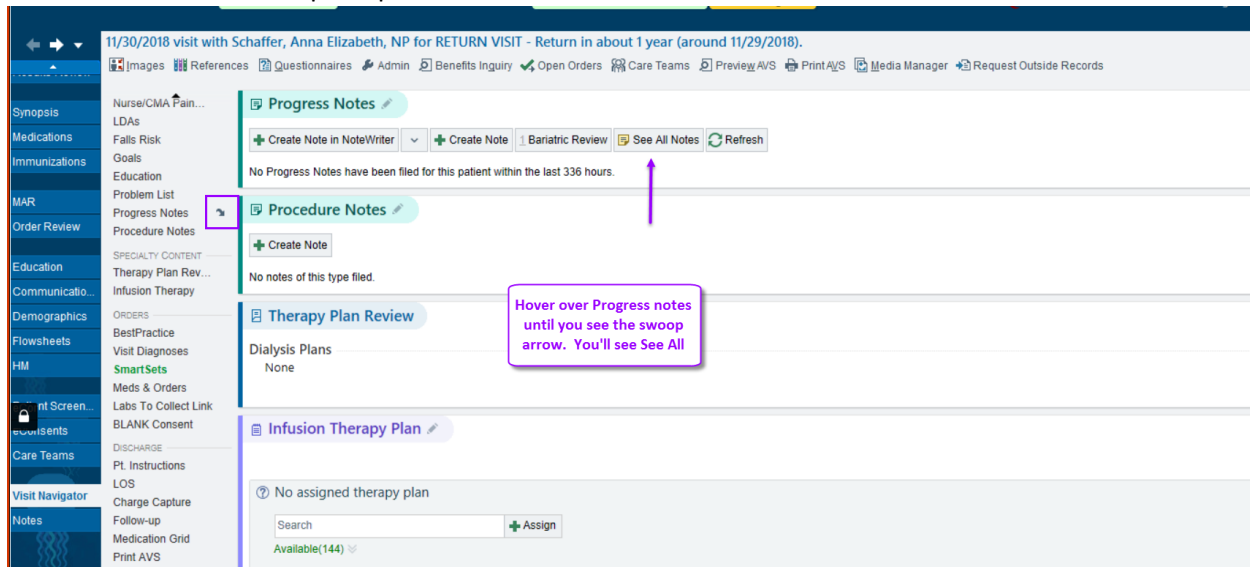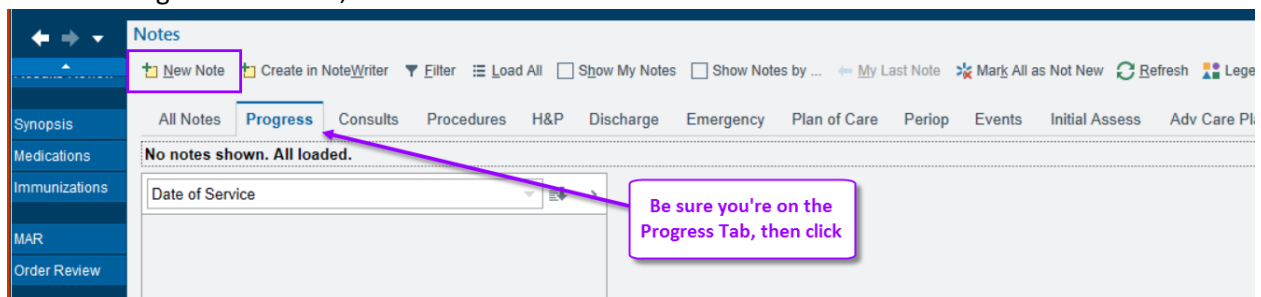Open a patient, go to Progress Notes on the Visit Navigator
Hover over Progress Notes – if you click on it, you'll need to click another section, then hover so that you
see the arrow. This will open up the section to "See All Notes". Click this.

Click the Progress Notes tab, then select "New Note"

Click the magnifying glass to get the dropdown and select "Significant Event".