

Cassandra Pickens Jewell
Lead Program Analyst

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GENERAL
COUNSEL

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October 24, 2014

Eric Grodsky
Deputy General Counsel
Illinois State Board of Education
100 North First Street
Springfield, IL 62777

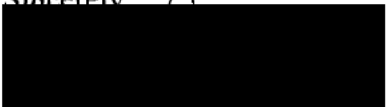
Dear Mr. Grodsky:

Thank you for working with Mathematica Policy Research on the *Impact Evaluation of Race to the Top and School Improvement Grants*. The purpose of this letter is to update your records with regard to the security pledge for the use of the confidential data forms required for working with confidential data provided by the Illinois State Board of Education.

As required by the Data Share and Use Agreement between the Illinois State Board of Education and Mathematica Policy Research, we are providing you with an updated list of all the individuals that will have access to the confidential data that you provided to the evaluation. Beginning October 2014, Przemyslaw Nowaczyk will be assisting with data analysis for the final year of the evaluation, and therefore will have access to data that you were able to provide.

Enclosed with this letter is the original, signed security agreement for Mr. Nowaczyk, as well as Amendment #8, Amending Attachment 1 of Exhibit A of the Data Share and Use Agreement between the Illinois State Board of Education and Mathematica Policy Research, Inc. If you have any questions or concerns, please contact me at cpickensjewell@mathematica-mpr.com or (609) 275-2232.

Sincerely,


Cassandra Pickens Jewell
Lead Program Analyst

Enclosure: Amendment #8, Amending Attachment 1 of Exhibit A of the Data Share and Use Agreement between the Illinois State Board of Education and Mathematica Policy Research, Inc.

DATA SHARE AND USE AGREEMENT

EXHIBIT E: DATA SECURITY PLAN

ATTACHMENT 1

Security Pledge for the Use of the Confidential Data

I, PRZEMYSŁAW NOWALCZYK, through my involvement with and work with USDE and Mathematica, will have access to confidential data collected by the Illinois State Board of Education ("ISBE"). By virtue of my affiliation with the Evaluation being performed by USDE and Mathematica for the purposes of *Impact Evaluation of Race to the Top and School Improvement Grants*, I have access to confidential information and use of (a) data about students that is considered personal and private under the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) and the Illinois School Students Records Act (105 ILCS 10/1, *et seq.*), (b) data about teachers that is generally perceived as personal and private, and (c) confidential information about programs, schools, institutions, and districts. I understand that access to this confidential information and data carries with it the responsibility to: (a) guard against unauthorized use, (b) abide by all security parameters, requirements and guidelines instituted by USDE and Mathematica in conjunction with its obligations regarding the confidential data, and (c) abide by the Data Security Plan entered into between ISBE and Mathematica. To treat information as confidential means not to divulge it to anyone who is not a project member or to cause it to be accessible to anyone who is not a project member. Anything not specifically named as "public information" is considered confidential.

Each person using data collected by ISBE is reminded that disclosing confidential information directly or allowing non-authorized access to such information may subject that individual to criminal prosecution and/or civil recovery.

I agree to fulfill my responsibilities on this project in accordance with the following guidelines:

1. I agree not to permit non-project personnel access to these sensitive data, either electronically or in hard copy.
2. I agree not to attempt to identify individuals, families, households, programs, schools, districts, or institutions.
3. I agree that in the event an identity of an individual, family, household, program, school, district, or institution is discovered inadvertently, I will (a) make no use of this knowledge, (b) advise Mathematica of the incident, who will report it to ISBE, (c) safeguard or destroy the information as directed by USDE and Mathematica after consultation with ISBE, and (d) not inform any other person of the discovered identity.



Date

08/25/2014

PRZEMYSŁAW NOWACZYK, PROGRAMMER
MATHEMATICA POLICY RESEARCH
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OAKLAND, CA 94612

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**DATA SHARE AND USE AGREEMENT
EXHIBIT C
Form for
Amendment of Exhibit A, Attachment 1**

**Amendment #8, Amending Attachment 1 of Exhibit A of the Data Share and Use
Agreement between the Illinois State Board of Education and Mathematica Policy
Research, Inc.**

Dated September 4, 2014

Name and position of all officials and employees authorized to request, receive, and obtain Confidential Data from ISBE under this Agreement.

Name

Position

State Interview Data Collection

Leadership Team

- Susanne James-Burdumy, Project Director
- Christina Tuttle, Interview Data Collection Task Leader
- Megan Hague Angus, State Interview Team Leader

State Interview Team

- Mark Beardsley, Data Programmer
- Mark Brinkley, Senior Systems Analyst
- Gavin Fugere, Data Programmer
- Bea Jones, Data Programmer
- Roland Scurato, Data Programmer
- Jim Tully, Data Programmer

Administrative Data Collection

Leadership Team

- John Deke, Researcher
- Lisa Dragoset, Administrative data collection task leader
- Tim Novak, Administrative data collection task leader and Systems analyst
- Cassandra Pickens Jewell, Data manager
- Scott Brimacombe, Assistant data manager and Data liaison
- Megan Davis Christianson, Systems analyst
- Chris Rodger, Systems analyst

Data Liaisons and Programmers

- Alyson Burnett, Data liaison
- Anna Comerford, Programmer
- Mason DeCamillis, Programmer
- Amanda Hakanson Guski, Programmer
- Jacob Hartog, Data liaison
- Matthew Jacobus, Programmer
- Chris Jones, Data liaison

- Malik Mubeen, Programmer
- Przemyslaw Nowaczyk, Programmer
- Lisa Shang, Programmer
- Bethany Simard, Programmer
- Jaime Thomas, Programmer
- Clare Wolfendale, Programmer

Name and position of all officials and employees authorized to request, receive, and obtain Confidential Data from Recipient under this Agreement.

Name

Position

Submitted by:



Julius Clark, Director of Subcontract Operations

Date:

10/27/2014