



2011 – 2012 ACADEMIC CALENDAR

FIRST SEMESTER	
August 29 th 2011	Start of the enrollment process for international students
September 5 th – 9 th 2011	Orientation session and welcome event for international students
September 12 th 2011	Course begins
December 24 th 2011 – January 8 th 2012	Holiday vacation period
January 23 rd – February 5 th 2012	Exam period (dates to be confirmed)
February 5 th 2012	End of Semester

SECOND SEMESTER	
January 23 rd 2012	Start of the enrollment process for international students
January 30 th – February 3 rd 2012	Orientation session and welcome event for international students
February 6 th 2012	Course begins
April 2 nd – 8 th 2012	Spring break
June 1 st – 13 th 2012	Exam period (dates to be confirmed)
June 13 th 2012	End of classes



ERASMUS DEADLINES AND PROCEDURES

Nomination Deadlines First Semester and Full Year: August 1st Second Semester: December 23rd	Partner Universities should nominate* the student(s) by email to erasmus@uem.es with full name, duration of stay, area of study and the student's email . Students must have a reliable email address as most of the correspondence is made by email <i>* We are changing the nomination process, so even after sending the names of the students we might ask you to do it through an online tool that we are implementing (thanks in advance for your cooperation)</i>
Application Deadlines First Semester and Full Year: August 29th Second Semester: January 23rd	We will contact the students by email and send all the needed information to do the application online and choosing of subjects This application should be completed following our instructions as soon as possible, and no later than the deadlines indicated We cannot accept late applications
Enrollment Process Deadline First Semester and Full Year: September 12th Second Semester: February 6th	All students must visit the International Office to do the final registration and to receive their schedule.
Accommodation	Please contact info@alojamientosuem.es or visit www.alojamientosuem.es
Maps and directions to the campus	http://www.uem.es/en/how-to-get-there/campus-villaviciosa-de-odon
Further information for incoming students	http://www.uem.es/en/academic-offer/international-programs/international-students

If you have any other questions, do not hesitate to contact us.
Best Regards,

Miguel Caso Rioja
Erasmus Institutional Coordinator
Oficina Internacional
International Office
Phone.: (+34) 912 115 284
miguel.caso@uem.es
uem.es
Universidad Europea de Madrid
C/ Tajo, s/n. Villaviciosa de Odón. 28670 Madrid. Spain

** Dates are only for guidance and could be modified at any time by Universidad Europea de Madrid*