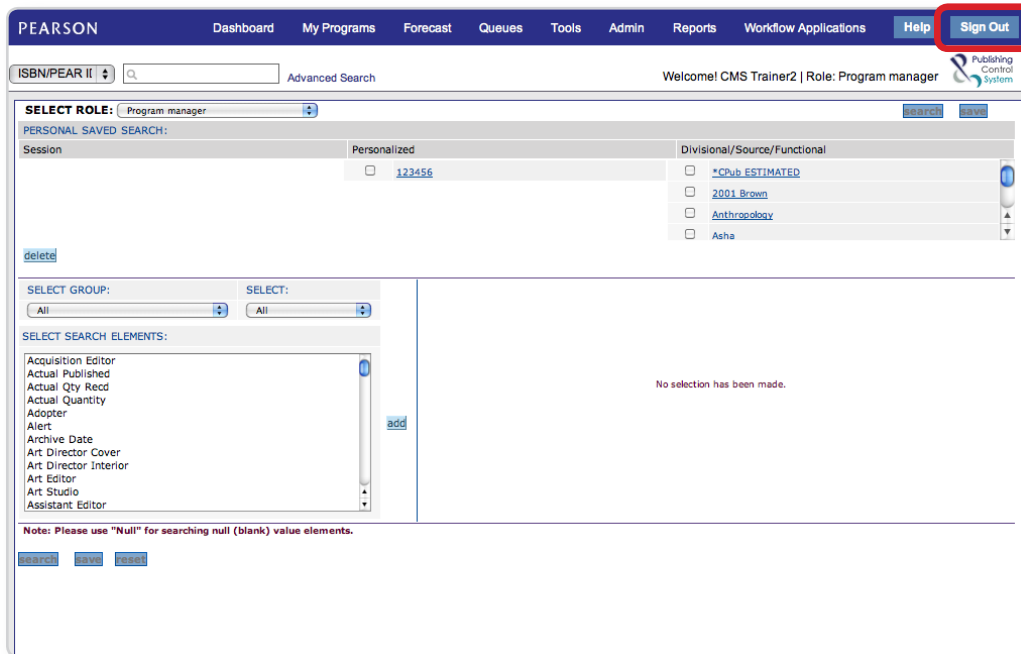
NOTE If PCS-only (non workflow) users click the **Dashboard** menu, the *Currently you are not set up as a Workflow user. If you are attempting to log in to an individual application, please log out and go to the direct URL for that application...* warning message appears.

2   If the close browser reminder message appears, click the **OK** button.

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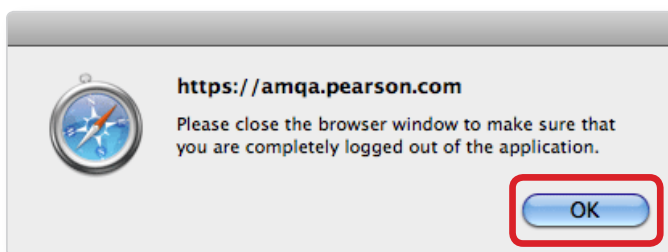
3   Click the browser's **Close** button to completely close the browser window. This will ensure that you are logged out of PCS.
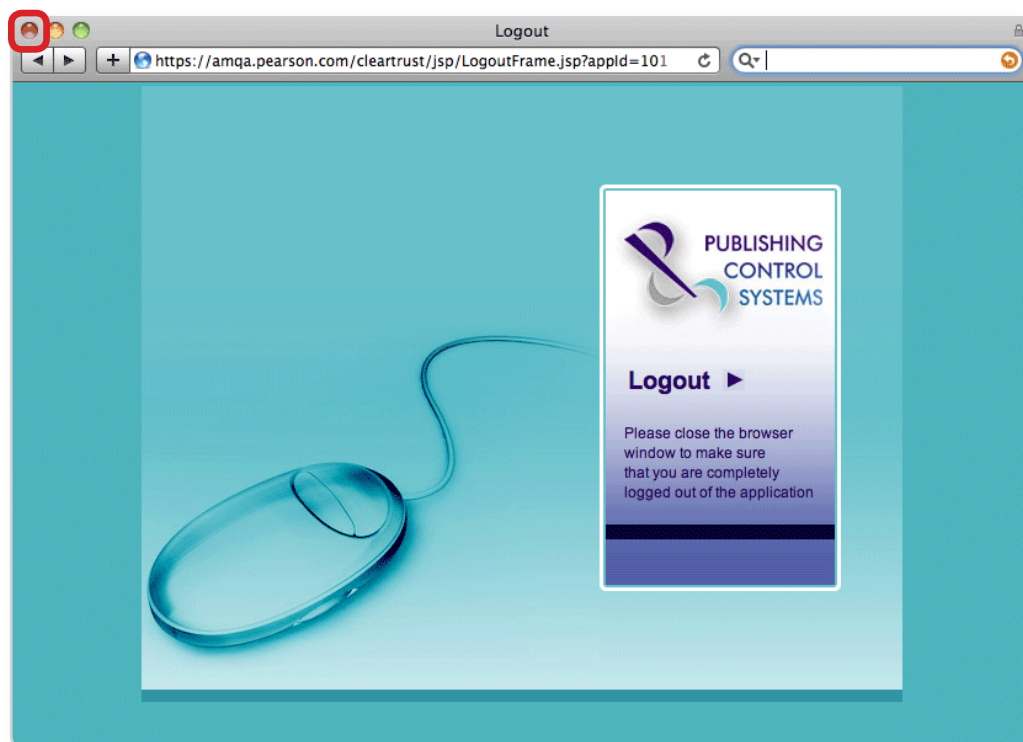
For PC

Click the button.

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Note

Mac users need to quit Safari to reset the 60 minute inactivity timeout limit.

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