



**Functional  
SKILLS**

**FUNCTIONAL  
SKILLS  
ENGLISH**

**Resource Links**

# WELCOME

Resources Link is an e-resource, provided by OCR, for teachers of OCR qualifications. It provides descriptions of, and links to, a variety of independent teaching and learning resources that you may find helpful.

In Resources Link you will find details of independent resources, many of which are free: where this is the case this has been indicated.

If you know of other resources you would like to see included here, or discover broken links, please let us know. We would also like to hear from you if have any feedback about your use of these, or other, OCR resources. Please contact us at [resourcesfeedback@ocr.org.uk](mailto:resourcesfeedback@ocr.org.uk).

We leave it to you, as a professional educator, to decide if any of these resources are right for you and your students, and how best to use them.

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**OCR Resources:** *the small print*

OCR's resources are provided to support the teaching of OCR specifications, but in no way constitute an endorsed teaching method that is required by the Board and the decision to use them lies with the individual teacher. Whilst every effort is made to ensure the accuracy of the content, OCR cannot be held responsible for any errors or omissions within these resources.

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## Instruction texts – the language of recipes

**The Language of Recipes**

Look at this list of 20 words. You must sort the words into the 3 different headings of words to do with weight and measure, mixing and cooking.

Grill	fold	teaspoon	combine	litre
Stir	stew	tablespoon	marsh	boil
Put	whisk	pinch	gram	roast
Bake	kilogram	knead	fry	blend

**WEIGHT AND MEASURE**      **MIXING**      **COOKING**

Copy out this section of a recipe. You must change the underlined words using the words above to help you. Remember, the word must mean the same as the one as you are replacing.

For example:  
Add a touch of salt.      You could change the word to pinch of salt.

Heat oven to 160 C. Mix flour and sugar in a bowl. Rub in the butter then knead well to form a smooth paste. Divide the mixture into 2 equal parts, shape and flatten. Place on a baking tray and bake for 30 minutes. Sprinkle on a tray of sugar as soon as the biscuits come out of the oven.

Activities encouraging the use of different imperatives in recipes.

Supports: Functional Skills English  
Entry Level 1, Entry Level 2 and Entry Level 3

Cost: Free

Format: PDF

[http://www.primaryresources.co.uk/english/pdfs/PC\\_recipe.pdf](http://www.primaryresources.co.uk/english/pdfs/PC_recipe.pdf)

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## Homophones

**Homophones**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Two, to or too?**  
Are you going \_\_\_\_\_ the fair?  
There are only \_\_\_\_\_ places left!  
There are \_\_\_\_\_ many people in here.

**Blue or blew?**  
The wind \_\_\_\_\_ really hard.  
My favourite colour is \_\_\_\_\_  
Is that \_\_\_\_\_?

**New or knew?**  
I \_\_\_\_\_ you would do that!  
Do you like my \_\_\_\_\_ shorts?  
This car is brand \_\_\_\_\_.

**So or sew?**  
I couldn't climb over it, \_\_\_\_\_ I went around it.  
Do you know how to \_\_\_\_\_?

**Sea or see?**  
Can you \_\_\_\_\_ me?  
There's nothing to \_\_\_\_\_ here.  
The ship sailed across the \_\_\_\_\_.

**Sun or son?**  
The \_\_\_\_\_ is going down.  
My \_\_\_\_\_ plays football really well!  
The \_\_\_\_\_ shines really brightly!

www.twinkl.co.uk Copyright © 2012 twinkl

Worksheet to complete the sentence with the correct homophone.

Supports: Functional Skills English  
Entry Level 1, Entry Level 2 and Entry Level 3

Cost: Free but login required

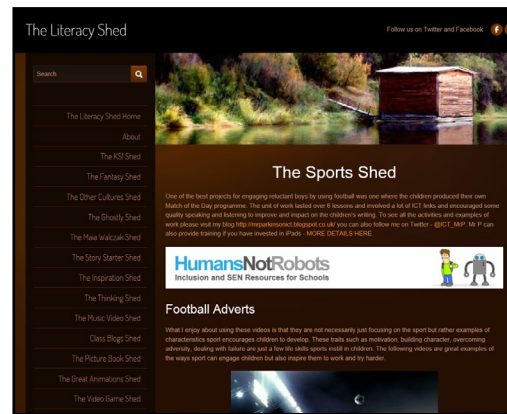
Format: Website link to PDF

<http://www.twinkl.co.uk/resource/t2-e-216-homophones-worksheet>

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## Writing activities to encourage boys



An innovative website which offers different approaches to improving literacy. This example suggests different kinds of writing and speaking and listening based around sport.

**Supports:** Functional Skills English  
Entry Level 1, Entry Level 2 and Entry Level 3

**Cost:** Free

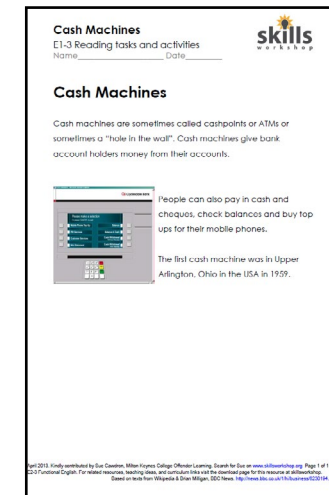
**Format:** Website with video link

<http://www.literacyshed.com/the-sports-shed.html>

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## Cash machines



Reading and speaking and listening activities based around cash machines; also explores vocabulary, such as ATM etc.

**Supports:** Functional Skills English  
Entry Level 1, Entry Level 2 and Entry Level 3

**Cost:** Free

**Format:** Website

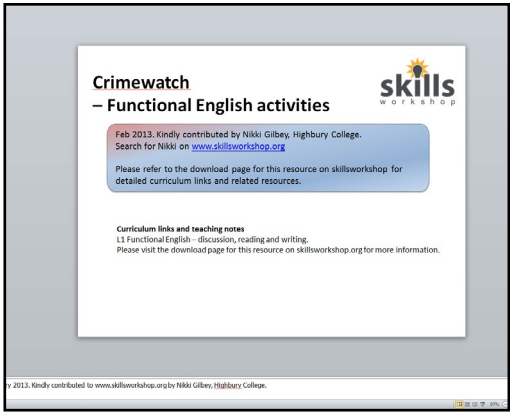
<http://www.skillsworkshop.org/resources/cash-machine-functional-english-tasks>

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# Crimewatch activities



Speaking, listening and communication, reading and writing activities based around Crimewatch videos.

Supports:

Functional Skills English  
Entry Level 1 and Entry Level 2

Cost:

Free

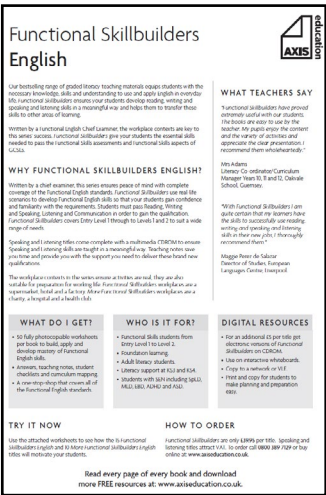
Format:

PowerPoint and PDF

<http://www.skillsworkshop.org/resources/l1-crimewatch-functional-english-lesson>

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# Skills for Functional Skills



A range of ideas and activities, with worksheets, for teaching Entry Level English.

Supports:

Functional Skills English  
Entry Level 1 and Entry Level 2

Cost:

Free

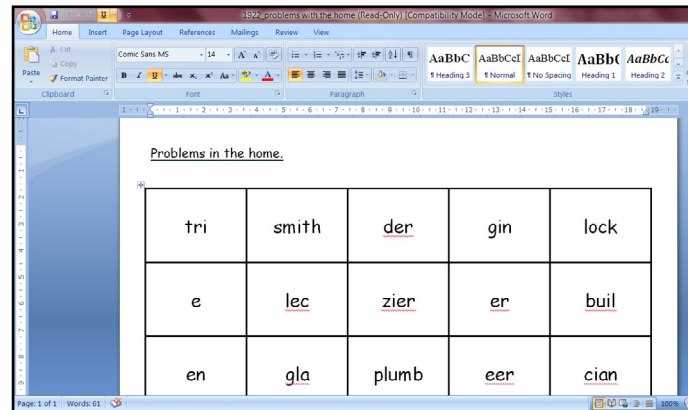
Format:

PDF

[http://www.functionalskills.com/Functional-Skills/downloads/Axis\\_Education\\_Functional\\_Skillbuilders\\_English.pdf](http://www.functionalskills.com/Functional-Skills/downloads/Axis_Education_Functional_Skillbuilders_English.pdf)

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## Spelling and vocabulary practice



Exploring the breakdown of words on the subject of problems in the home.

Supports: Functional Skills English  
Entry Level 1

Cost: Free but login required

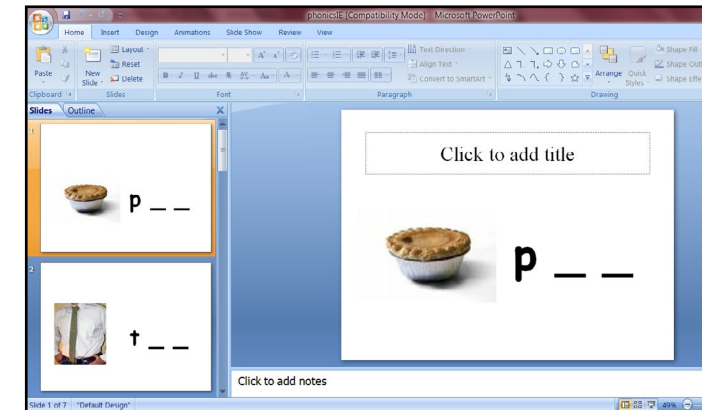
Format: Word

[http://www.talent.ac.uk/dsearch\\_details.asp?DocumentID=1922](http://www.talent.ac.uk/dsearch_details.asp?DocumentID=1922)

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## 'ie' patterns in spellings



Fill in the blanks based on pictures.

Supports: Functional Skills English  
Entry Level 1

Cost: Free but login required

Format: PowerPoint

<http://www.tes.co.uk/teaching-resource/Phonics-ie-powerpoint-3006259/>

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Dictionary and thesaurus skills

Dictionary and thesaurus skills

Using guide words

Guide words in a dictionary

Which words belong on these pages of the dictionary?

A. Match the guide words to the word you should find on the same page.

1	grate to grill	street
2	prove to punch	structure
3	straight to stretch	smuggle

Various activities for practising alphabet and reference skills.

Supports: Functional Skills Maths  
Entry Level 1, Entry Level 2 and Entry Level 3

Cost: Free but login required

Format: PDF

<http://www.teachit.co.uk/ks3skills?CurrMenu=13&T=419>

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Arranging a party



Bank of speaking, listening, reading and writing activities on the subject of arranging a party.

Supports: Functional Skills English  
Entry Level 3

Cost: Free

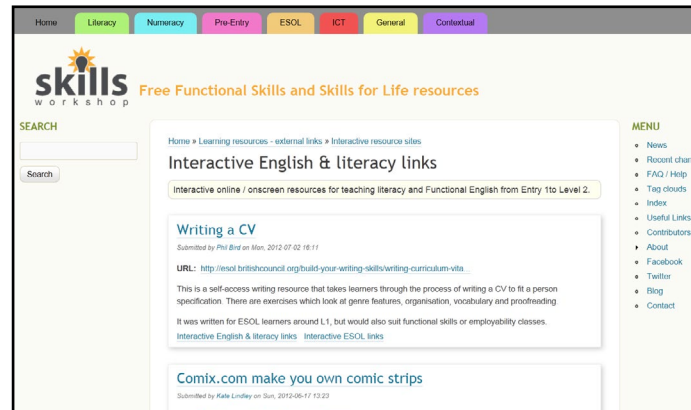
Format: Website/PDF

[http://www.sandrayeadon.com/FS\\_English\\_Entry3\\_ActivityBank\\_Party.pdf](http://www.sandrayeadon.com/FS_English_Entry3_ActivityBank_Party.pdf)

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## Writing a CV



Sample CV and person specification.

**Supports:** Functional Skills English Level 1

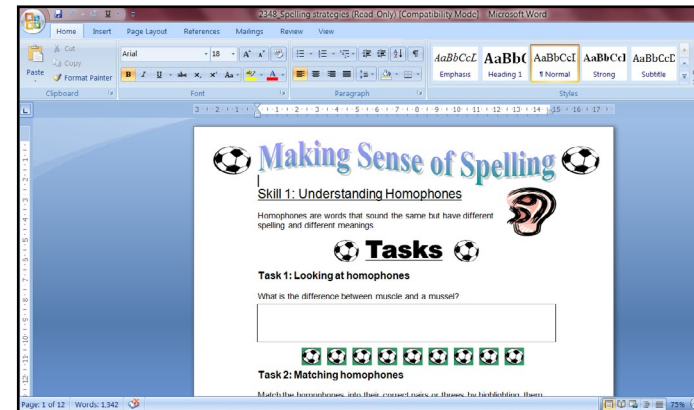
**Cost:** Free

**Format:** Website and PDF  
<http://www.skillsworkshop.org/category/link-types/learning-resources-external-links/interactive-resource-sites/interactive-english>

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## Spelling strategies



A number of different strategies for writing a CV explored, with tasks and activities.

**Supports:** Functional Skills English Level 1

**Cost:** Free but login required

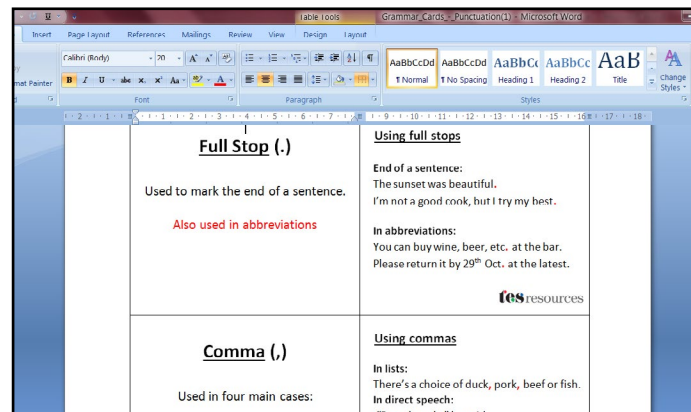
**Format:** PDF  
[http://www.talent.ac.uk/dsearch\\_details.asp?DocumentID=2348](http://www.talent.ac.uk/dsearch_details.asp?DocumentID=2348)

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## Punctuation flashcards



Can be used for display, reference, matching and games.

Supports: Functional Skills English  
Level 1

Cost: Free but login required

Format: Word

<http://www.tes.co.uk/ResourceDetail.aspx?storyCode=6298582>

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## Skillswise



Aimed at adults, a number of resources are available based around the subject of literacy in the BBC drama 'Secrets and Words'.

Supports: Functional Skills English  
Entry Level 1–3, Level 1 and Level 2

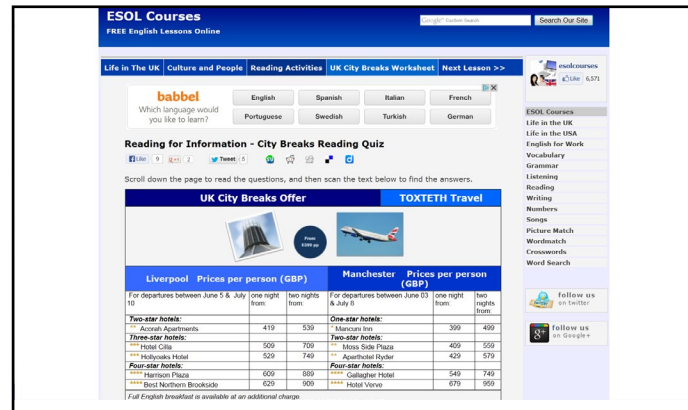
Cost: Free

Format: Links and PDFs  
<http://www.bbc.co.uk/skillswise/tutors/using-skillswise-as-a-tutor/secrets-and-words-tutors-guide>

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## UK city breaks reading for information



Online quiz based on reading travel options.

Supports: Functional Skills English  
Entry Level 2–3 and Level 1

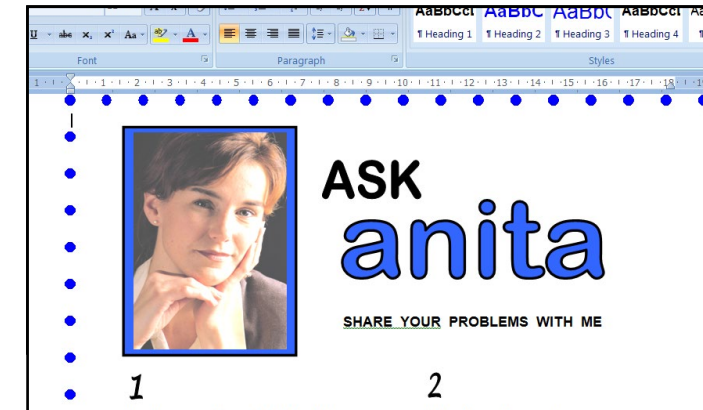
Cost: Free

Format: Website  
<http://www.esolcourses.com/content/reading/travel-and-tourism/city-breaks-reading-quiz.html>

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## Problem page activities



Reading, writing and speaking and listening activities with role-playing cards.

Supports: Functional Skills English  
Entry Level 3 and Level 1

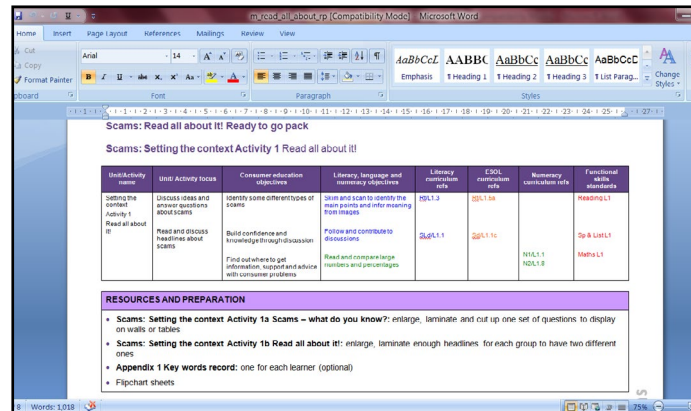
Cost: Free but login required

Format: Word  
[http://www.talent.ac.uk/dsearch\\_details.asp?DocumentID=2689](http://www.talent.ac.uk/dsearch_details.asp?DocumentID=2689)

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## Scams



Various activities produced by the Citizen's Advice Bureau, for exploring, through reading and discussion, different kinds of scams.

Supports: Functional Skills English  
Level 1

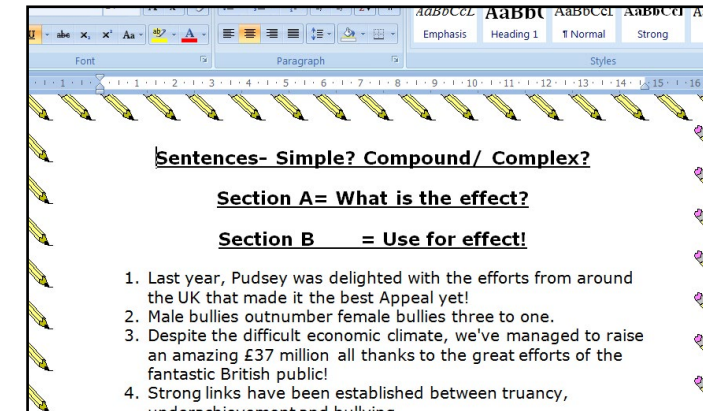
Cost: Free but login required

Format: Word  
[http://www.citizensadvice.org.uk/index/professionals/education/education\\_resources/education\\_resources\\_e/ed\\_scam\\_e.htm](http://www.citizensadvice.org.uk/index/professionals/education/education_resources/education_resources_e/ed_scam_e.htm)

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## Sentences revision



Sentences revision.

Supports: Functional Skills English  
Level 1

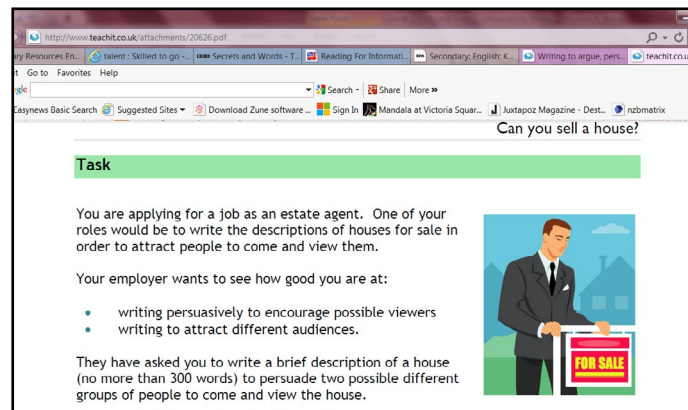
Cost: Free but login required

Format: PDF  
<http://www.tes.co.uk/taxonomysearchresults.aspx?parametrics=46651,47434,47517&mode=browse>

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## Writing to persuade



Writing activity on selling a house, focusing on vocabulary, audience and purpose.

Supports: Functional Skills English  
Level 1

Cost: Free but login required

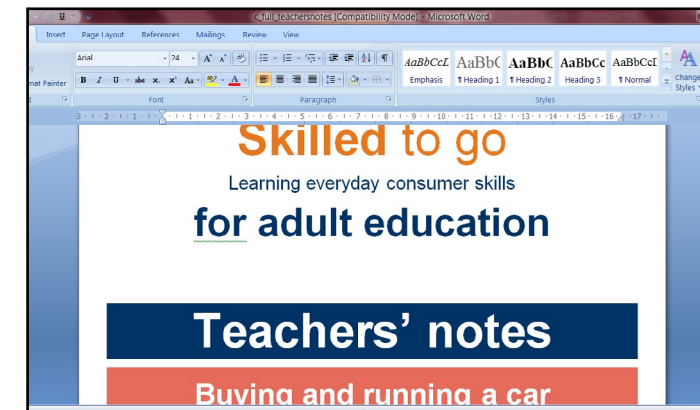
Format: PDF

<http://www.teachit.co.uk/attachments/20626.pdf>

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## Buying and selling a car



Various activities based upon reading and discussion, produced by the Citizen's Advice Bureau.

Supports: Functional Skills English  
Level 1 and Level 2

Cost: Free but login required

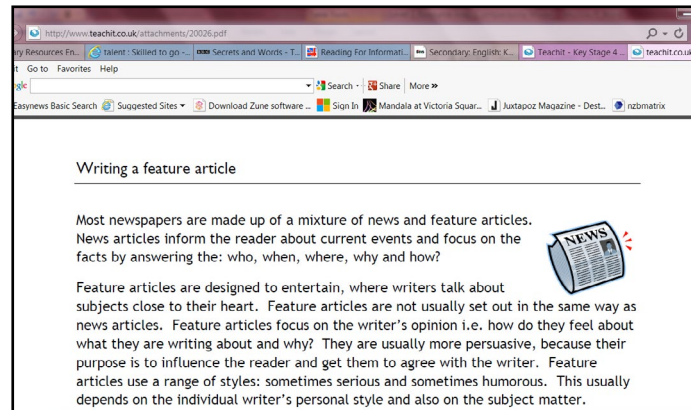
Format: Word

[http://www.citizensadvice.org.uk/index/professionals/education/education\\_resources/education\\_resources\\_e/ed\\_consumer\\_support\\_materials\\_e.htm](http://www.citizensadvice.org.uk/index/professionals/education/education_resources/education_resources_e/ed_consumer_support_materials_e.htm)

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## Writing a feature article



Explores conventions of feature articles and guidance on writing.

Supports: Functional Skills English  
Level 2

Cost: Free but login required

Format: PDF

<http://www.teachit.co.uk/attachments/20026.pdf>

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## Apostrophe for omission and possession



Animated powerpoint revising the use of the apostrophe.

Supports: Functional Skills English  
Level 1 and Level 2

Cost: Free

Format: Website

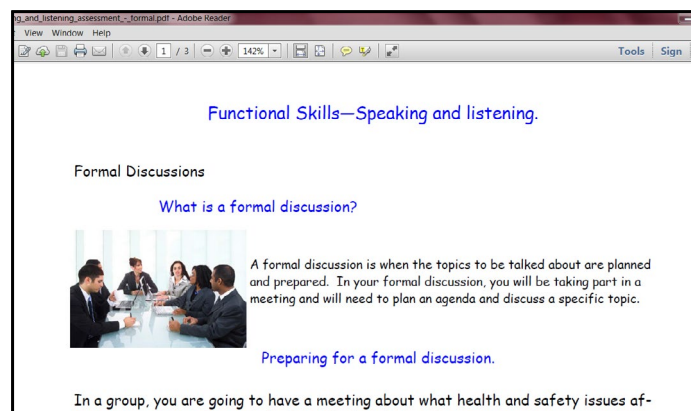
<http://www.curriculumbits.com/prodimages/details/english/amazing-apostrophes.html>

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## Speaking, listening and communication



Activities for formal situations.

Supports: Functional Skills English  
Level 1 and Level 2

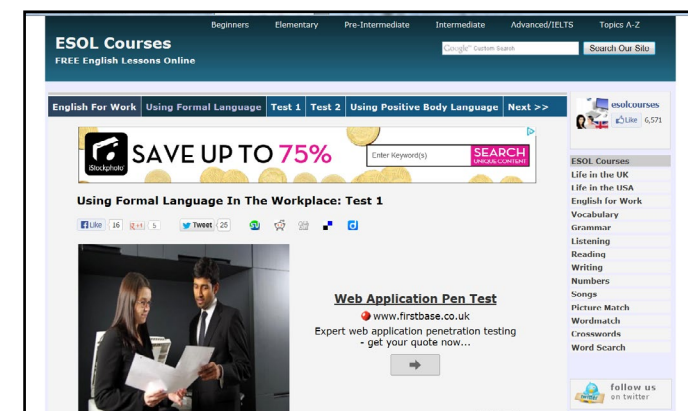
Cost: Free but login required

Format: PDF  
<http://www.tes.co.uk/teaching-resource/Speaking-and-Listening-Functional-Skills-6034904/>

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## Using formal language test



Short, online, multiple choice cloze, focusing on using formal language.

Supports: Functional Skills English  
Level 1 and Level 2

Cost: Free

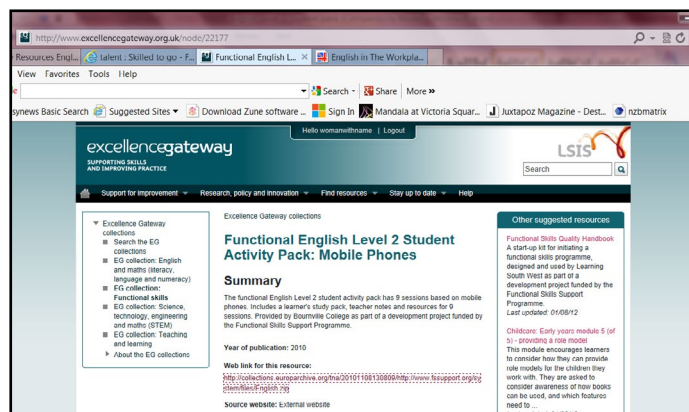
Format: Website

<http://www.esolcourses.com/content/englishforwork/quizzes/a/1/quiz1.html>

If you know of any resources that you think should appear here, or if you identify broken links please let us know. We would also like to hear from you with your feedback about your use of any of the resources listed here. Please contact us at

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## Mobile phones



A number of reading, writing and speaking and listening activities based on the subject of mobile phones.

Supports: Functional Skills English  
Level 2

Cost: Free but login required

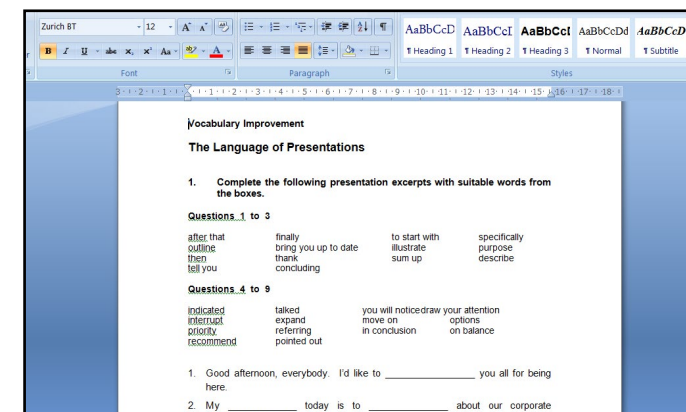
Format: Word

<http://www.excellencegateway.org.uk/node/22177>

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[resourcesfeedback@ocr.org.uk](mailto:resourcesfeedback@ocr.org.uk)

## Business language



Cloze activity, using business language to increase formal vocabulary.

Supports: Functional Skills English  
Level 2

Cost: Free but login required

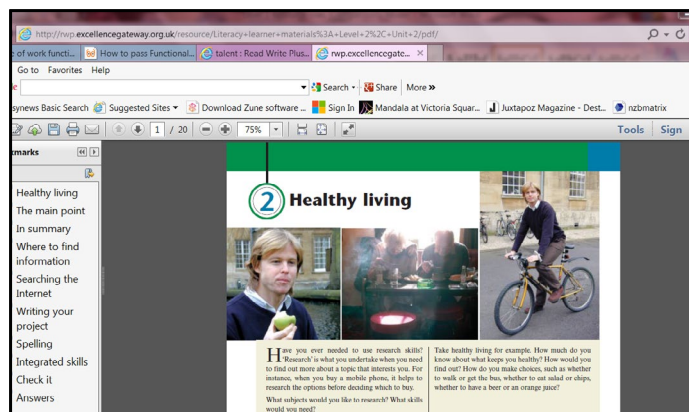
Format: Word

<http://busyteacher.org/13096-presentation.html>

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## Healthy living



Pack focusing on reading, summarising, discussion and writing on the subject of healthy living.

Supports: Functional Skills English  
Level 2

Cost: Free but login required

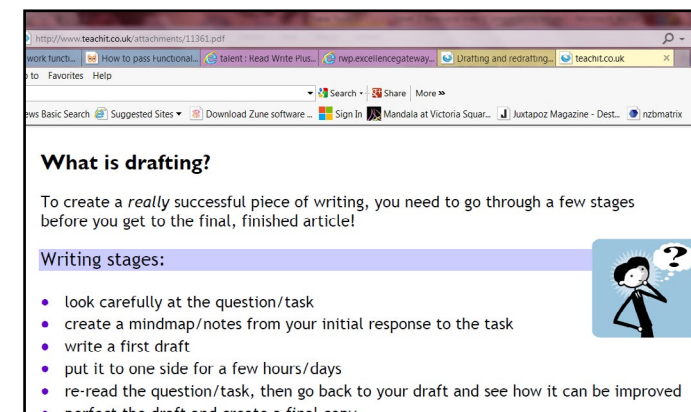
Format: Website/PDF

<http://rwp.excellencegateway.org.uk/resource/Literacy+learner+materials%3A+Level+2%2C+Unit+2/pdf/>

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## Drafting writing



Worksheet highlighting the key features of drafting.

Supports: Functional Skills English  
Level 2

Cost: Free but login required

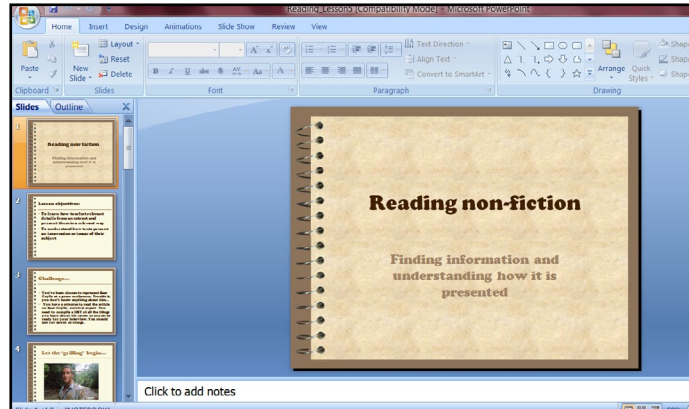
Format: PDF

<http://www.teachit.co.uk/attachments/11361.pdf>

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## Finding information



Based on two articles, this has a powerpoint and worksheet to explore how meaning is conveyed.

Supports: Functional Skills English  
Level 2

Cost: Free but login required

Format: PowerPoint and Word

<http://www.tes.co.uk/ResourceDetail.aspx?storyCode=6006869>

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*click on a resource to go to the appropriate page.*

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- Crimewatch activities
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- 'ie' patterns in spellings
- Dictionary and thesaurus skills
- Skillswise

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- Sentences revision
- Writing to persuade
- Buying and selling a car
- Apostrophe for omission and possession
- Speaking, listening and communication
- Using formal language test

**Level 2**

- Skillswise
- Buying and selling a car
- Writing a feature article
- Apostrophe for omission and possession
- Speaking, listening and communication
- Using formal language test
- Mobile phones
- Business language
- Healthy living
- Drafting writing
- Finding information

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