

- ✓ Complete this form if you have completed general education course work at any other college **AND** you have submitted official transcripts for all colleges previously attended
- ✓ View information regarding the Academic & Career Communities offered in the [Chaffey College Catalog](#)
- ✓ ***This form is not for any of the Health Science Programs***

Request for Course Evaluation of External Transcripts

(Submit Form by email to transcript.evaluator@chaffey.edu, by fax to 909-652-6477 or in person to the Counseling Department)

☐ Veteran's Education Benefits pending, **ALL TRANSCRIPTS REQUIRED** (submit form to VA certifying official for priority processing)

Student Name: _____
(Last Name) (First Name) (Middle Initial)

Chaffey College ID#: _____ Email Address: _____
(If available, use your panther.chaffey.edu email)

Other Colleges Attended:

Please answer the following:

Will you be transferring to a university? ☐ YES ☐ NO

If YES, where will you transfer? _____
(If you have not chosen a transfer school, please write **UNDECIDED**)

Please **read and initial** that you understand the following regarding this evaluation request:

- _____ All external transcripts listed above have been submitted to the Admissions & Records Office. Any transcript not received at the time of submission will not be included in this evaluation.
- _____ This evaluation is for the general education purposes **only**. The transcripts on file will **not** be evaluated for major requirements.
- _____ This evaluation request form **does not** clear course prerequisites.
- _____ This evaluation will be completed within 6 to 8 weeks. You will receive a copy of the completed evaluation via email.

Student Signature: _____ Date: _____

For Office Use Only

Comments:

Completed By: _____ Date: _____