

# SUFFOLK COUNTY DEPARTMENT OF



# CIVIL SERVICE

Steven Bellone  
Suffolk County Executive

## ANNOUNCES:

### EXAMINATION ANNOUNCEMENT SUMMARY September 27, 2019

#### PUBLIC NOTICE

This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details. For the most current examination announcement information, please go to our website at: <http://www.suffolkcountyny.gov/Departments/Civil-Service> and select "Current List of Exams."

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page.

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#### WANT TO GET ON OUR MAILING LIST?

Anyone interested in receiving this Announcement Summary by email may go to:

<http://eupdates.suffolkcountyny.gov/lists/?p=subscribe&id=1> and subscribe to the e-updates for the civil service examination summary. When a new summary is released, you will receive an e-mail notification.

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#### DEPARTMENT LOCATION

The Suffolk County Department of Civil Service maintains its principal office at 725 Veterans Memorial Highway, William J. Lindsay Complex, Building #158, Hauppauge, NY.

Mailing Address: P.O. Box 6100, Hauppauge, NY 11788-0099

Telephone: 631-853-5500 Fax: 631-853-6370

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#### INTERNET

Candidates for all examinations may file on the internet. (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can also be obtained. For more information visit our home page at:

<http://www.suffolkcountyny.gov/Departments/Civil-Service>

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#### APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application must be accompanied by a **NON-REFUNDABLE NON-TRANSFERABLE** application processing fee. **SEE THE EXAMINATION ANNOUNCEMENT FOR THE FEE AMOUNT (The fee will NOT BE REFUNDED if your application is DISAPPROVED)**. Do not send cash. Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order. Certain applicants may be eligible for a fee waiver. See examination announcement for details. This application is part of your examination. Answer all questions fully and carefully in ink. Attach additional sheets if necessary to give detailed information. You may also apply on our Internet site.

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#### APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, members in good standing of a local fire district or ambulance company, and volunteer CERT members. The fee may also be waived if you are unemployed and primarily responsible for the support of a household and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under "Online Forms."

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#### CANDIDATE SCHEDULING INFORMATION

Candidates can view their room assignment and exam site on our home page at <http://www.suffolkcountyny.gov/Departments/Civil-Service> under "Candidate Exam Room Assignment Search" seven days prior to the examination date.

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#### OPEN FILING SYSTEM

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.

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**APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS** A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)  
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**SUBSTITUTE SCHOOL CROSSING GUARDS**

The Suffolk County Police Department is seeking candidates for the position of substitute School Crossing Guard. Substitute School Crossing Guards work on an on-call basis. The hourly rate of pay as of 07/01/16 is \$13.27. There is a guarantee of 3.0 hours for every assignment. No other benefits are available. Typical work activities include regulating the directional flow of school children, pedestrian and vehicular traffic at an assigned intersection or school crosswalk; reporting traffic incidents to police authorities for appropriate action ; noting unusual or suspicious occurrences or actions of individuals and alerting police in cases of observed or suspected violations of law and ordinances. Candidates must be able to read and write English. At the time of appointment, and during employment, employees must possess a valid license to operate a motor vehicle in New York State. Prior to appointment, there will be qualifying psychological and medical evaluations as well as an in-depth background investigation. Interested candidates may apply for a position at the police precinct in which they reside.

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**LAST FILING DATE: OCTOBER 2, 2019**

<u>SPECIFICATION#</u>	<u>TITLE</u>
1809	NETWORK COMMUNICATIONS SPECIALIST OC
0760	NETWORK AND SYSTEMS SPECIALIST II OC
0760	NETWORK AND SYSTEMS SPECIALIST II PR

**TRAINING & EXPERIENCE**

<u>ANNUAL SALARY</u>
Usual Annual Salary \$85,000**
Usual Annual Salary \$52,000-\$122,818**
Usual Annual Salary \$52,000-\$122,818**

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**LAST FILING DATE: NOVEMBER 6, 2019**

<u>SPECIFICATION#</u>	<u>TITLE</u>
7462	WASTEWATER TREATMENT PLANT OPERATOR (2) PR

**TRAINING & EXPERIENCE**

<u>ANNUAL SALARY</u>	
\$37,688**	Grade 15

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**LAST FILING DATE: OCTOBER 16, 2019**

<u>SPECIFICATION#</u>	<u>TITLE</u>
4233	HARBORMASTER OC

**WRITTEN TEST DATE: NOVEMBER 23, 2019**

<u>ANNUAL SALARY</u>
Usual Annual Salary \$53,077**

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**LAST FILING DATE: NOVEMBER 6, 2019**

<u>SPECIFICATION#</u>	<u>TITLE</u>
1111	ARCHITECTURAL DRAFTER II OC
2250	CHEMIST I (ENVIRONMENTAL CONTROL) OC
2250	CHEMIST I (ENVIRONMENTAL CONTROL) PR
2252	CHEMIST I (PUBLIC HEALTH) OC
2252	CHEMIST I (PUBLIC HEALTH) PR
2253	CHEMIST II (PUBLIC HEALTH) PR
2258	CHEMIST III OC
2258	CHEMIST III PR
3080	COMMUNITY SERVICE WORKER OC
3090	COMMUNITY SERVICE WORKER (SPANISH SPEAKING) OC
0534	COMPUTER OPERATOR IV PR
8125	DIETETIC TECHNICIAN OC
8131	DIETITIAN OC
1101	DRAFTER I OC
1131	MAP AND COORDINATE SUPERVISOR OC
1131	MAP AND COORDINATE SUPERVISOR PR

**WRITTEN TEST DATE: DECEMBER 14, 2019**

<u>ANNUAL SALARY</u>	
\$43,169**	Grade 18
\$49,538	Grade 21
\$55,802	Grade 24
\$64,676	Grade 28
\$64,676	Grade 28
\$32,834**	Grade 12
\$32,834**	Grade 12
\$53,740	Grade 23
\$35,783	Grade 14
\$45,179	Grade 19
\$35,783**	Grade 14
\$67,469	Grade 29
Usual Annual Salary \$85,000**	
\$67,469	Grade 29
Usual Annual Salary \$85,000**	

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**APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:**

<u>SPECIFICATION #</u>	<u>TITLE</u>	<u>ANNUAL SALARY</u>
2670	EMERGENCY MEDICAL TECHNICIAN (BASIC) OC	Usual Annual Salary \$37,000-60,000**
2673	EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC	Usual Annual Salary \$37,000-60,000**
2674	EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC	Usual Annual Salary \$37,000-60,000**
2641	MEDICAL SERVICES SPECIALIST OC	Annual Salary \$68,460 Grade 23 Step 6

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OC - OPEN-COMPETITIVE  
PR - PROMOTIONAL

\* PER 2011 CONTRACT  
\*\* SALARIES VARY BY JURISDICTION

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**TRAINING & EXPERIENCE-LAST FILING DATE: OCTOBER 2, 2019**

**NETWORK COMMUNICATIONS SPECIALIST OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\*, which includes or is supplemented by thirty (30) credits in computer science, electronics or advanced mathematics, and two (2) years of technical experience in installation, modification and maintenance of computer networks.

Notes: Additional experience may be substituted for education on a year-for-year basis to a maximum of four years. Candidates must have graduated from high school or possess a high school equivalency diploma.

Coursework in computer technology from a non-degree-granting computer training institution\*\* may be accepted based upon credit hour equivalence.

Special Note: Because of the rapid evolution of technology in this field, five (5) years of qualifying experience must have been gained within the last six (6) years.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

\*\*Please attach to the application a copy of your transcript(s) showing coursework in computer technology from a non-degree-granting computer training institution.

**NETWORK AND SYSTEMS SPECIALIST II OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\* which includes or is supplemented by twelve (12) credits in information technology or a computer related field and two (2) years of experience in the installation, analysis, design and/or selection of information technology networks and systems; or (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience in the installation, analysis, design and/or selection of information technology networks and systems; or, (c) An equivalent combination of education and experience as defined by the limits of A) and B).

Note: Coursework in information technology\*\* from a non-degree-granting computer training institution may be accepted based upon credit hour equivalence.

Special Note: Because of the rapid evolution of technology in this field, five (5) years of qualifying experience must have been gained within the last six (6) years.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. \*\*Please attach to the application a copy of your transcript(s) showing coursework in computer technology from a non-degree-granting computer training institution.

**NETWORK AND SYSTEMS SPECIALIST II PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Network and Systems Specialist I for at least two (2) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

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**TRAINING & EXPERIENCE-LAST FILING DATE: NOVEMBER 6, 2019**

**WASTEWATER TREATMENT PLANT OPERATOR (2) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent non-competitive status as a Senior Wastewater Treatment Plant Helper for at least two (2) years or as a Wastewater Treatment Plant Helper for at least four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the last filing date.

Note: Candidates must possess a Type 2, 3, 4, 2A, 3A or 4A Wastewater Treatment Plant Operator's certificate, issued by the New York State Department of Environmental Conservation.

**Necessary Special Requirements**

Candidates must maintain a Grade 2, 3, 4, 2A, 3A, or 4A Certificate, issued by the New York State Department of Environmental Conservation, while employed in this title. Depending upon the assignment, at the time of appointment and during employment in this title, employees may be required to possess a valid license to operate a motor vehicle in New York State.

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**WRITTEN TEST DATE: NOVEMBER 23, 2019**

**HARBORMASTER OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\* in Criminal Justice, Marine Conservation, Marine Transportation, Marine Maintenance or a related field; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma and four (4) years of experience in law enforcement, marine conservation, marine construction, marine transportation, marine maintenance, commercial fishing or as a merchant or United States Navy seaman; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

Note: Possession of a current United States Coast Guard Master's license\*\*, for which at least 360 days of service were needed to qualify for

examination, will substitute for two years of the above experience.

Necessary Special Requirements

There will be a qualifying psychological evaluation. Candidates must be certified by or be able to obtain certification by the Municipal Police Training Council as a peace officer. After appointment, candidates must also complete the Initial Firearms and Deadly Physical Force Course within 6 months of their appointment.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. \*\*Please attach to the application a copy of your current United States Coast Guard Master's license.

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**WRITTEN TEST DATE: DECEMBER 14, 2019**

**ARCHITECTURAL DRAFTER II OC** REQUIRES: Either: (a) Completion of sixty (60) credit hours\* toward a Bachelor's Degree in Architecture, and two (2) years of experience as an architectural drafter; or, (b) Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree\* in Applied Science with a major in Drafting, and two (2) years of experience as an architectural drafter; or, (c) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience as an architectural drafter; or, (d) An equivalent combination of education and experience as defined by the limits of (a), (b) and (c).

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CHEMIST I (ENVIRONMENTAL CONTROL) OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's degree\* in one of the natural sciences which includes at least sixteen (16) credit hours in Chemistry including Organic Chemistry.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CHEMIST I (ENVIRONMENTAL CONTROL) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Laboratory Technician or a Laboratory Technician (Public Works) possessing a Bachelor's degree\* in one of the natural sciences with at least sixteen (16) credit hours in Chemistry including Organic Chemistry in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CHEMIST I (PUBLIC HEALTH) OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\* in one of the Chemical, Environmental, Physical, Medical, or Biological Sciences, or Engineering, including or supplemented by sixteen (16) credit hours in Chemistry, including Organic Chemistry.

Necessary Special Requirement

At the time of appointment and throughout employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CHEMIST I (PUBLIC HEALTH) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Laboratory Technician possessing a Bachelor's degree\* from a college with federally-accredited accreditation or registration by NY State in one of the Chemical, Environmental, Physical, Medical, or Biological Sciences, or Engineering, including or supplemented by sixteen (16) credit hours in Chemistry, including Organic Chemistry in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and throughout employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CHEMIST II (PUBLIC HEALTH) PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Chemist I (Public Health) in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

Necessary Special Requirement

At the time of appointment and throughout employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**CHEMIST III OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\*\*\* in one of the Chemical, Environmental, Physical, Medical, or Biological Sciences, or Engineering, including or supplemented by sixteen (16) credit hours in Chemistry, including Organic Chemistry, and five (5) years of professional experience\* in air, effluent, soil, wastewater or drinking water analysis. One (1) year of qualifying professional experience must have been in a supervisory capacity\*\*.

Notes: \*Professional experience is defined as experience involving independent responsibility for the analysis of evidence or specimens, and includes the signing and issuing of reports. \*\*Supervisory capacity is defined as responsibility for professional and sub-professional personnel in technical and administrative functions. Qualifying experience must have been gained within the last ten (10) years. Additional graduate education\*\*\* in Chemistry or Environmental Science will be substituted for non-supervisory experience on a year-for-year basis up to a maximum of one (1) year.

**Necessary Special Requirement**

At the time of appointment and throughout employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

\*\*\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**CHEMIST III PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Chemist II (Public Health) or Chemist II (Environmental Control) in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**Necessary Special Requirement**

At the time of appointment and throughout employment in this title, employees will be required to possess a valid license to operate a motor vehicle in New York State.

**COMMUNITY SERVICE WORKER OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and one (1) year of experience in a position involving substantial client contact, in a public or private social service agency. Note: Additional education\* from a college with federally-authorized accreditation or registration by NY State will be substituted for experience on a year-for-year basis.

**Necessary Special Requirement**

At the time of appointment and throughout employment in this title, employees are required to possess a valid license to operate a motor vehicle in New York State.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**COMMUNITY SERVICE WORKER (SPANISH SPEAKING) OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and one (1) year of experience in a position involving substantial client contact, in a public or private social service agency.

Note: Additional education\* from a college with federally-authorized accreditation or registration by NY State will be substituted for the above experience.

**Necessary Special Requirement**

At the time of appointment and throughout employment in this title, employees are required to possess a valid license to operate a motor vehicle in New York State.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**COMPUTER OPERATOR IV PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Computer Operator III for at least one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**DIETETIC TECHNICIAN OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with an Associate's Degree\* in Dietetics or Nutrition and credentialed by the Commission on Dietetic Registration as a Registered Dietetic Technician (DTR).

**Necessary Special Requirements**

For all employees hired after 9/26/14, Registration as a Registered Dietetic Technician (DTR) is required and must be maintained throughout employment. Depending upon assignment, a candidate must satisfactorily complete the New York State required training modules on WIC Program policies and procedures and attend State-approved Competent Professional Authorities (CPA) training at the WIC Training Center within six (6) months of appointment. These candidates must also obtain continuing education hours relevant to WIC in order to maintain employment. Depending upon assignment, candidates may be required to be credentialed by the Suffolk County Department of Health Services' Compliance Bureau Credentialing Committee, and maintain this credential throughout employment in the assignment. At the time of appointment and throughout employment in this title, employees are required to possess a valid license to operate a motor vehicle in New York State.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**DIETITIAN OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\*, and status as a Registered Dietitian or Registered Dietitian Nutritionist with the Commission on Dietetic Registration.

**Necessary Special Requirement**

Status as a Registered Dietitian or Registered Dietitian Nutritionist must be maintained throughout the term of employment. Depending upon assignment, a candidate must satisfactorily complete the New York State required training modules on WIC Program policies and procedures and attend State-approved Competent Professional Authorities (CPA) training at the WIC Training Center within six (6) months of appointment. These candidates must also obtain continuing education hours relevant to WIC in order to maintain employment. Depending upon assignment, candidates may be required to be credentialed by the Suffolk County Department of Health Services' Compliance Bureau Credentialing Committee, and maintain this credential throughout employment in the assignment. At the time of appointment and throughout employment in this title, employees are required to possess a valid license to operate a motor vehicle in New York State, or otherwise demonstrate their ability to meet the transportation needs of the job.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**DRAFTER I OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

**MAP AND COORDINATE SUPERVISOR OC** REQUIRES: Either: (a) Graduation from a college with federally-authorized accreditation or registration by NY State with a Bachelor's Degree\* in Civil Engineering or a related field, and eight (8) years of survey experience, with six (6) years in a supervisory capacity, some of which must have involved property line surveys, deed descriptions and construction surveying; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and twelve (12) years of survey experience with six (6) years in a supervisory capacity, some of which must have involved property line surveys, deed descriptions and construction surveying; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

**Necessary Special Requirement**

Candidates must possess a New York State surveyor's license at the time of appointment; license must be maintained throughout employment in this position.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**MAP AND COORDINATE SUPERVISOR PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Assistant Map and Coordinate Supervisor in the jurisdiction in which the candidate seeks promotion for at least four (4) years immediately preceding the written examination date.

**Necessary Special Requirement**

Candidates must possess a New York State surveyor's license at the time of appointment; license must be maintained throughout employment in this position.

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**CONTINUOUS RECRUITMENT**

**EMERGENCY MEDICAL TECHNICIAN (BASIC) OC** REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

**Necessary Special Requirements (Vary by jurisdiction)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC** REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care or Emergency Medical Technician-Paramedic. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

**Necessary Special Requirements (Vary by Jurisdiction)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC** REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health. Please attach to the application a copy of your currently valid certificate.

Note: Separate eligible lists will be established for each title.

**Necessary Special Requirements (Vary by Jurisdiction)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care and Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory Committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**MEDICAL SERVICES SPECIALIST OC** REQUIRES: Graduation from a college with federally-authorized accreditation or registration by New York State with a Bachelor's or Master's Degree\* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse\*\* in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

**Necessary Special Requirements**

At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York.

Employees must also possess and maintain a valid license to operate a motor vehicle in New York State.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. \*\*Please attach to the application a copy of your current New York State Registered Nurse's license.

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