

JOURNAL OF DESIGN HISTORY

GUIDE FOR BOOK REVIEWERS

The *Journal of Design History* generally publishes three kinds of review:

A *Short review*. Max words: 1200 (includes captions and references); max references: 5; max figures: 2.

B *Comparative review/ review of edited volume*. Max words: 2,000 (includes captions and references); max references: 5; max figures: 4. Comparative reviews consider and compare two titles.

C. *Review essay*. Summary 200 words; main body 4,000 words (includes captions and references); max figures: 4. These longer reviews consider several titles and make an original contribution.

APPROACH

Whilst shorter notices may be largely descriptive, summarising the contents of the book, the *JDH* seeks to publish reviews that contain informed opinion on the author's work on the subject. In this respect, criticisms should be aimed at the text rather than at the author. Some suggestions:

- Is the book based on primary sources?
- Does it add substantially to the body of knowledge, or significantly alter received opinion, on the subject under discussion?
- If the book is a synthesis of available sources, does it use these sources in an original way?
- Does it take into account recent specialist research and new debates on, or germane to, the subject?
- How does the book relate to earlier, or other recent, studies of the subject?
- What is the intended audience for the book? How successfully do you consider it to be in reaching this audience?
- Are there points to be made about the book's presentation? Is it adequately illustrated? What is the quality of the illustrations? Does it include any unfamiliar illustrations?
- Does it have adequate references and bibliography? Does it include a proper index? If the book includes biographies or other apparatus, how useful are these?

PRESENTATION

All reviews should be written in English; quotations from foreign language texts should be translated into English (where necessary the original text may be quoted in an endnote).

A style guide is available here: http://www.oxfordjournals.org/our_journals/design/for_authors/index.html

Main document

1. Submissions should be double line spaced. Each page of the typescript should be numbered.
2. Book reviews should not be given titles. The review should simply be headed according to the following convention:

Title, name of author, publisher, date, number of pages, number of illustrations, price, paper/cloth, ISBN. In the case of exhibition catalogues authors' names should be given only when there are no more than two authors responsible for the text. Where the price of an exhibition catalogue differs during the run of the exhibition from the price thereafter, this should be noted.

Examples:

Industriekultur: Peter Behrens and the AEG,

Tilmann Buddensieg in collaboration with Henning Rogge, translated by Ian Boyd White. MIT Press, 1986. 534 pp., 684 b&w and 53 col. illus., cloth, \$67.50; paper, \$24.50. 13 digit ISBN: 978023054393x.

Le Corbusier: Architect of the Century.

Arts Council of Great Britain, London, 1987. 368 pp., 44 b&w and 62 col. Illus., paper, £16.00, in exhibition (£23.50 thereafter). 13 digit ISBN: 9781904565659.

Homes in Transformation: Dwelling, Moving, Belonging.

Hanna Johansson & Kirsi Saarikangas (eds.), Suomalaisen Kirjallisuuden Seura, 2009. 386 pp., no illus., paper, €32. 13 digit ISBN: 9789522220882.

3. Short quotations within the text should use single quotation marks. Longer quotations should be inset from the main text and typed single-spaced. Quotations from the book under review need relevant page number(s) in round brackets.
4. The reviewer's name, his/her job title and affiliation should be presented before the references as follows: department/institution/ (or PO BOX/ private residence) town/ country / email address.
5. Chicago style endnotes should be used. References will follow the house style and will count in the word total.
6. Full captions for images should be included in a list following the references. This should include titles, credits (when applicable), and, possibly, other descriptive information. Image captions will count in the word total.
7. Check your text carefully for sense and for typing errors (particularly of names, titles and places).

Images

The Reviews Editor will secure an image of the book's jacket and may also be able to secure further copyright-cleared images from within the book from the publisher. These will be sent to the book reviewer in advance and should be uploaded by the reviewer alongside the book review. Book reviews may be further illustrated with images provided by the reviewer, but this must be in agreement with the reviews editor. The placement of multiple images should be indicated with a bracketed bold number [1, 2,]. If there is only one image included in your review, you may refer to the image simply as [see figure].

Permissions

Please note: Book reviewers are responsible for obtaining any additional images as well as for securing permission for their use, and for providing evidence in writing of permission clearance. A guide to permissions clearance is available here: http://www.oxfordjournals.org/access_purchase/rights_permissions.html

SUBMISSION

In submitting your review, you have three options. Please use either:

1. the link provided in the email titled "*Invitation to review now in your Author Centre - Journal of Design History.*"
2. via the green star button on your author dashboard at <http://mc.manuscriptcentral.com/jdh>.
3. the link 'invited manuscripts'


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INVITED BOOK REVIEWS

Click here for more information on how to submit an invited book review: [Guide for book reviewers](#). To start your submission, click the **green** star or 'invited manuscript' link below.

FIXING FAULTY SUBMISSIONS

To submit again after a paper has been unsubmitted/sent back to you (you will have been notified of this), look for "**Unsubmitted Manuscripts**" below and click on the "Continue Submission" button.

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| 1 Invited Manuscripts | Invitation to review now in your Author Center - Journal of Design History Delete (13-Sep-2010) |

Please make sure that you do NOT use the 'click here to submit a new manuscript link (turquoise star button) – this will take you to the submission site for articles instead of book reviews. Please do not email reviews to the Reviews Editor. Follow the onscreen instructions.

Check List before submission

- ☐ Is the total word count within the limits?
- ☐ Is the book title information provided according to style?
- ☐ Is the illustration list complete? Does it include any required credit information?
- ☐ Is the house style followed in text, endnotes and captions?
- ☐ Are figures suitable quality for print reproduction?
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Failure to comply with these requirements will result in your files returned to your author centre. You will receive an email detailing corrections required.

Accepted file types

Main document – word (.DOC) or rich text format (.RTF)

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Permissions – (if any) scanned originals in JPG/ TIFF/ PDF format.

Tracking

Reviewers may track the progress of their submission at any time via their author centre at <http://mc.manuscriptcentral.com/jdh>

Decision

You will be informed by email of editorial decisions and may consult your Author Centre for the current status of your book review, including alterations requested. In cases where the Reviews Editor has accepted a submission subject to revisions, the author will normally be asked to complete these by a specific deadline. Instructions on submitting an improved version will be sent in any decision letter and are also available at <http://mc.manuscriptcentral.com/jdh>

ACCEPTANCE

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Gratis copy

On publication, you will be sent a gratis copy of the JDH issue in which your review appears. Please supply the Reviews Editor with a current address for receipt. If you do not receive your copy of the JDH within six weeks of publication, please contact the Reviews Editor.

All enquiries regarding contributions for the Reviews Section should be addressed to the Reviews Editor (e-mail preferred):

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