

International Exchange Programmes Fact Sheet 2014 – 2015 Lille & Nice Campuses

International Campus in Lille

Mailing address :
ESPEME/EDHEC Business School
24 Avenue Gustave Delory
CS 50411
59057 Roubaix Cedex 1, France



Following an extensive search for the perfect location, ESPEME/EDHEC Business School chose to build its new Lille International Campus on an exceptional site of 21 acres. Located in Lille metropolis, the campus has been designed to meet the highest international standards, to respect the environment, and to provide students with superior pedagogical, sporting, cultural and accommodation facilities. Open since September 2010, the new campus features: one amphitheater of 750 seats, 20 amphitheatres of 100 seats, trading rooms, e-learning room, multi-media centre, student residences and 3000 m² of sports' facilities.

International Campus in Nice

Mailing address :
ESPEME/EDHEC Business School
393 Promenade des Anglais,
BP 3116
06202 Nice, Cedex 3, France



The ESPEME/EDHEC Nice Campus is located in an elegant and modern complex overlooking the Mediterranean Sea in the vicinity of the Nice Côte d'Azur International Airport. It consists of 13 amphitheatres (one with 300 seats), lecture halls, a Thomson Reuters trading room, an e-learning room and many more excellent student facilities. A new extension was opened in September 2013. This brand new extra building includes extensive dedicated spaces, specifically designed for students to work in groups or alone. It also features a new library, a gym, a music room and facilities which aim to that contribute to the overall satisfaction and wellbeing of our students.

ESPEME

is pleased to welcome exchange students on any one of our international undergraduate level programmes, taught in either French or English.

ESPEME/EDHEC Business School is a French Business School affiliated with the Catholic University in Lille. Its two main campuses (Lille and Nice), and three executive campuses (Paris, London and Singapore), have over 5,500 full-time students enrolled and are offering highly competitive business degrees at undergraduate, graduate and postgraduate levels.

Since its creation in 1988, ESPEME's mission has been to train aspiring young managers. Our goal is to reveal our students' innovative and ambitious talents to lead projects and people in today's global economy. Performance, reactivity, flexibility, originality and diversity are the dominant features of our learning project where the student is placed firmly at the centre of our attention. The ESPEME programme has been designed for students who have finished their secondary education with specialisations in Economics and Literature.

The ESPEME diploma:

A guarantee of excellence, national and international recognition at the highest level.

Dean	Oliver OGER
Director International Relations & Marketing	Richard PERRIN
Institution ID Code	F LILLE 15
Institution Website	www.edhec.com
Information website for partner institutions and students: www.netedhec.com (Blackboard platform)	
NICE CAMPUS	LILLE CAMPUS
Username : exchangeespeme	Username : partnerespeme
Password : exchangeespeme	Password : partnerespeme
Click on ESPEME Nice or ESPEME Lille : Exchange studies	

CONTACTS

STUDY ABROAD OFFICE

Manager
International Exchanges
ESPEME

Ms. Andrea BUTTERWECK

Tel : +33 4 93 18 78 13

andrea.butterweck@edhec.edu

ACADEMIC ISSUES
Incoming & outgoing
students

Ms. Anne-Charlotte BERNARD

International relations Coordinator

Tel : +33 3 20 15 48 55

Anne-charlotte.bernard@edhec.edu

PRACTICAL ISSUES
Outgoing students – Lille
Outgoing students – Nice

Ms. Elise TYC – elise.tyc@edhec.edu

Ms. Laura CLARK – laura.clark@edhec.edu

INTERNATIONAL STUDENT OFFICE

PRACTICAL ISSUES
Incoming students – Lille
Incoming students – Nice

Ms. Céline MARSY celine.marsy@edhec.edu

Ms. Virginie JANLIN virginie.janlin@edhec.edu

PROGRAMME

The programme is divided into two 2-year cycles, over a four-year period. The first period focuses on adaptability and includes courses on general culture, company practices and learning about business basics. The second period concentrates on training the students to rapidly become operational managers. *Concentrations* in the third and fourth years explore five basic business sectors in-depth: **Finance, Marketing, Human resources Management, Entrepreneurship and Audit.**

ESPEME ACADEMIC STRUCTURE

2014/2015 - Lille & Nice campuses

	FRENCH TAUGHT PROGRAMME	ENGLISH TAUGHT PROGRAMME
FALL SEMESTER (Sept to Dec)	ESPEME 2 (2 nd year programme) ESPEME 4 (4 th year programme)	ESPEME 4 (4 th year programme) ✓ International Business track
SPRING SEMESTER (Jan/Feb to May)	ESPEME 2 (2 nd year programme) ESPEME 3 (3 rd year programme)	ESPEME 3 (3 rd year programme) ✓ International Business track

ACADEMIC CALENDAR

Fall semester and full year 2014-2015

May 6 th	Online nomination deadline for partner institutions
May 31 st	Online application deadline for incoming students
June 20 th	Online course registration deadline for incoming students
1 st week Sept	Beginning of classes
End of December	End of classes (including exams)

** We advise Non European students to start working on their applications early! The sooner they apply the sooner they will get their acceptance letter to start their VISA procedure.*

Spring semester 2014-2015

September 30 th	Online nomination deadline for partner institutions
October 31 st	Online Application and course registration deadline for incoming students
1 st week January	Beginning of classes for 2 nd year programme
January/February	Beginning of classes for 3 rd year programme
End of May	End of classes (including exams)

Expected arrival dates & Welcome session

We suggest arriving about two or three days prior to the Welcome Session to have time to settle in.
(please check the academic calendar on Blackboard)

An International Student Welcome Session will be planned a day or two before the start of each programme.
This Welcome Session is mandatory for all visiting students.
Details will be announced upon acceptance.



NOMINATION PROCEDURE FOR PARTNER INSTITUTIONS

Partner institutions will be asked to register the nominated students on-line. Each institution will receive an e-mail from ESPEME with the necessary information (URL, username, password etc). A confirmation e-mail will then be sent to each institution.

ONLINE APPLICATION & COURSE REGISTRATION PROCESS

After nomination by the home institution, students will be asked to follow an **online** Application procedure. Information on how to register will be sent directly to students via email. Exchange students must fill out their details online and upload the following documents:

- ✓ ESPEME learning agreement duly signed and stamped by home university (PDF)
- ✓ 1 identity picture (jpeg format)
- ✓ Copy of official transcript(s) of grades (PDF)
- ✓ Copy of passport or national identity card for European students (PDF)

FRENCH LANGUAGE COURSES

ESPEME offers French language courses to visiting students **free of charge** and are available on both on the Lille and Nice campuses during the Fall and Spring semesters. Several levels will be offered (beginner, intermediate, advanced-Business French).

ACCOMMODATION

Nice campus:

Off-campus accommodation available:

Please contact the following agencies directly: www.gilettaimmobilier.com or www.nicepebbles.com

Ads for private flat and private residences will be posted on blackboard.

Lille campus:

On-campus: accommodation is offered to nominated students at the ESPEME/EDHEC residence.

There are 2 options in the residence:

- Kots: Apartments shared by 8 students with private bedroom and bathroom for each student.
- Private studios: Individual apartments with private bedroom, bathroom and kitchenette. These options are on a first come, first served basis so it is best to reserve early as student housing is on high demand.

Off-campus: possibility of off-campus accommodation depending on availability.

VISA & RESIDENCE PERMIT

Visa: Prior to your departure, please check on the French Ministry of Foreign Affairs whether you are required to apply for a visa or not:

<http://www.diplomatie.gouv.fr/fr/la-france/venir-en-france/entrer-en-france/article/quel-type-de-visa-solliciter>

If you are neither a European Union nor a European Economic Area citizen, you must have a visa to study in France (even if you have a residence permit from a European Union country).

Exchange students are requested to provide the International Relations Office **with all official mandatory documents** on the day of the Welcome Session. Students who do not provide these documents cannot be accepted.

HEALTH & MEDICAL COVERAGE

- ✓ Visiting students coming from EEC countries must submit their European medical card.
- ✓ Citizens from Quebec must submit the SE-Q-106 form.
- ✓ Other students :

Staying as a fall semester student: Students must take out a special personal health insurance policy valid in France and for the period of their stay in France. Proof of their health insurance will be asked upon arrival.

Staying as a full year or spring semester student:

Students must take out the French national health insurance scheme (*sécurité sociale*, cost +/-€200). It is mandatory (even if you have your own personal insurance in your country).

Visiting students older than 28, regardless of their nationality or duration of their stay, will be required to take out an international medical plan. Proof of their health insurance will be asked upon arrival.



FREQUENTLY ASKED QUESTIONS

Q: Do exchange students have access to our Career Centre?

A: Exchange students will have the opportunity to participate in many corporate events (recruiting days, company presentations, etc.)

Please note that ESPEME cannot sign placement contracts between exchange students and French companies. Students must make arrangements with their home university. For information on Visa procedures during the internship period, please check with the French Embassy in your home country.

Q: What kind of orientation, if any, do you provide?

A: The International Relations Office offers an Orientation Seminar which includes social activities with fellow international students and information on residence permits, medical coverage and medical care in France as well as choice of courses.

Q: How many exchange students attend your institution each year?

A: 350 (for both campuses – ESPEME and EDHEC)

Q: What teaching methods are used?

A: Tutorials, lectures, workshops, seminars

Q: What is the regular workload?

A: 30 ECTS is the regular (and maximum) workload per semester for ESPEME students, but we have no rules for visiting students concerning the number of courses or credits that must be taken. The visiting students' home university decides what the requirements are for their students.

Q: What is the grading system used?

A: Scale from 0 to 20, 10 = pass

Q. Where can I find the course list and course descriptions?

A: Our course offer will be available on BlackBoard <http://www.netedhec.com/> in April 2014.

- Login and password for Lille campus: partnerespeme

- Login and password for Nice campus: exchangeespeme

> ESPEME Lille : Exchange studies > Information > Study Program at ESPEME > Course Book - Academic year 2014/2015

Q: Do you offer resit exams?

A: Yes, resit exams are scheduled in July.

Resit exams cannot be taken outside of the ESPEME Lille or Nice Campus.

No resit exams will be organised for French classes.

Q: When do students receive their transcripts?

A: Visiting students will receive their transcripts on campus or by postal mail.

✓ For Fall Semester: in February

✓ For Spring Semester: in July

Q: What are the facilities/services available to students?

A: Computers are available on-campus, but are in high demand

- Wireless internet access is available on-campus

- Each exchange student is given an email account upon arrival

Since the first few months in a new country and a new city can be particularly difficult for international students, the International Relations Office offers a number of services in order to ease this transition, such as a welcome session and orientation programme for new exchange students, French courses, help in acquiring a residence permit and assistance in finding accommodation.